



Gallagher Bassett Services, Inc.

## Welcome!

Gallagher Bassett Services, Inc. will be the claims administrator for The Regents of the University of California policy PRP4055345.

Gallagher Bassett's commitment is to assure you that progressive claim and managed care services are accessible in the event that one of your employees sustains a work-related injury. When accidents do occur, the faster Gallagher Bassett receives notice of a loss, the sooner we can:

- ~ **Provide your employee the best possible medical care.**
- ~ **Compensate your employee for lost wages.**
- ~ **Return your employee to work.**

While the prompt notification of the accident through either of Gallagher Bassett's dedicated toll-free reporting lines addresses the immediate needs of your employee, there are advantages to you! Our reporting services will:

- ~ **Complete the First Notice of Loss and send you a copy for your records.**
- ~ **File the notice with the appropriate state Workers' Compensation department.**
- ~ **Immediately electronically forward the loss to our claims handling professionals.**
- ~ **Manage the expenses of the accident.**

Your toll-free claims reporting number-open 24 hours a day, 7 days a week-is:

# 1-888-749-1950

**When reporting a claim, please identify that you are a Safety National client under client #002110.**



Proceed with Safety™

## Gallagher Bassett ~ Summary of Services

### EARLY LOSS REPORTING

Prompt reporting of losses reduces the cost of claims

- ~ Available 24 hours a day; 7 days a week
- ~ A single *toll free* call to **1-888-749-1950** satisfies all regulatory loss reporting requirements and triggers all claims management activities

### MANAGED CARE SERVICES

- ~ **Utilization Review & Pre-Certification:** Gallagher Bassett will pre-approve in-patient hospitalizations, outpatient services, diagnostic testing and rehabilitation programs. These services can be coupled with the telephonic case management services (as necessitated). This program evaluates case records and bills related to treatment to determine medical necessity of proposed treatment, identifies cost-effective alternatives, confirms work-relatedness of the injury, and facilitates the employee's return to work.

**Automated Medical Bill Review:** Gallagher Bassett utilizes medical expense auditing. This computerized system audits both medical provider and hospital bills and further re-prices for PPO (Preferred Provider Organization) discounts. This review program ensures all medical bills are re-priced to the state's fee schedule rate or Usual and Customary schedule.

- ~ **Medical PPO Networks:** Medical PPO networks combine-discounted services with appropriate care and services from credentialed providers.

If you have questions or comments regarding managed care or claims administration, please contact your Gallagher Bassett Account Manager,

**Dana Beard, JD/ Account Principal - Carrier Practice  
Gallagher Bassett Services, Inc.  
Direct: (630) 282-0712 Mobile:312-375-7804  
E-mail: [dana\\_beard@gbtpa.com](mailto:dana_beard@gbtpa.com)**



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# Toll-free Claims Reporting Quick Reference Sheet for Workers' Compensation Claims

## 1-888-749-1950

To report your workers' compensation claims quickly and efficiently, please have the following information ready when you call your toll-free claims reporting service. This is a general listing for your quick reference. Additional information may be requested based on state requirements. Thank you for your prompt claims reporting!

### POLICY INFORMATION

- ~ The Regents of the University of California PRP4055345  
Covered States AL AR AZ CO CT DC DE FL GA HI IA ID IL IN KS KY LA MA MD ME MI  
MN MO MS MT NC NE NH NJ NM NV NY OK OR PA RI SC TN TX UT VA VT WI WV

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### CLAIMANT INFORMATION

- ~ Employee name
- ~ Social security number
- ~ Address and home phone number
- ~ Spouse's name
- ~ Number of dependents
- ~ Date of hire
- ~ Gross pay per week

### ACCIDENT INFORMATION

- ~ Exact date and time of injury
- ~ Exact location or site code where injury occurred
- ~ Specific description of injury (i.e., employee slipped and fell on wet floor in warehouse)
- ~ Safeguards or safety equipment provided to prevent injuries (where applicable)
- ~ Name and address of claimant's physician
- ~ Name and address of hospital



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