Dear California Community College Colleagues:

Below please find the updated schedule for the upcoming 2020-21 TCA review cycle. Your assigned month is based on the month you were previously assigned.

As in previous years, we will review courses submitted on or before the 25th of your assigned month (if the 25th falls on a weekend, the deadline is the following Monday). The system does not restrict you from submitting proposals at any time, but submissions received after the 25th of your assigned submission month will not be reviewed for this cycle.

JUNE	JULY	AUGUST
Allan Hancock	Barstow	American River
College of Alameda	Butte	Antelope Valley
Berkeley City	Clovis	Bakersfield
Canada	Cuesta	Cerritos
Chabot	Cuyamaca	Cerro Coso
Columbia	College of the Desert	Chaffey
Contra Costa	Feather River	Citrus
Diablo Valley	Fresno	Coastline
Mt San Jacinto	Palo Verde	College of Marin
Cabrillo	Copper Mtn	College of the Canyons
Foothill	Grossmont	Compton
Fullerton	Imperial	Cosumnes River
Glendale	Lassen	Crafton Hills
Golden West	Los Angeles Harbor	Cypress
Hartnell	Los Angeles Southwest	DeAnza
Los Angeles Pierce	Los Angeles Trade Tech	East Los Angeles
Lake Tahoe	Los Medanos	El Camino
Laney	Mendocino	Evergreen
Las Positas	Mira Costa	Folsom Lake
Merritt	Orange Coast	Gavilan
Moreno Valley	Napa Valley	Irvine
Moorpark	Monterey	Long Beach

Modesto	Pasadena	Los Angeles City
Norco	Porterville	Los Angeles Mission
Ohlone	Reedley	Los Angeles Valley
Oxnard	Rio Hondo	Merced
Palomar	Riverside	Mission
College of the Redwoods	Saddleback	Mt San Antonio
City College of San Francisco	Santa Rosa	Sacramento
San Joaquin Delta	Santiago Canyon	San Bernardino Valley
College of San Mateo	College of the Sequoias	San Diego City
Santa Monica	Shasta	San Diego Mesa
College of the Siskiyous	Skyline	San Diego Miramar
Southwestern	West Hills Coalinga	San Jose
Ventura	West Los Angeles	Santa Ana
Victor Valley	Woodland	Santa Barbara
Yuba		Sierra
		Solano
		Taft
		West Hills Lemoore
		West Valley

We will conduct a limited second review period this year; more details will follow. The submission period for second reviews will be between October 1ˢᵗ and October 10th.

Courses are reviewed for the upcoming academic year, 2020-21. You should submit outlines for:

- o New courses
- o Courses with a decrease in units
- o Courses that have changes in:
  - Ø Prerequisite(s)
  - Ø Corequisite(s)
- o Courses with significant or substantive changes, including changes in:
  - Ø Content
  - Ø Course Objectives

For guidance on submitting courses in New ASSIST, please contact Ryan Novero (ryan@assist.org).

Resources and Reminders:

- · ASSIST'S "Submitting Courses for Review" handout at https://resource.assist.org/Portals/0/PDFs/tips-for-submitting-courses.pdf?ver=2018-09-20-174443-193

- CCC AO User Guide https://resource.assist.org/Portals/0/PDFs/UserGuide_CCCAO_03-19-19.pdf?ver=2019-03-28-112021-337
- UC TCA special regulations for courses in specific subject: http://ucop.edu/transfer-articulation/transferable-course-agreements/tca-policy/regulations-by-subject-area.html
- Textbook requirements: http://ucop.edu/transfer-articulation/transferable-course-agreements/tca-policy/textbook-requirements.html
- The "Other Information" section of the course outline can be used to include any supplemental information that will aid in the course review (e.g. "comparable to HIST 10 at UC Davis", "textbook is a classic", etc.).
- If you plan to submit your course/s for IGETC in the future, please note that courses must be approved for your TCA before they can be reviewed or approved for IGETC. Courses denied approval for the TCA cannot be considered for IGETC.
- If you do not plan to update your TCA this year, please notify me by email and copy Ryan Novero at ASSIST (ryan@assist.org) and Holly Demé (holly@assist.org).

If you have any questions or concerns about TCA procedures or the transferability of your college's courses, please contact me at jennifer.forsberg@ucop.edu and copy Kate Fitzpatrick (Katherine.fitzpatrick@ucop.edu). Thank you for your assistance with this important project.

Jennifer

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