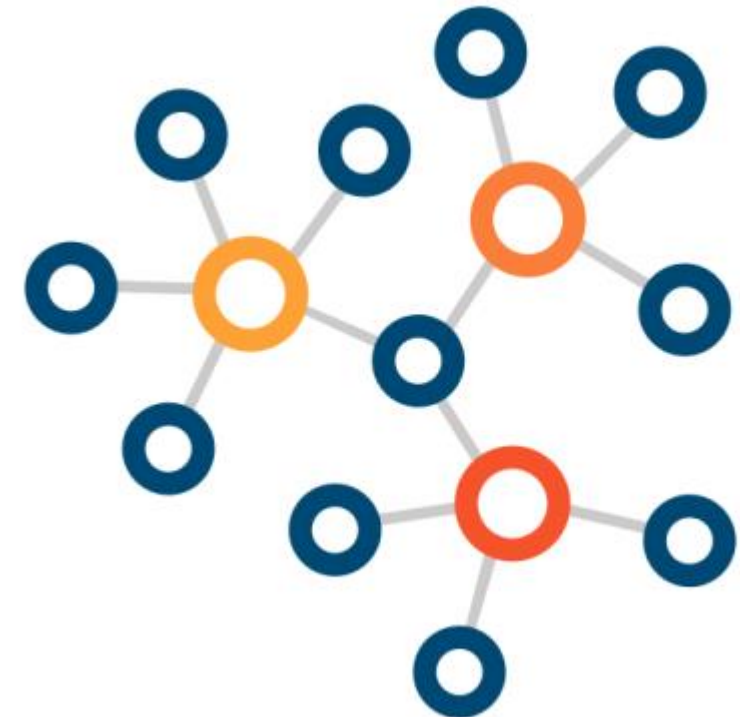




Supplier Explorer Training University of California



Agenda

- Explorer Professional Training
- Getting Access
 - Key Features & Functionalities
 - System Walkthrough
- Questions



Supplier Explorer

What is it? A user interface to search CVM's:
DIVERSE SUPPLIER DATABASE

1+ million suppliers, 1.6 million certifications from over 300+ agencies

FIND AND MONITOR

MINORITY OWNED

WOMEN OWNED

VETERAN OWNED

SMALL OWNED

SERVICE-DISABLED

VETERAN OWNED

BUSINESSES

ORGANIZATION NAME
Enter Company Name

LOCATION (CITY, ZIP)
STATE

California (123)
Illinois (91)
New York (89)
Texas (52)
Enter State

INDUSTRIES
Soybean Farming - 111110 (143)
Dry Pea and Bean Farming - 111130 (121)
Wheat Farming - 111140 (9)
All Other Grain Farming - 111150 (22)
Enter NAICS

DIVERSITY
MINORITY OWNED (23)

MFAD CREATIVE GROUP

CAPITAL MARKETING & INVESTMENTS, LLC

☒ Compare Now

☒ Compare Now

EXPLQRER

◀ Back to Search Results

Contractor Equipment Rentals,
7616 NARCOOSSEE RD ORLANDO, FL 32822. 4073848200

Actions

Share Edit Follow Invite Evaluate Supplier Request Evaluation Add Note

Refresh Profile

ORGANIZATION STRUCTURE
Corporation

DESCRIPTION
Based out of Somerset, NJ SHI INTERNATIONAL CORP. operates in the Custom Computer Programming Services.

DIVERSITY
MBE, WBE

ETHNICITY
ASIAN AMERICAN

COUNCILS
State of Wisconsin
State of Tennessee
State of Massachusetts (SOMWBA)
City of Evansville, IN
State of Delaware
Prime Supplier Certified



Supplier Explorer

Diversity Classification Acronyms



MBE	MINORITY-OWNED BUSINESS
WBE	WOMAN-OWNED BUSINESS
SMALL	SMALL BUSINESS
VET	VETERAN-OWNED BUSINESS
WOSB	WOMAN-OWNED SMALL BUSINESS
SDB	SMALL DISADVANTAGED BUSINESS
SELF_SDB	SELF CERTIFIED SMALL DISADVANTAGED BUSINESS
DBE	DISADVANTAGED BUSINESS

HUB	HUBZONE BUSINESS
8A	8(A) SMALL BUSINESS
SDVET	SERVICE-DISABLED VETERAN-OWNED BUSINESS
HBCU	HISTORICALLY BLACK COLLEGE AND UNIVERSITY
DISABLED	DISABLED-OWNED BUSINESS
ANC	ALASKAN NATIVE CORPORATION
ACDBE	AIRPORT CONCESSIONAIRE DISADVANTAGED BUSINESS ENTERPRISE
LGBT	LESBIAN GAY BISEXUAL TRANSGENDER OWNED BUSINESS

Supplier Explorer

Why use it?

• FIND NEW SUPPLIERS - SMALL BUSINESS FIRST-INITIATIVE

- Suppliers used by your company
- Shared supplier lists for specific commodities
- Add suppliers to meet small business/diversity requirements
- Check up on status of suppliers for reporting
- Build Pre-qualified diverse supplier lists

• LOOK UP YOUR SUPPLIERS

- Suppliers used by your company
- Shared supplier lists for specific commodities
- Check up on status of suppliers for reporting

• GET UPDATES ON YOUR DIVERSE SUPPLIERS

- Notifications on changes
- New certifications or status changes

• TRACK SUPPLIERS YOU MEET

- Add to “My Suppliers” list
- Follow suppliers for updates

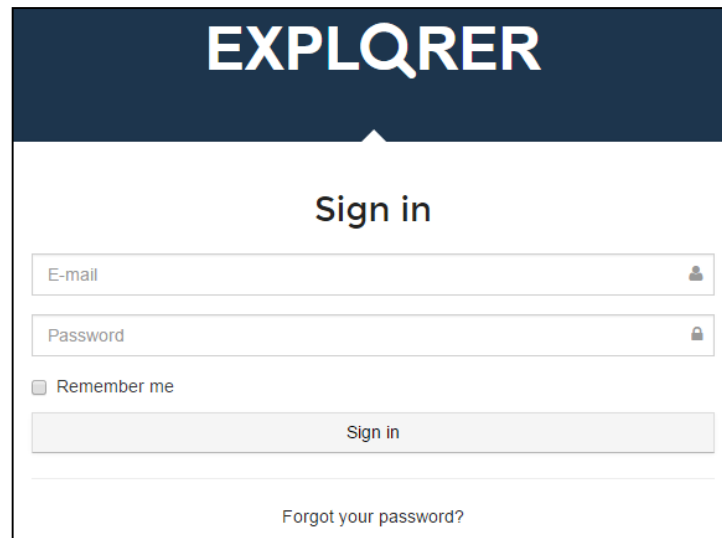


Supplier Explorer

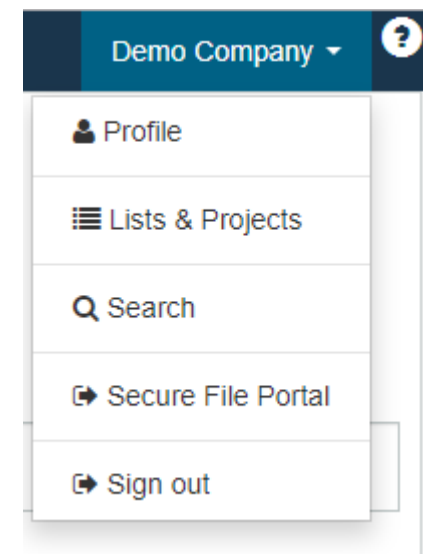
Login and Password : https://explorer.supplier.io/Login/sign_in

Temporary Password: Once you have received an email with a password link (48 hours validity), sign into the application using the password that you set for yourself.

Change Password: Look for your name in the upper right-hand corner and open the dropdown menu. Click on Profile to change your password.



The image shows the 'Sign in' page of the Supplier Explorer application. The header is dark blue with the word 'EXPLQRER' in white. Below the header, the text 'Sign in' is centered. There are two input fields: 'E-mail' and 'Password'. The 'E-mail' field has a user icon on the right, and the 'Password' field has a lock icon. Below these fields is a checkbox labeled 'Remember me'. A 'Sign in' button is located below the checkbox. At the bottom of the page, there is a link that says 'Forgot your password?'.



Supplier Explorer

Searching Suppliers

Enter the name of a specific company or a keyword.

- Click Search Entire Database for all suppliers that match the criteria
- Click Search My Suppliers for all University of California suppliers that match the criteria

Entire Database ▾

Moving Services

Q

▼ Entire Database

▼ My Suppliers

MY SAVED SEARCHES: [State of CAV2](#) | [State Of California](#) | [State of CA](#) | [Marketing Consulting](#) | [More...](#)



Supplier Explorer

Quick View of Search Results

- 1 “Aerospace Fabrication” entered in the search field
- 2 Filtered for “California” as the STATE from the dropdown

The screenshot displays the Supplier Explorer interface. The search bar at the top left contains the text "aerospace fabrication". The left sidebar shows filters, with "California" selected under the "STATE" filter. The main table lists three suppliers:

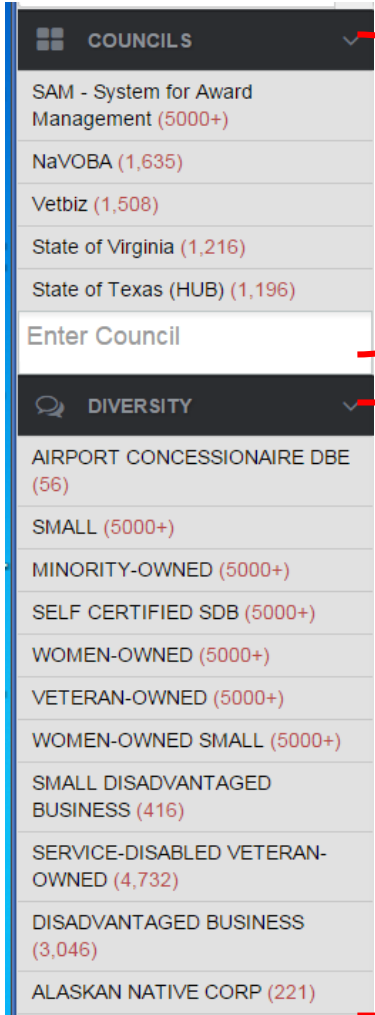
ORGANIZATION	LOCATION	EMPLOYEES	SALES	INDUSTRY	DIVERSITY ATTRIBUTES
HAWS FABRICATION INC	VENTURA, CA				VET
AMERICAN FABRICATION RUSSELL FABRICATION CORP	BAKERSFIELD, CA	11-50	\$1M-10M		SBE
K FABRICATION AND DESIGN K FABRICATION INC	CORONA, CA	11-50	\$1M-10M		SBE

A red box highlights the "DIVERSITY ATTRIBUTES" column, which contains codes like "VET" and "SBE". A callout box labeled "Supplier Classification Codes" points to this column.



Supplier Explorer

Filtering Results



Scroll down on the left navigation bar for additional filters, such as agencies and diversity categories.

The number in parentheses is the number of businesses that fall within the criterion.

Narrow results by filtering on:

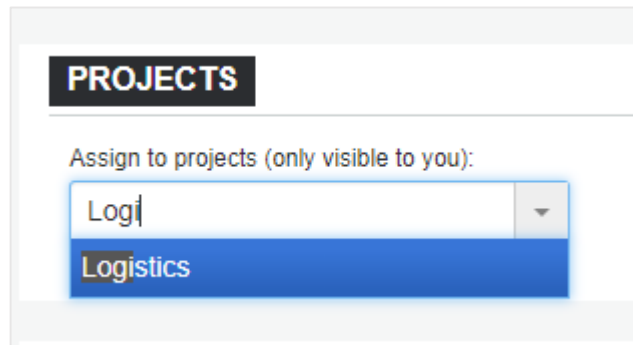
- Geographic area.
- NAICS code for the type of business.
- Or, any combination of available filters.



Supplier Explorer

Lists and Projects

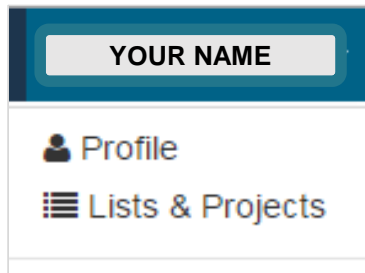
Create custom lists of suppliers to track and share.



PROJECTS

Assign to projects (only visible to you):

Logistics



YOUR NAME

Profile

Lists & Projects

**VECTOR
FABRICATION INC**

MILPITAS, CA

☐ [COMPARE](#) | [ADD TO LIST](#)

Create new lists by enter a list name or select from an existing list to add the supplier to the list.

Open Lists & Projects from the dropdown menu to find your projects.





Supplier Explorer

Lists & Projects

 Share 

Share suppliers with your colleagues
Follow suppliers to receive updates on changes.

 **LISTS & PROJECTS**

Select Project 

My Projects





Construction





Aerospace Fabrication

Vacuum Equipment

Scientific Wafers

Restrict your searches to your own projects.

 View  Download  Share  Delete

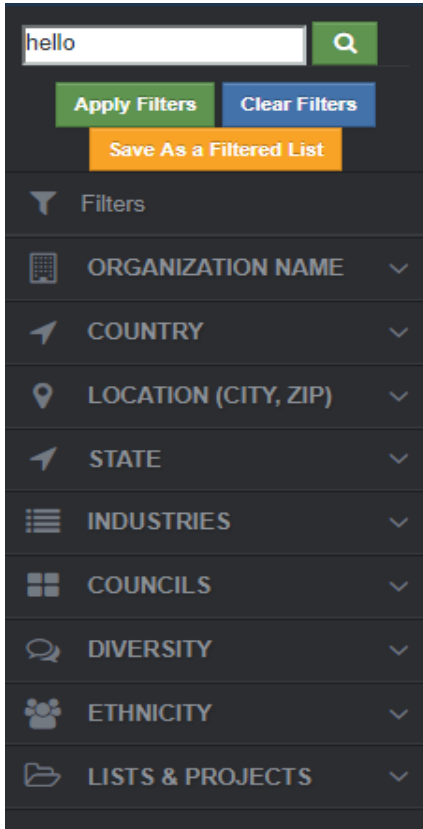
 View  Download  Share  Delete

Share your projects with colleagues.



Supplier Explorer

Save Searches



hello

Filters

- ORGANIZATION NAME
- COUNTRY
- LOCATION (CITY, ZIP)
- STATE
- INDUSTRIES
- COUNCILS
- DIVERSITY
- ETHNICITY
- LISTS & PROJECTS

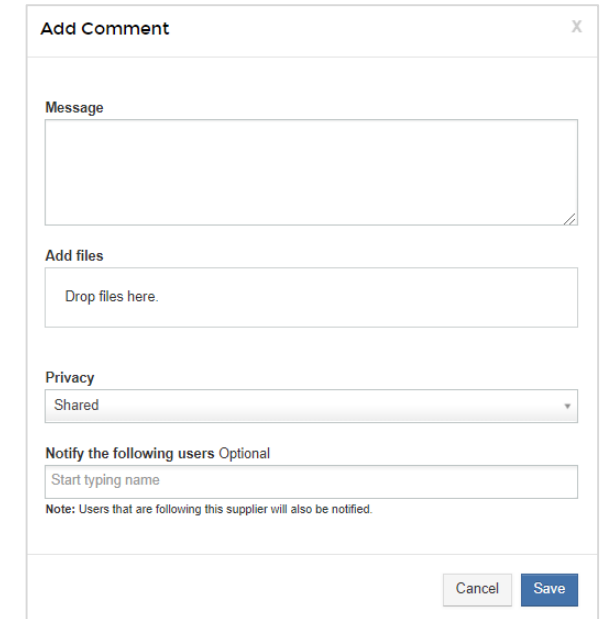
Search using any filters and SAVE your search criteria for future use.

AND

Share your saved search with others

AND

Be automatically notified if any additional suppliers meet the criteria



Add Comment

Message

Add files

Drop files here.

Privacy

Shared

Notify the following users Optional

Start typing name

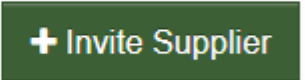
Note: Users that are following this supplier will also be notified.

Adding a note, comment or file to any supplier and share with colleagues or only visible to the user.

Supplier Explorer

Invite Suppliers

Optional: Invite suppliers that are not in the database.
Or UC top diverse suppliers with upcoming expirations.

Invite Supplier x 

Supplier Name

Required

Email

Required

Contact Name

Required

Cancel

Clear

Invite

Invite will trigger an automated email notification directing suppliers to SupplierOne to register.

Invitation to Register in supplier.io Database

The University of California invites your company to register in the supplier.io database. Please use this registration to provide us with new, updated, and relevant information about your company.

Begin your registration by visiting

<https://supplierone.co/>

Frequently Asked Questions

Why register?

Buyers use the supplier.io database to find potential suppliers who can meet their requirements. Completing your profile and keeping it updated will provide buyers with sufficient information to help make qualified decisions about your capabilities.

What information do I need to provide?

Please provide information about your company's capabilities, products and services, locations, contacts, size, and certifications.

Will this lead to more business from buyers?

Registration in the database is no guarantee of any contact, interest, or future business. However, registration increases your visibilities to buyers on the platform and makes it easier for them to find your company when opportunities arise.

How often should I update my information?

Buyers rely on the information in the database to accurate and current. It is recommended that you update your profile as your information changes, and at least once a year. If your information is not updated annually, your profile may be marked inactive and no longer visible to our buyers.

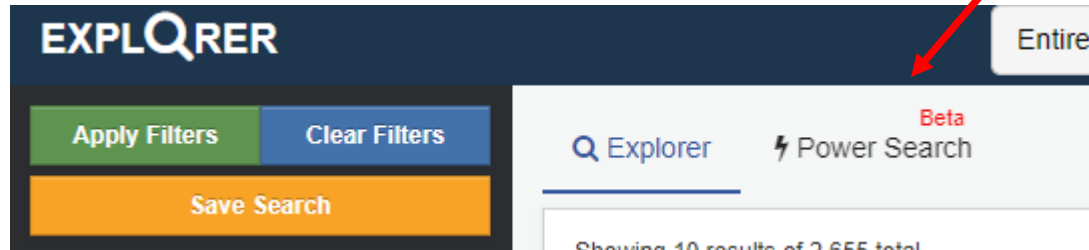
Getting Help

Questions or issues? We are here to help. Contact us at support@supplier.io.

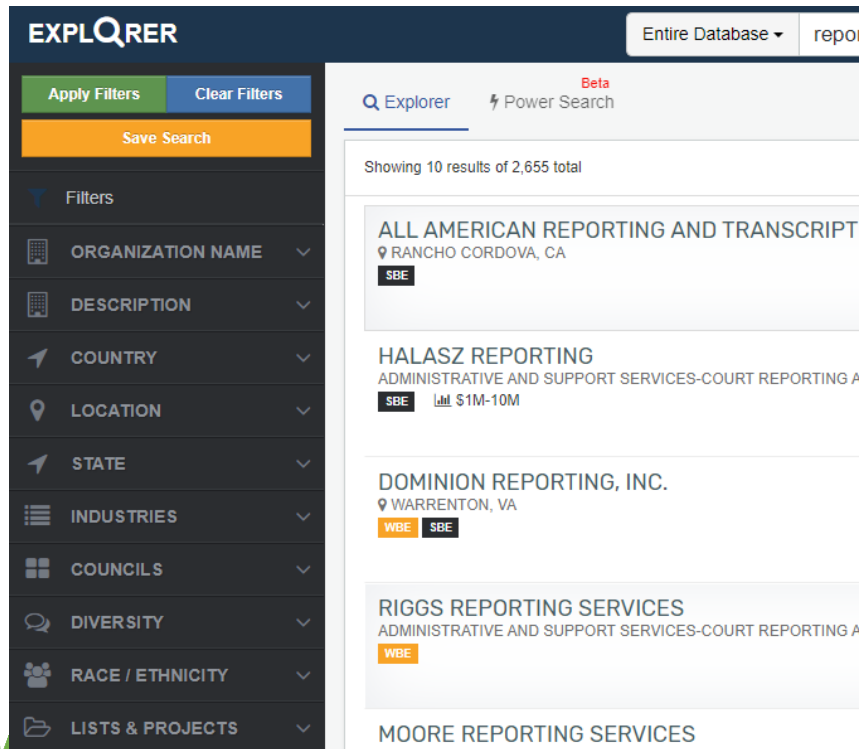
[Register now](#)

Supplier Explorer

Power Search !!!



Power Search!! In beta –
Game changer for
procurement team users



Find the suppliers
that provide the
goods/services
you are **really**
looking for

Searches supplier web
pages in addition to the
information entered in
the registration profile





Innovation in Supplier Discovery is our #1 focus

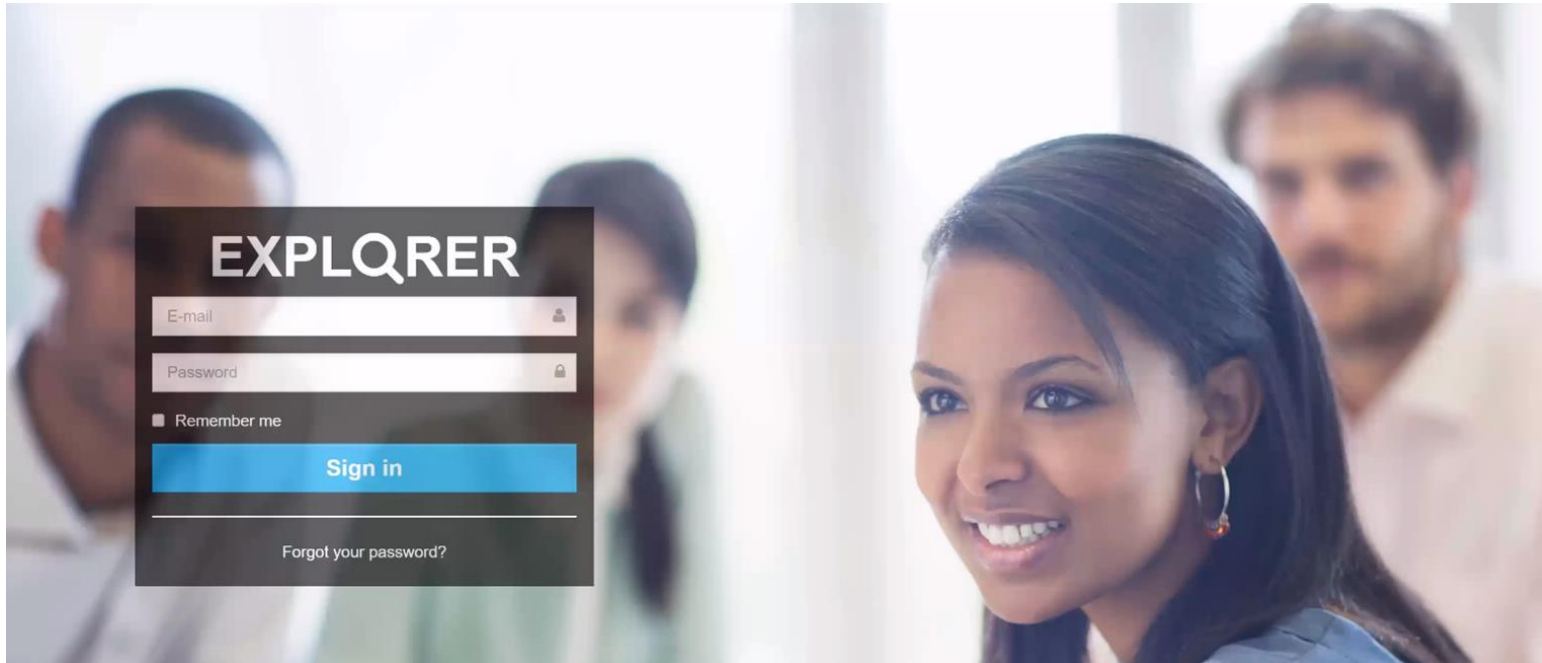
SUPPLIER DISCOVERY

- More relevant searches through mapping with client/internal commodities – find the suppliers your buyers are looking for!
- Greater detail with product/service level searches
- Searching diverse supplier websites from within Explorer (replace the need to search Google)



Accessing Explorer

https://explorer.supplier.io/Login/sign_in



User Friendly Tips



Supplier Searches: Searching by supplier name: enter either entire supplier name or DBA name. Alternatively, you can enter one or two key words of the supplier name if using entire supplier name or DBA does not yield desired results. If the system doesn't pull the supplier name immediately, you can leave off LLC or Corp. for example to see if that yields a better search if you are unable to find the supplier.

Keyword Search: When searching for a specific product or services, try a couple different versions to help yield better results. The key word searches return suppliers that have at least one of the keywords listed in the suppliers' profile. For example, searching on 'Moving Services', the system will return suppliers that have the words 'Moving' and/or 'Services' listed somewhere in the suppliers' profile.

ORGANIZATION NAME: Utilize this filter if you are searching on a keyword that would need to be included in a diverse vendors name. For example, if you added in the word 'Medical' for the Organization Name filter, all suppliers that have the word 'Medical' in their company name would show up in the search results.

NAICS code Searches: Enter a NAICS code directly into the search to find suppliers tied to that specific NAICS code.

My Projects: Add your top tier diverse suppliers to the "My Projects" list for easier tracking. This list is static.

User Friendly Tips



Saved Searches: Save a list of suppliers by diversity categories, geographical region, or by product category. You'll easily be able to download the list and share the list of suppliers amongst other users. Download supplier list to get the full supplier firmographic information. Suppliers listed in the saved search will automatically be updated based off the filters added.

Power Search: For very specific products or services searches. For example, you can search on any product or service to find diverse vendors. When searching on a keyword 'Software Publisher' the Power Search feature will return any vendors that list the words 'Software' and/or 'Publisher' on the company's website.

Enter multiple keywords in the Power Search tab to find multiple companies which provide those products/services entered in the search. For example, when searching for "Medical Supplies" you can enter in the keywords: medical, supplies, hospital equipment's, etc. all in one search to find multiple companies that provide those specific products or services.

Product Categories Filter: When searching in 'Entire Database' utilize the 'Product Categories' filter to help identify diverse vendors broken down by a specific product category. This will be helpful if you are struggling to find diverse vendors under the 'Power Search' feature.



System Walkthrough

Thank you
support@supplier.io
708.236.2000
Mon-Fri 7am – 7pm CST

