

UC Small Business First

SB & DVBE Search Job Aid



What businesses are qualified for this program?

To participate in the Small Business First program, businesses must be certified as **Small Businesses** or **Disabled Veteran Business Enterprises**.

- ✓ UC's first preference is that businesses be certified by the [State of California Office of Small Business and DVBE Services \(OSDS\)](#)
 - If possible, direct your suppliers to become certified with the State of CA
 - Suppliers can learn about getting certified [here](#)
 - This is one of the fastest and easiest certifications processes, and it's **free!**
- ✓ UC also accepts [these approved small business certifications](#)

How to find qualified Small/DVBE businesses?

Businesses can be searched for via many methods – UC recommends:

- ✓ UC's designated diverse supplier search tool [Explorer Professional](#) (Supplier.io search database)
- ✓ [Cal eProcure](#) – State of CA supplier search database
- ✓ By working with your campus [Small Business Officer/Supplier Diversity Coordinator](#)

Explorer Professional Search Platform

UC has partnered with supplier.io for supplier diversity data enrichment and access to their **Explorer Professional** platform

- ✓ *Explorer Professional* aggregates data from hundreds of sources, making it easy to find diverse suppliers across many different diversity classifications and certifications
- ✓ Search for a variety of Small Businesses and DVBEs:
 - Filters allow search for only suppliers that hold applicable certifications
 - Or search for all SBs or DVBEs to find a wider pool of potential suppliers
- ✓ Access *Explorer Professional*, how-to-search videos, QRGs and training webinars on the [UC Supplier Search Databases & Resources](#) webpage

Cal eProcure Search Platform



UC prefers businesses be certified by the State of California Office of Small Business and DVBE Services (OSDS).

CA certified suppliers can be searched for via [Cal eProcure](#)

- ✓ Searching the Cal eProcure system is fast and easy
- ✓ These businesses qualify for the Small Business First program: Micro Business (MB), Small Business (SB) or Disabled Veteran Business Enterprise (DVBE)
- ✓ Encourage qualified SB/MBs and DVBEs to get certified
- ✓ Check out State of CA [Searching for SB and DVBEs](#) training
- ✓ Find how-to-search videos, QRGs and training webinars on the [UC Supplier Search Databases & Resources](#) webpage

Campus Supplier Diversity Coordinators

Each UC campus has a designated Small Business Officer/Supplier Diversity Coordinator. These campus subject matter experts can help you find qualified small businesses to meet your purchasing needs.

- ✓ Having trouble finding the right small business to meet your needs?
- ✓ Contact your campus [Supplier Diversity Coordinator](#) (Small Business Officer) for support.