

UNIVERSITY OF CALIFORNIA

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SANTA BARBARA • SANTA CRUZ

EXECUTIVE VICE PRESIDENT—
CHIEF FINANCIAL OFFICER

OFFICE OF THE PRESIDENT
1111 Franklin Avenue, 10th Floor
Oakland, California 94607-5200

CHARTER University of California Systemwide Pesticide Oversight Committee (SPOC)

AUTHORITY

The SPOC is authorized by the University of California (UC) President Janet Napolitano via signed Decision Memo dated 05/22/2020.

GOVERNANCE AND SPONSORSHIP

Governance and sponsorship of this Committee are shared by UCOP Office of Energy and Sustainability and the UCOP Office of Risk Services (OPRS) (henceforth referred to collectively as “the Sponsors”).

OBJECTIVES AND SCOPE OF ACTIVITIES

The purpose of the UC Systemwide Pesticide Oversight Committee (SPOC) is to implement recommendations as documented in the Herbicide Task Force report¹ (accepted by the President on 05/22/2020), serve as the standing oversight committee with respect to the Presidential Integrated Pest Management Policy and act as a reporting conduit on UC pesticide management practices.

DURATION OF COMMITTEE

The Committee is ongoing without a sunset.

TERMINATION

The Committee shall exist continuously to ensure each UC campus that applies pesticides will receive support, policies and guidance. Termination of the Committee is at the direction and authority of the UC President.

¹ Herbicide Task Force Report and Recommendations on the Use of Herbicides and Other Pesticides

MEMBERSHIP AND DESIGNATION

Membership will initially be comprised of the Herbicide Task Force (HTF) representatives to allow for near-term continuity with regard to addressing the original recommendations accepted by the President. If original HTF members leave the Committee, replacements representing the same areas of expertise or stakeholder groups will be appointed by the Sponsors after consultation with the Office of General Counsel. The represented groups will include:

- Agriculture and Natural Resources
 - 1 Voting member
- Facilities Management
 - 1 Voting member
- Environmental Law
 - 1 Voting member
- Energy and Sustainability
 - 1 Voting member
- Environment, Health and Safety
 - 1 Voting member
- Integrated Pest Management
 - 1 Voting Member
- Toxicology (Environmental)
 - 1 Voting member
- Toxicology (Reproductive)
 - 1 Voting member
- UC Students
 - 1 Voting member
- UC Union Coalition
 - 1 Voting member
- UCOP Office of General Counsel
 - Ex-officio

² Appointed designees should be members in good standing with their local IPMC.

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When the Presidential Integrated Pest Management Policy is completed and locations begin to establish their Integrated Pest Management Committees (IPMC), the SPOC composition will shift to incorporate local IPMC representatives in addition to other relevant stakeholder groups to include:

- Academic Senate
 - 1 Voting member
- Local IPMC Chairs or their appointed designees²
 - 1 Voting member per UC location
- UC Students
 - 1 Voting member
- UC Union Coalition
 - 1 Voting member
- UCOP Office of Energy and Sustainability
 - Up to 2 ex officio members
- UCOP Office of Environment, Health and Safety
 - Up to 2 ex officio members
- UCOP Office of General Counsel
 - Up to 2 ex officio members

The SPOC and the Sponsors will ensure that members (or designated sub-committee representatives) include relevant subject matter experts in the areas of agriculture, public health, toxicology, epidemiology, environmental sciences, and environmental health.

All voting members are individuals that have been duly appointed by the Sponsors to serve. Voting members of the Committee serve in their capacity as subject matter experts and/or designated stakeholders.

A quorum consists of a simple majority of the appointed members eligible to vote. Voting members who are recused from participating in an action for a particular issue (e.g., due to a conflict of interest) are not counted when calculating the quorum.

Votes are identified by topic using the roll-call method with the results documented and included as part of each meeting or conference call notes. Votes may also be conducted electronically with the results recorded and distributed for the full Committee to review.

² Appointed designees should be members in good standing with their local IPMC.

DUTIES

The SPOC is responsible for the following duties:

1. Developing, establishing and maintaining a Presidential Integrated Pest Management (IPM) policy.
2. Collecting and maintaining a library of all location-specific IPM plans for reference by the Integrated Pest Management Committees (IPMCs). The SPOC will review the location-specific IPM plans for consistency with the Presidential IPM Policy.
3. Facilitating and providing development oversight of a systemwide Pesticide Use Authorization software. The software will support local compliance obligations, including pre-use notifications and transmission of Pesticide Use Reports to the State of California.
4. Coordinating the development and delivery of Qualified Applicator License (QAL) / Qualified Applicator Certificate (QAC) initial qualification training for UC pesticide applicators.
5. Continuing to review and approve location-specific glyphosate-based herbicide exception requests until locations have implemented their respective IPMCs and IPM plans.
6. Developing a curation methodology to classify pesticides into a series of tiered hazard-bands using existing authoritative bodies following the principals outlined in the Herbicide Task Force report (pages 47-49).
7. Producing an annual report that includes a summary of pests affecting UCs, alternative methods of pest control measures, public comments related to UC pesticide use, and an overall review of annual pesticide use.
8. Facilitating and supporting the sharing of best practices among UC locations.

LEADERSHIP ROLES

An election determines the leadership of the SPOC.

Chair

- Faculty or staff currently serving as a voting SPOC member
- Term: 2 years
- Duties include but not limited to:
 - Set meeting agendas
 - Schedule and conduct meetings and conference calls
 - Coordinate with UCOP representatives as needed

Vice-chair

- Faculty or staff currently serving as a voting SPOC member
- Term: 2 years
- Duties include but not limited to:
 - Assist Chair with duties as requested
 - Assume Chair role at the end of 2 years
 - Conduct meetings or conference calls in the absence of the Chair
 - Coordinate with UCOP representatives as needed

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SUBCOMMITTEES

As necessary, subcommittees and ad hoc working groups may be established by the SPOC to perform functions within its jurisdiction. The advice/recommendations of the subcommittee/working group must be deliberated by the SPOC.

Subcommittee membership may be drawn in whole or in part from the SPOC. All subcommittee members may vote on subcommittee actions, and all subcommittee members count towards the quorum for a subcommittee meeting. Ad hoc consultants do not count towards the quorum and may not vote.

SUPPORT

OPRS will provide administrative support for the Committee, including management of Committee membership appointments, coordination of meetings (virtual or in-person) and meeting materials, and record keeping. A point of contact will be assigned. OPRS funding support will be limited to expenses required to host Committee meetings. Any other funding requests must be submitted to the Sponsors for review, approval, and fund identification prior to expenses being incurred.

ESTIMATED NUMBER AND FREQUENCY OF MEETINGS

Meetings of the SPOC are held at least quarterly but may be convened on an as-needed basis. More frequent meetings are anticipated to be necessary during the Committee’s initial stages to ensure the primary duties of the Committee, as assigned in this charter, are being handled in a consistent and timely manner. At the discretion of the SPOC or the Sponsors, the schedule of meetings may be adjusted in response to evolving needs.

The regular quarterly meetings of the SPOC are held virtually. The duration of the quarterly meetings is estimated at 2 hours but may be adjusted based on agenda requirements. The SPOC may convene at least one extended annual meeting of 1-1.5 days in duration. Annual meetings will be scheduled at a time and location designated by the Chair and will be held in-person whenever possible.

RECORD KEEPING

Meeting and conference call agendas of the SPOC and its subcommittees will be published to the members at least one day in advance. Agendas and meeting minutes will be maintained for recordkeeping purposes.

FILING DATE

September 9, 2020

APPROVED BY

DocuSigned by:
David Phillips 10/16/2020

DATE
David Phillips
Associate Vice President
Energy and Sustainability

DocuSigned by:
Kevin Confetti 10/19/2020

DATE
Kevin Confetti
Deputy Chief Risk Officer
Office of Risk Services