Overview

The [UC Policy on Safeguards, Security and Emergency Management](#) specifies that each UC location will maintain effective programs to strengthen crisis and consequence management capabilities across the University system. The **UC Ready** program creates a common framework that supports University locations in achieving operational resilience. UCOP Risk Services offers each campus, medical center, and ANR an opportunity to receive up to $100,000 a year to offset the costs of staffing a mission continuity planner position.

UC Ready Funds Eligibility Criteria

With few exceptions, a UC location's UC Ready funds eligibility includes these four criteria:

1. Staffing of a Mission Continuity Planner position (or an equivalent working title). This person's job duties should be 100% (or predominately) in managing a Mission Continuity program.

2. The UC Ready software is a key element of the UC Ready program, which now supports Mission Continuity, IT Disaster Recovery, and Emergency Action Plans. Locations must utilize, at a minimum, the UC Ready Mission Continuity module.

3. The Mission Continuity Planner must participate in UC Ready workgroup activities.

4. Locations must demonstrate progress in achieving Mission Continuity program goals, as evidenced by the number and quality of plans in the UC Ready software: both Enterprise level plans and Unit level plans. Locations may be asked to furnish indicators of UC Ready program performance to UCOP Risk Services.

Please submit your UC Ready Funds application by **March 1st, 2018**. Funds will be approved for each month that the location had a Mission Continuity Planner with primary responsibility for implementing a UC Ready program in FY 2017/18. Approved funds will be posted in your May 2018 ledger.

UC Location: _____

Account number to transfer funds to: _____

Accounting Contact Name and Email: _____

Mission Continuity Planner Name and Title: _____

Applicant Name and Title: _____

Applicant Signature: _____ Date: _____