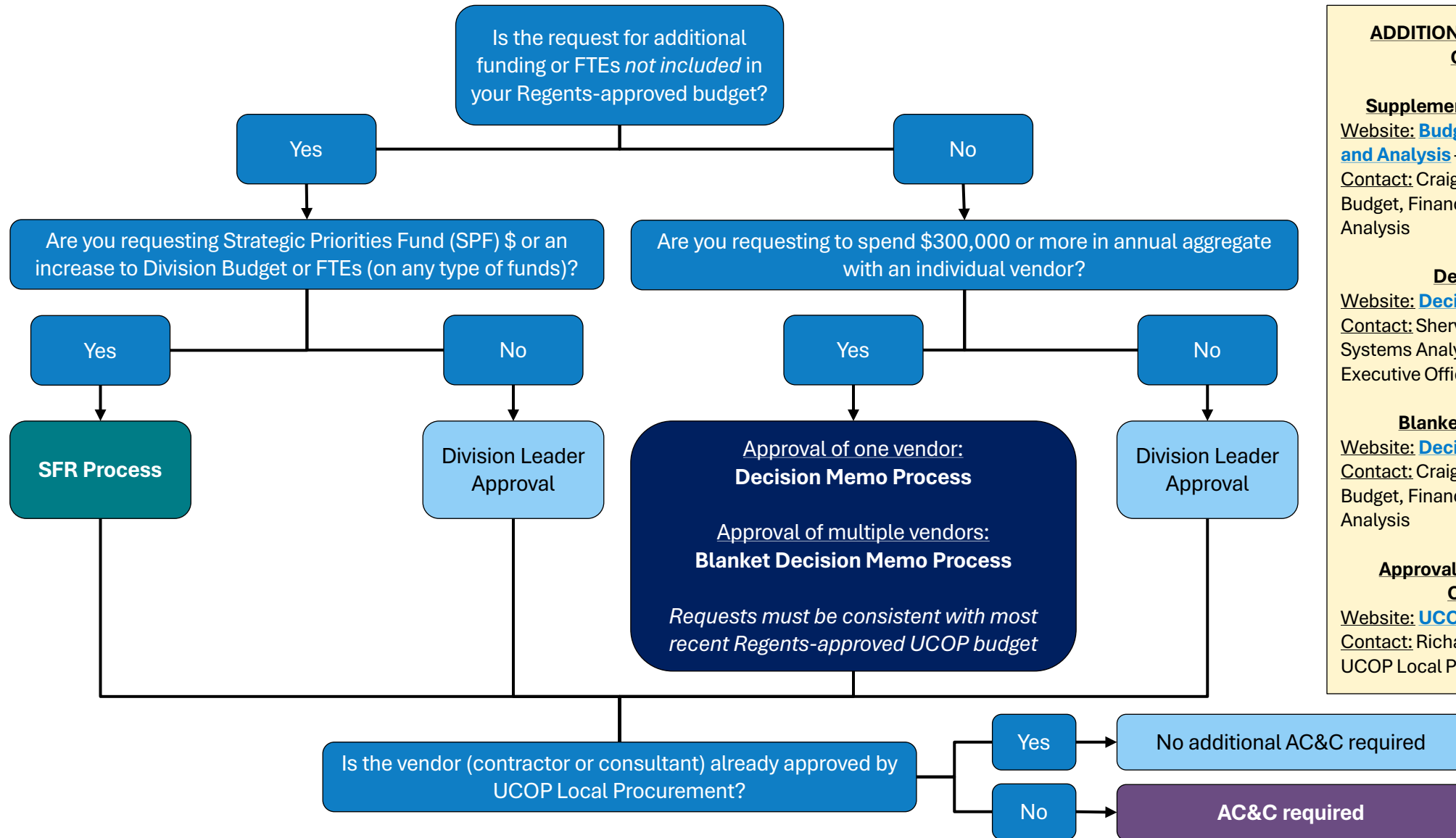


GUIDELINES FOR UCOP BUDGET AUTHORIZATION AND SPEND



ADDITIONAL INFORMATION & CONTACTS

Supplemental Funding Request

Website: [Budget, Financial Planning and Analysis](#) – under “Resources”
Contact: Craig Kitaoka, Director, Budget, Financial Planning and Analysis

Decision Memo

Website: [Decision Memo process](#)
Contact: Shervy Thao, Business Systems Analyst II, President’s Executive Office

Blanket Decision Memo

Website: [Decision Memo process](#)
Contact: Craig Kitaoka, Director, Budget, Financial Planning and Analysis

Approval of Contractors and Consultants

Website: [UCOP Local Procurement](#)
Contact: Richard Greene, Manager, UCOP Local Procurement