

UC National Laboratory Fees Research Program In-Residence Graduate Fellowships 2022

Applicant Webinar
April 2021

UNIVERSITY OF CALIFORNIA
RESEARCH INITIATIVES

Applicant Webinar: Agenda and Topics

- Overview of Funding Opportunity
- Current Fellows Perspectives
- National Labs Introduction
- How to Get Started and Apply
- Key Deadlines
- How to Use SmartSimple

UC Research Initiatives Research Grants Program Office

UCRI administers the UC National Laboratory Fees Research Program on behalf of the University of California.

Programmatic questions should be directed to us at
UCRI@ucop.edu

UCRI Director:	Kathleen Erwin
UCRI Program Officer:	Nick Anthis
UCRI Program Officer:	Leila Sievanen
RGPO C&G:	Rebecca Stanek-Rykoff

UC National Laboratory Fees Research Program (LFRP) In-Residence Graduate Fellowships

This program leverages the longstanding strategic relationship between the University of California, Los Alamos National Lab, and Lawrence Livermore National Lab, to provide support to graduate students who wish to conduct dissertation research in-residence at LANL or LLNL.

UC National Laboratory Fees Research Program (LFRP) In-Residence Graduate Fellowships

Award of \$62,000 / year

Additional travel funds of \$5,200 total

Two years, with possible third-year extension

*Joint research oversight by UC academic advisor and
lab mentor*

Fellowship start date: April 1, 2022

Scoring Criteria

- Research Excellence
- Qualifications of the Applicant and Quality of Academic Preparation
- Strength of Training, Supervision, and Mentorship

Application First Steps

- Develop a research plan that aligns with your academic goals and national lab interests in consultation with your academic advisor
- Identify a laboratory scientist who will serve as mentor and research supervisor
- Refine the research plan in consultation with your lab mentor
- Develop a mentorship and training plan in consultation with the lab mentor

Current Fellows on the webinar



Naniette Coleman
(UCB/LANL)



Drew Melchert
(UCSB/LLNL)



Jared Reiten
(UCLA/LANL)

UC National Laboratory Fees Research Program (LFRP) Lab Liaisons on the webinar

Alan Hurd (Los Alamos)



Annie Kersting (Livermore)



LOI Requirements

To get started:

The required LOI must be submitted in SmartSimple.

Due: Thursday, June 3, 12:00 Noon Pacific

No late LOIs will be accepted

Invitation to Submit Full Proposal

- Only approved LOIs can submit full proposals
- Invitation provides access to the application materials online
- Notification in mid-June: Applicants can begin work by referencing the proposal requirements in the RFP

Key Dates

Thursday, June 3, 2021

Letters of Intent Due

Friday, June 18, 2021

LOI Notification

Thursday, September 2, 2021

Full Proposals Due

Friday, April 1, 2022

Fellowship Start Date

Accessing SmartSimple

Login to SmartSimple: <https://ucop.smartsimple.com/>

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**Returning users
login here**

Welcome to Research Grants Program Office | UCOP

The Research Grants Program Office (RGPO) oversees a broad grantmaking portfolio of over \$100 million a year to support research that is critical to California, the nation and the world. RGPO programs enhance University of California's research capacity and excellence, which helps attract top faculty, graduate students, government funding and companies to our state.

The SmartSimple Grants Management System is now accepting letters of intent (LOIs) and applications for the Tobacco-Related Disease Research Program (TRDRP). For information regarding the 2019 call for applications, please visit TRDRP's website at www.trdrp.org

Principal Investigator Registration

Register Here

Login to SmartSimple

Email:

Password:

Enter Password

Login

[Forgot Password?](#)

[Privacy & Security](#)

**First-time users
register here**

Creating an Account on SmartSimple

<https://ucop.smartsimple.com>

Enter your institution (all UC campuses start with “University of California”) and complete your applicant contact information.

If you receive a message that an account with your email address already exists, return to the main login page and click “**Forgot Password.**”

The screenshot displays a registration form with two main sections: "Institution Information" and "Contact Information".

Institution Information

- Instructions:** Please start typing the name of your institution. A dropdown list will appear, in order to select your institution. If the name does not exist, [search the IRS database](#).
- * Institution Name:** A text input field.

Contact Information

- * Email:** A text input field.
- * First Name:** A text input field.
- * Last Name:** A text input field.
- * Address:** A text input field.
- * City:** A text input field.
- * Country:** A dropdown menu with "United States" selected.
- * State / Province:** A dropdown menu with "-- Select One --" selected.
- * Zip / Postal Code:** A text input field.
- * Telephone Number:** A text input field.

At the bottom of the form, there is a checkbox for "I'm not a robot" and a reCAPTCHA logo with "reCAPTCHA Privacy - Terms" text. A "Submit" button is located at the bottom right.

Preparing and Submitting an LOI

Available Funding Opportunities

List of available funding opportunities below includes both open and upcoming opportunities. Users are in military time and in the Pacific Time Zone.

1-5 of 5

#	Name	Description	Policies and Guidelines	LOI Deadline	Full Application Deadline	
1	MRPI Planning/Pilot Awards for 2021	Award is open to new multicampus or systemwide collaborations that have not previously received MRPI, Organized Research Unit (ORU) or Multicampus Research Unit (MRU) support to create or strengthen collaborative research capacity in novel or cutting edge fields. Applicants may request one or two years of funding.	2021_MRPI_RFP.pdf	05/14/2020 12:00:00	08/06/2020 12:00:00	Info Apply
4	In-Residence Graduate Fellowships for 2021	The Laboratory Fees Research Program offers a competitive Graduate Fellowship that provides two to three years of support for Ph.D. candidates who wish to conduct thesis research on-site at Los Alamos or Lawrence Livermore National Labs.	2021_LabFee_Fellowship_RFP.pdf	06/04/2020 12:00:00	09/03/2020 12:00:00	Info Apply



1. Click on the “**Available Funding Opportunities**” tab in the upper right corner.
2. Find the row that corresponds to the award you’re interested in and click “**Apply.**”

LOI Submission Steps

Main
Notes

M21PL2276 RGPOTest Demo LOI

Letter of Intent RFP Details
Name: RGPOTest MRPI Pilot/Planning
Type: UC Multicampus Research Award
Deadline: 04/22/2020 12:00:00

Templates and Instructions:

[MRPI_LOI_Instructions.pdf](#)
637.7 KB - 03/06/2020 10:41am

Preview
Preview

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION PROJECT CONTACTS BUDGET SIGNATURE PAGE

* Proposed Project Start Date: 03/20/2020
* Proposed Project End Date: 03/17/2021

Click the section headings to access and complete each section of the LOI.

Download instructions

“Save Draft” frequently; review & edit as needed.

Click “Submit LOI” to submit the LOI.

Save Draft Submit LOI Withdraw

LOI Submission - Project Personnel

In the PROJECT CONTACTS tab, you must enter the following 3 individuals in the Project Personnel table:

1. Yourself (as “Applicant Principal Investigator”)
2. Your UC thesis advisor (as “Dissertation Advisor”)
3. Your proposed Lab Mentor (as “Mentor”)

Click “Enter Project Personnel” to add and edit entries

Project Personnel

Enter Project Personnel

Last Name	First Name	Email Address	Degrees	Title	Department	Institution	Role on Project	Institution Type	PI/Co-PI	Upload Biosketch	Biosketch
RGPOTest	Becky PI2	rebecca.stanek+pi2@gmail.com	PhD	Staff	RGPO	UCOP	Applicant Principal Investigator	Academic/Research Institution	RGPOTest Becky PI2	Upload	Biosketch.pdf

Biosketches for all 3 individuals will be added at the Full Application stage

I still have questions.....

1. Ask them today

2. Review the materials in the RFP, FAQs and LOI and Full Application Instructions

3. Visit our website at:

<https://www.ucop.edu/research-initiatives/programs/lab-fees/index.html>

4. Contact us as questions arise

Contact Information

For SmartSimple support:

Research Grants Program Office

RGPOGrants@ucop.edu

For programmatic questions:

**University of California Research
Initiatives (UCRI)**

UCRI@ucop.edu

From Approved LOI to Full Application

The screenshot shows the 'My Applications' dashboard. It features a header with the University of California logo and navigation links for Home, Available Funding Opportunities, and Historical Applications. The main content area displays three application status cards: 'In Progress Applications' (3), 'Submitted / Under Review Applications' (0), and 'Awarded Applications' (0). A red circle with the number '1' is placed over the 'My Applications' title, and another red circle with the number '3' is placed over the 'In Progress Applications' card.

This is a duplicate of the screenshot above, showing the 'My Applications' dashboard with the same application counts and navigation elements.

In Progress Applications

RFA	Application ID	Project Title	Type	PI Name	My Role	LOI Deadline Date	FA Deadline Date	Status
1	T29IR0228	STOY Test 2	High Impact Research Project	Jane Doe	Principal Investigator	08/16/2018	09/27/2018	Invited to Full Application <input type="button" value="Open"/>

1. Click on “In Progress Applications.”
2. Locate the row for your submitted **Lab Fees Graduate Fellows LOI**. The “**Status**” Column will indicate if your LOI is approved. Click “**Open**” to begin full application and access instructions and templates.

From Approved LOI to Full Application

The screenshot displays the University of California application portal for project L22CR4394. The header includes the University of California logo and navigation links for Home, Available Funding Opportunities, and Historical Applications. The user is identified as RGPOTest Becky PI2. The main content area shows a 'Call for Application Details' section with the name 'LFRP 2022 Collaborative Research and Training Awards' and a deadline of 08/05/2021 12:00:00. Below this is a 'Templates and Instructions' section with a PDF file named 'UC_Lab_Fees_2022_-_CRT_-_LOI_instructions.pdf'. A 'Preview' button is visible. The navigation tabs include 'TITLE PAGE', 'APPLICANT / PRINCIPAL INVESTIGATOR', 'PROJECT INFORMATION', 'PROJECT CONTACTS', 'BUDGET', and 'SIGNATURE PAGE'. The 'TITLE PAGE' tab is active, showing the 'Application ID: L22CR4394'. The 'Project Title' field contains 'RGPOTest Project Personnel Demo' with 69 characters left. The 'Project Duration (year)' is set to 3. The 'Proposed Project Start Date' is 03/01/2022. A red circle with the number '3' is placed over the 'Continue to Full Application' button at the bottom of the form.

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Home Available Funding Opportunities Historical Applications

1 of 51

Main

Notes

L22CR4394 RGPOTest Project Personnel Demo

i Call for Application Details
Name: LFRP 2022 Collaborative Research and Training Awards
Deadline: 08/05/2021 12:00:00

Templates and Instructions:

UC_Lab_Fees_2022_-_CRT_-_LOI_instructions.pdf
912.8 KB - 03/30/2021 9:23AM

Total Files: 1

Preview

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION PROJECT CONTACTS BUDGET SIGNATURE PAGE

Application ID: L22CR4394

* Project Title: RGPOTest Project Personnel Demo
69 characters left

* Project Duration (year): 3

* Proposed Project Start Date: 03/01/2022

3

Continue to Full Application

NEXT

3. Click on the “Continue to Full Application” button at the bottom of the screen to access the Full Application materials.

Application Submission

Instructions can be downloaded from the top of every page.

Complete each section of the application.

Download templates and upload required attachments in the Documentation section.

The screenshot shows the application submission interface. At the top, there is a header for the University of California Research Initiatives. Below the header, the main title 'Application Submission' is displayed. A red box highlights the text 'Instructions can be downloaded from the top of every page.' with an arrow pointing to a 'Templates and Instructions' section. This section contains a file named 'CBCRP_Submission_Instructions_by_Award_Type.pdf' (20.6 KB, 08/27/2019 12:49pm). A red box highlights the text 'Complete each section of the application.' with an arrow pointing to a navigation menu. The navigation menu includes 'TITLE PAGE', 'APPLICANT / PRINCIPAL INVESTIGATOR', 'PROJECT INFORMATION', 'PROJECT CONTACTS', 'BUDGET', 'ASSURANCES', 'DOCUMENTATION', and 'SIGNATURE PAGE'. A red box highlights the text 'Download templates and upload required attachments in the Documentation section.' with an arrow pointing to the 'DOCUMENTATION' tab. The main content area shows the application details: Application ID: B26PW1210, Project Title: RGPOTest - CBCRP Water STOY1 (72 characters left), Project Duration (year): -- Select One --, Proposed Project Start Date: mm/dd/yyyy, and Proposed Project End Date: mm/dd/yyyy. At the bottom, there are buttons for 'Save Draft', 'Withdraw', and 'Submit to Signing Official', along with a 'NEXT >' button.

Full Application: Inviting UC Advisor to submit a blinded letter of recommendation

1. In the Full Application, click on "Invite Personnel" in the left sidebar.

Call for Application Detail
Name: RGPOTest CRCC C
Type: Faculty Seed Grants
Deadline: 04/02/2020 12:00:00

Templates and Instructions:

[2020CRCC-LOinstrux-20181212.pdf](#)
240.2 KB - 10/29/2019 2:30pm

Total Files: 1

Preview

< **TITLE PAGE** APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION PROJECT CONTACTS BUDGET ASSURANCES >

1. Click on "Invite Personnel"

Full Application: Inviting UC Advisor to submit a blinded letter of recommendation

C21CR1535 RGPOTest CRCC v1

Add Personnel
Please input basic contact information First Name, Last Name, Email, and Role. An invitation email is triggered allowing the invited contact to accept or decline the invitation. The Status column will display the current status of the invitation. Once accepted personnel will be granted access (Roles and access are defined below).

PI Assistant: User can View/Edit/Submit the application.

Prefix	First Name	Last Name	Email	Role	Status
+					

Save Invite

Click the [+] button to add your advisor

2. Click the plus button to add your UC Advisor
3. Enter the Advisor's name and email address
4. Select **Referee** in the "Role" column
5. Click 'Invite' to send out invitation email.

Budget tab

Click the Budget tab

Click "Open" to start entering information

Templates and Instructions:

[Award_Type.pdf](#)

INVESTIGATOR PROJECT INFORMATION PROJECT CONTACTS **BUDGET** ASSI >

Total Project Costs

Action	Owner - Institution	Total DC	Total IDC	Total
Open	Jane Doe 2 - MERCY HOUSING CALIFORNIA	\$141,750	\$42,225	\$183,975
Total		\$141,750	\$42,225	\$183,975

< BACK

NEXT >

Save Draft

Withdraw

Submit to Signing Official

Budget tab - Adding Institution Contacts

Start typing the name of your signing official into the field and select from the list that populates.

If you cannot find their name in the list, click “Can’t find Signing Official.” Then click “Add Signing Official” and complete the form.

INSTITUTION CONTACTS BUDGET SUMMARY BUDGET DETAILS SUBCONTRA

* Signing Official

This should identify the individual who is authorized to act for the Applicant Organization, and v conditions for any grant, including the applicable grantor regulations.

Search and select ?

* Fiscal Contact

This should identify the individual at the Applicant Organization who will serve as the authorized

Search and select ?

* Contracts and Grants Contact

This should identify the individual in the Applicant Organization’s Contracts and Grants Office, o an award be made, and who will serve as the liaison to the grantor on official grant administrati

Search and select ?

Can't find the contact you're looking for?

- Can't find Signing Official
- Can't find Fiscal Contact
- Can't find Contracts and Grants Contact

Add Signing Official

Budget tab - Editing the budget

Faculty Seed Grants Application » Budget

↑ Back to Application



Budget Instructions:

Please open the budget and carefully read the limits set on the call for numbers.

INSTITUTION CONTACTS

BUDGET SUMMARY

BUDGET DETAILS

Please click the Edit Budget button below to enter your budget information.

✎ Edit Budget

RGPO Test Becky PI2 - MERCY HOUSING CALIFORNIA

Budget Summary

TOTAL BUDGET

\$0 \$0

← BACK

Save Draft

Budget Complete

Do not click “Budget Complete” until you have entered all the necessary budget figures and justification notes – clicking this button will lock your budget and you will not be able to make additional edits.

Budget tab - Editing the budget

Scroll down to
“Student Tuition Fees,
Graduate Student
Stipends”
Click “+” to add a new
row.

Entries will populate in
the budget summary at
the top of the page.

Enter budget justification.

Repeat for “Travel
Expenses” and “Indirect
Costs / Facilities &
Administrative (F&A)
Costs” sections

Budget Detail Justification

The budget table on the top of this page is generated from expenses entered in the budget categories below. Please scroll down to the budget categories and click “+” to enter your expenses. Please note you must manually calculate and enter any indirect costs in the budget category section at the bottom of this page. For each budget category, provide all necessary justification. There is no character limit on the budget justification, though it should be concise.

The per year direct cost maximum is: \$250,000.00

The total direct cost maximum is: \$750,000.00

	Year 1	Total
Personnel Costs	\$2,000	\$2,000
Student Tuition Fees, Graduate Student Stipends	\$0	\$0
Other Project Expenses	\$0	\$0
Equipment	\$0	\$0
Travel Expenses	\$0	\$0
Subcontracts	\$0	\$0
Service Contracts and Consultants	\$0	\$0
Direct Costs	\$2,000	\$2,000
Modified Total Direct Costs (MTDC)	\$2,000	\$2,000
Indirect Costs (IDC)Total	\$0	\$0
Total Expenses	\$2,000	\$2,000

1. Personnel Costs (Salary and Fringe)

Salaries and Fringe Benefits	Year 1	Total
Salary 1	\$2,000	\$2,000
	\$2,000	\$2,000

For each person supported by this grant, describe their contribution to the project.

Justification

Submit to Signing Official

Main

Notes

Invite Personnel



Call for Application Details

Name: TRDRP 2019A - High Impact Pilot Award
Type: High Impact Pilot Award
Deadline: 09/27/2018 12:00:00

Templates and Instructions:



IP_Application_Instructions.pdf
1,916 KB - 07/18/2018 6:32pm

Total Files: 1

Preview

TITLE PAGE APPLICANT / PRINCIPAL INVESTIGATOR PROJECT INFORMATION INSTITUTION CONTACTS BUDGET ASSURANCES DOCUMENTATION **SIGNATURE PAGE**

* Applicant Signature

Check the box to indicate that you acknowledge the statement below and type in your full legal name to serve as your electronic signature.

I certify that the statements herein are true, complete and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. I agree to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant is awarded as a result of this application.

* Applicant Electronic Signature (Type in your full legal name)

Jane Doe

* Date

07/19/2018

Save Draft

Withdraw

Submit to Signing Official