

# Supplier Checklist

If project requires SB854 Prevailing Wage compliance:

- You must be registered with the State Department of Industrial Relations (DIR)
  - To register, go to <https://efiling.dir.ca.gov/PWCR/>
    - Renew annually (Fiscal Year runs 7/1- 6/30)
- Base your quote on the appropriate prevailing wage rates
  - To determine appropriate prevailing wage rates, go to <http://www.dir.ca.gov/oprl/DPreWageDetermination.htm>
- The University will file a PWC-100 form and will include the DIR Project ID number on the Purchase Order
- You must post the prevailing wage rate at the jobsite