

APPENDIX I: LADDER INSPECTION CHECKLIST

Date	
Person Conducting Inspection	
Ladder Type & I.D. #	

Items to be checked	Condition OK	Needs Repair
General		
Loose steps or rungs (consider loose if they can be moved by hand)		
Loose nails, screws, bolts, or other metal parts		
Cracked, split, or broken uprights, braces, steps, or rungs		
Slivers on uprights, rungs, or steps		
Damaged or worn non-slip bases		
Stepladders		
Wobbly (from side strain)		
Loose or bent hinge spreaders		
Broken stop on hinge spreaders		
Loose hinges		
Extension ladders		
Loose, broken, or missing extension locks		
Defective locks that do not seat properly when the ladder is extended		
Deterioration of rope		
Trolley ladders		
Worn or missing tires		
Wheels that bind		
Floor wheel brackets missing		
Ladders binding in guides		
Ladders and rail stops broken, loose, or missing		
Rail supports broken or section of rail missing		
Trolley wheels out of adjustment		
Trestle Ladders		
Loose hinges		
Wobbly		
Loose or bent hinge spreaders		
Stop on hinge spreader broken		
Center section guide for extension out of alignment		
Defective locks for extension		