

# Executive Budget Committee Charter

Revised: February 2026

Date	Author	Version	Change Reference
September 12, 2017	Zoanne Nelson	1.0	No Previous Document
October 13, 2017	Eileen Foster	2.0	Incorporated EBC Feedback
October 30, 2017	Zoanne Nelson	3.0	Updated Academic Senate Term
November 9, 2017	Eileen Foster	4.0	Updated OP Support Staff
Annual Updates	Éva Goode		Revise EBC Members

# Executive Budget Committee Charter

## I. Name

The name of this committee is the Executive Budget Committee (the “Committee”).

## II. Authority

The Executive Budget Committee is a standing committee that derives its authority from President Drake, the initial members were appointed by President Napolitano on June 17<sup>th</sup>, 2017.

## III. Powers, Purpose & Responsibilities

- A. The Executive Budget Committee has the authority and responsibility to review, advise, and make recommendations to the President on the development of the UC Office of the President (UCOP) annual budget guidelines and call, proposed annual budget, presentation of the budget to the Regents, and budget implementation.
- B. The Executive Budget Committee is accountable for ensuring that recommendations are consistent and aligned with the CSA Audit budget requirements dated April 2017, as part of a transparent planning, resource allocation, and assessment process.
- C. The Executive Budget Committee shall receive and review financial reports presented to the Regents of the University of California comparing in-year actual results to budget estimates to assess and evaluate the performance of the UCOP annual budget.
- D. The Executive Budget Committee shall provide strategic counsel to UCOP divisions as needed in support of annual budget development.
- E. The Executive Budget Committee shall apprise the President of significant developments in the course of performing the above duties, and formally report its activities at least annually.
- F. The Executive Budget Committee members shall also be responsible for keeping the Chancellor, other members of their campus senior leadership, and their councils informed, and proactively seek their input as needed.
- G. It is not the role of the Executive Budget Committee to advise on the UC-wide budget, except in instances where the budget impacts the UC Office of the President, or by special request of the President.

## IV. Membership

- A. The Executive Budget Committee is responsible and accountable for providing advice and recommendations to the President that lead to, and result in, the successful development of the annual UCOP budget. One member will be appointed from each campus, and two from the Academic Senate. The EVP-Provost, EVP-COO and EVP-

CFO are standing members. To fulfill this role effectively, members shall have the following characteristics and engage in following activities:

- Represent their respective campus or Senate leadership.
  - Actively inform and solicit input from the views of their leadership councils and keep their leadership council apprised of the Committee's work.
  - Actively and constructively engage in the work of the Executive Budget Committee.
  - Be in an EVC/Provost, Vice Chancellor, CFO or equivalent role at the location or in a leadership position in the Academic Senate.
- B. Academic Senate representatives are recommended by the Senate Chair and appointed by the President for their Senate term.
- C. Campus representatives are recommended by the Chancellors and appointed by the President for a three-year term, except at the initiation of the Committee, where duration will be staggered across 2-4 years so that several members of the Committee in any given year have experience with the UCOP budget.
- D. Other UCOP members may be appointed by the President to support the work of the Committee (the "support team").
- E. The Executive Budget Committee shall be composed of the members listed in Appendix A which follows.
- F. New members shall receive a copy of this charter upon appointment, and shall receive appropriate orientation from Committee Leadership.

## V. Committee Leadership

- A. **Chair:** The Chair of the Executive Budget Committee will be a campus representative.
- B. **UCOP Executive Sponsor.** The EVP-COO will be the Executive Sponsor and internal coordinator for UCOP.

## VI. Meetings

- A. The Executive Budget Committee will maintain scheduled monthly meetings from August through May but may cancel based on need. Please note that more frequent meetings may be required if the agenda / topics warrant such meetings. After the first year the need for monthly meetings will be re-evaluated. Members may participate in person in the Oakland office, or by videoconference.
- B. Meetings will be calendared in August, or as early as possible, for the following budget year. Ad hoc meetings may be called by the chair with no less than 72 hours' notice.
- C. Given the absolute requirement for engagement and continuity within the Executive Budget Committee, no substitute representation will be permitted for at least the first year unless the representative has left the University or goes on an extended (more than three months) leave, at which point the President shall designate an interim representative.
- D. The Executive Budget Committee support team will orient their efforts to provide succinct, timely, and comprehensive details related to the OP budget and will ensure that appropriate information and issues are escalated in a timely manner to the Executive Budget Committee for advice and review.



# Appendix A

## Executive Budget Committee Members

Winter 2026

First	Last	Role	Location	Appointment End Date
Rachael	Nava	EVP-COO	UCOP	ExOfficio
Nathan	Brostrom	EVP-CFO	UCOP	ExOfficio
Katherine	Newman	EVP-Provost	UCOP	ExOfficio
Jenny	Kao	VP and Chief of Staff to President	UCOP	ExOfficio
Caín	Díaz	AVP, Budget Analysis & Plng	UCOP	ExOfficio
Marc	Fisher	Vice Chancellor, Administration	UCB	6/30/2026
Clare	Shinnerl	Vice Chancellor Finance, Operations, and Administration	UCD	6/30/2026
Mary Lou	Ortiz	CFO and Vice Chancellor, Finance and Administration	UCI	6/30/2027
Bianca	Khanona	AVC Financial Planning and Analysis	UCM	6/30/2027
Elizabeth	Watkins	Provost and EVC	UCR	6/30/2026
David	Marshall	Executive Vice Chancellor	UCSB	6/30/2026
Edward	Reiskin	Vice Chancellor and CFO	UCSC	6/30/2026
Lawrence	Furnstahl	Vice Chancellor and CFO	UCSD	6/30/2028
Erin	Gore	Senior Vice Chancellor, Finance & Admin	UCSF	6/30/2026
Ahmet	Palazoglu	Academic Senate Chair	AcSen	6/30/2026
Susannah	Scott	Academic Senate Vice-Chair	AcSen	6/30/2027

## Executive Budget Committee UCOP Support Staff

Fall 2025

First	Last	Title	Location	Appointment End Date
Thera	Kalmijn	Executive Director, OP Operations	UCOP	ExOfficio
David	Baltaxe	Executive Director, OP Budget, Financial Planning and Analysis	UCOP	ExOfficio
Éva	Goode	Director and Deputy, OP Budget Financial Planning and Analysis	UCOP	ExOfficio