

UCOP FY19-20 Budget Process Key Dates

FY19-20 BUDGET KICK-OFF

12/05	UCOP FY19-20 Budget Call
12/05	Budget Kick-Off sessions for Division Leaders, Chiefs of Staff, and Budget Liaisons
12/07	Budget Kick-Off sessions for Division Leaders, Chiefs of Staff, and Budget Liaisons
12/11	Budget Kick-Off sessions for Division Leaders, Chiefs of Staff, and Budget Liaisons
12/13	Division Leaders and Chiefs of Staff meetings

FY18-19 2Q FORECAST

12/11	Nov18 Actuals load to BDS
12/12	Forecast opens to ALL Users for entry in BDS
12/21	Forecast closes EOD to Budget Liaisons
1/10	Dec18 Actuals load to BDS and overlay December in "Current Forecast"
12/12 to 1/14	BFD reviews forecast, works Budget Liaisons on material variances
1/28 to 2/01	BFD meets with Divisions to communicate 2QForecast

FY19-20 BUDGET DEVELOPMENT

1/17	Budget opens to ALL Users for entry in BDS
2/05	Budget closes EOD to Budget Liaisons
2/13	Budget Narrative due to Budget Office (<i>Send to: obud-opbudget-sa@ucop.edu</i>)
1/17 to 2/22	BFD analyzes budget and coordinates with Budget Liaisons
3/05	FY19-20 draft budget consolidated for leadership review

FY18-19 3Q FORECAST

3/11	Feb18 Actuals load to BDS
3/12	Forecast opens to ALL Users for entry in BDS
3/25	Forecast closes EOD to Budget Liaisons
3/12 to 4/01	BFD reviews forecast, works with Budget Liaisons on material variances
TBD	BFD meets with Divisions to communicate 3QForecast

FY19-20 BUDGET APPROVAL

3/11-3/22	Draft budget review with UCOP Division Leaders and EBC
3/29	Draft budget review with UCOP President
4/15	UCOP FY19-20 budget approval with UCOP President
5/16	UCOP FY19-20 budget presentation to UC Regents for approval
6/28	Approved UCOP FY19-20 budget communicated

UCOP Budget Training and Engagement Dates

Training Opportunities & Office Hours

12/12	System Training (Beginner)
12/17	System Training (Refresher/Advanced)
12/13	Office Hours (2QForecast)
12/14	Office Hours (2QForecast)
12/17	Office Hours (2QForecast)
12/18	Office Hours (2QForecast)
1/23	System Training
1/28	System Training
1/18	Office Hours (FY19-20 Budget Development)
1/22	Office Hours (FY19-20 Budget Development)
1/29	Office Hours (FY19-20 Budget Development)
3/06	System Training (Beginner)
3/07	System Training (Refresher/Advanced)
3/14	Office Hours (3QForecast)
3/19	Office Hours (3QForecast)
3/21	Office Hours (3QForecast)

Departments are encouraged to attend one or all of the office hours. Budget Coordinators will be present to assist you with your specific questions. Bring your laptop and questions!

Community of Practice Meetings

11/13	Budget Strategy & Timeline, 2Q Forecast, Budget by Month
12/12	TBD
1/15	TBD
2/12	TBD
3/05	TBD
4/18	TBD
5/21	TBD
6/25	TBD

Executive Budget Committee Meetings

11/30	UC Executive Budget Committee Meeting
12/14	UC Executive Budget Committee Meeting
1/18	UC Executive Budget Committee Meeting
2/15	UC Executive Budget Committee Meeting
3/22	UC Executive Budget Committee Meeting
4/12	UC Executive Budget Committee Meeting
5/03	UC Executive Budget Committee Meeting
6/28	UC Executive Budget Committee Meeting