When should the General Data Protection Regulation (GDPR) Amendment be included in contracts?
The GDPR Amendment must be included in all contracts where UC’s suppliers, or subsuppliers, will be collecting, accessing, storing, or using personal information of individuals located in the European Economic Area\(^1\) (EEA) in the performance of their Services to UC.

What is Addendum A to the GDPR Amendment and when should Addendum A be included?
The General Data Protection Regulation requires that the information contained in Addendum A be included in procurement contracts that involve the processing of personal data of individuals living in the EEA. If the GDPR Amendment must be included in the Agreement, Addendum A must always be included and completed by UC and the Supplier.

What is Addendum B to the GDPR Amendment and when should Addendum B be included?
The General Data Protection Regulation requires that where the personal data of individuals living in the EEA is transferred from the EEA to countries like the United States, that Standard Contractual Clauses approved by the European Commission be included in procurement contracts. Addendum B contains Standard Contractual Clauses approved by the European Commission. Addendum B is only required where ALL of the following are true: (1) the GDPR Amendment must be included in the contract; (2) the Supplier, or one of its subsuppliers, is based in the EEA; (2) the Services that the Supplier, or its EEA-based subsupplier, provide to UC include the collection of personal data of individuals living in the EEA for UC’s use; AND (4) the individuals have not explicitly consented to UC receiving their personal data in the United States. Addendum B may not be modified, except for the information required to be completed by UC and Supplier.

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\(^1\) The European Economic Area includes the countries of the European Union (EU), as well as Iceland, Liechtenstein, and Norway. The United Kingdom is expected to be a member of the EEA upon exit from the EU.