Laboratory Fees Research Program
UC-NL In-Residence Graduate Fellowships
2021

Applicant Teleconference
April 2020
Applicant Webinar: Agenda and Topics

- Program Introduction
- Overview of Funding Opportunity
- How to Get Started and Apply
- Key Deadlines
- How to use SmartSimple
UC Research Initiatives
Research Grants Program Office

UCRI administers the Laboratory Fees Research Program on behalf of the University of California.

Programmatic questions should be directed to us at UCRI@ucop.edu

UCRI Director: Kathleen Erwin
UCRI Program Officer: Chris Spitzer
RGPO C&G: Rebecca Stanek-Rykoff
This program leverages the longstanding strategic relationship between the University of California, Los Alamos National Lab, and Lawrence Livermore National Lab, to provide support to graduate students who wish to conduct dissertation research in-residence at LANL or LLNL.
Laboratory Fees Research Program (LFRP)
In-Residence Graduate Fellowships

Award of $62,000 / year

Additional travel funds of $5,200 total

Two years, with possible third-year extension

Joint research oversight by UC academic advisor and lab mentor

Fellowship start date: April 1, 2021
Who Can Apply

- Full-time UC graduate students in doctoral programs who have, or will be, advanced to candidacy before 4/1/2021
- Must commit to at least 80% time on the proposed research, and be in-residence 6 months of each fellowship year

Questions about eligibility?
Please contact us at UCRI@ucop.edu
Application First Steps

• Identify a laboratory scientist who will serve as mentor and research supervisor

• Develop a research plan that your advisor and the lab mentor approve

• Develop a mentorship and training plan in consultation with the lab mentor
LOI Requirements

To get started:

The required LOI must be submitted on SmartSimple.

Due: Thursday, June 4, 12:00 Noon Pacific

No late LOIs will be accepted
Invitation to Submit Full Proposal

- Only “approved” LOIs can submit full proposals
- Invitation provides access to the application materials online
- Notification in mid-June: Applicants can begin work by referencing the proposal requirements in the RFP
Scoring Criteria

- Research Excellence
- Quality of Academic Preparation
- Strength of Training, Supervision, and Mentorship
Key Dates

Thursday, June 4, 2020  Letters of Intent Due

Friday, June 12, 2020  LOI Notification

Thursday, September 3, 2020  Full Proposals Due
Accessing SmartSimple
Login to SmartSimple: [https://ucop.smartsimple.com/](https://ucop.smartsimple.com/)

Returning users
login here

First-time users
register here
Creating an Account on SmartSimple

https://ucop.smartsimple.com

Enter your institution (all UC campuses start with “University of California”) and complete your applicant contact information.

If you receive a message that an account with your email address already exists, return to the main login page and click “Forgot Password.”
Preparing and Submitting an LOI

1. Click on the “Available Funding Opportunities” tab in the upper right corner.
2. Find the row that corresponds to the award you’re interested in and click “Apply.”
LOI Submission Steps

Click "Submit LOI" to submit the LOI.

Download instructions

Click the section headings to access and complete each section of the LOI.

"Save Draft" frequently; review & edit as needed.

Click "Submit LOI" to submit the LOI.
In the PROJECT CONTACTS tab, you must enter the following 3 individuals in the Project Personnel table:

1. Yourself (as “Applicant Principal Investigator”)
2. Your UC thesis advisor (as “Dissertation Advisor”)
3. Your proposed Lab Mentor (as “Mentor”)

Click “Enter Project Personnel” to add and edit entries.

Biosketches for all 3 individuals will be added at the Full Application stage.
1. Click on “In Progress Applications.”
2. Locate the row for your submitted Lab Fees Graduate Fellows LOI. The “Status” Column will indicate if your LOI is approved. Click “Open” to begin full application and access instructions and templates.
Application Submission

Complete each section of the application.

Download templates and upload required attachments in the Documentation section.

Instructions can be downloaded from the top of every page.
1. Click on “Invite Personnel”
Full Application: Inviting UC Advisor to submit a blinded letter of recommendation

2. Click the plus button to add your UC Advisor
3. Enter the Advisor’s name and email address
4. Select Referee in the “Role” column
5. Click ‘Invite’ to send out invitation email.
Click the Budget tab

Click “Open” to start entering information
Budget tab - Adding Institution Contacts

Start typing the name of your signing official into the field and select from the list that populates.

If you cannot find their name in the list, click “Can’t find Signing Official.” Then click “Add Signing Official” and complete the form.
Do not click “Budget Complete” until you have entered all the necessary budget figures and justification notes – clicking this button will lock your budget and you will not be able to make additional edits.
Scroll down to “Student Tuition Fees, Graduate Student Stipends”
Click “+” to add a new row.
Entries will populate in the budget summary at the top of the page.
Enter budget justification.
Repeat for “Travel Expenses” and “Indirect Costs / Facilities & Administrative (F&A) Costs” sections.
Submit to Signing Official
The Research Grant Programs Office (RGPO)  
Contracts and Grants Unit (C&G)

RGPO C&G

- Works in collaboration with multiple research programs, including UCRI.

- Serves as point of contact on administrative and procedural aspects of your Letter of Intent (LOI) or Application

- Provides technical support for SmartSimple

- Contact: RGPOgrants@ucop.edu
I still have questions.....

1. Ask them today

2. Visit our website at:
   http://ucop.edu/research-initiatives/index.html

3. Read the FAQs

4. Email us: UCRI@ucop.edu [programmatic]

5. Check for updates: we will update program announcements or the FAQ document with new information or clarifications

6. Email the laboratory contacts listed in the RFP