



EXECUTIVE VICE PRESIDENT—
CHIEF FINANCIAL OFFICER

OFFICE OF THE PRESIDENT
1111 Franklin Street, 6th Floor
Oakland, California 94607-5200
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June 4, 2020

CHANCELLORS

Re: Compliance with the Department of Defense Tuition Assistance (TA) Program for 2019-20 and beyond

Dear Colleagues:

I am writing to provide guidance for complying with the Department of Defense requirements regarding its Tuition Assistance (TA) Program, which provides tuition reimbursement for eligible students who are Active Duty, Reserve, and National Guard service members.

The TA Program requires that participating institutions charge tuition to TA recipients on a per-unit or per-course basis rather than as a flat amount per term. Consistent with the University’s desire to remain a welcoming educational option for TA-eligible students, campuses should continue to follow the guidance provided in my December 19, 2014 letter on this same topic.

The guidance provided here is the same in substance as that provided earlier, but with the new tuition levels for the 2019-20 academic year. This letter will also serve as ongoing guidance for campuses are to calculate the unit-based tuition rate compliant with TA Program requirements for all future tuition increases.

Assessing Unit-Based Tuition for Tuition Assistance Recipients

Display 1 below shows the applicable per-unit Tuition rates for TA recipients for the 2019-20 academic year. Rates are calculated based on the 2019-20 Tuition (\$11,442) and a standard, full-time unit load per term (15 units for undergraduate students, 12 for graduate students). This same formula should be employed by campuses in future years when tuition changes to calculate per-unit Tuition.

Display 1

University of California Tuition Per Unit for Regularly Enrolled Students
Receiving Department of Defense Tuition Assistance (TA) Benefits for 2019-20

Student Level	Full-time Tuition	Full-Time Quarter Units	Per Quarter Unit	Full-time Semester Units	Per Unit Semester
Undergraduate	\$11,442	45	\$254	30	\$381
Graduate	\$11,442	36	\$318	24	\$477

In cases where a TA recipient’s unit load results in unit-based tuition that is lower than the standard tuition charge per term (\$3,814 at quarter campuses and \$5,721 at semester campuses in 2019-20), campuses should assess the flat rate and apply a waiver to the student’s account so that the student’s

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net Tuition reflects the lower, unit-based amount. In cases where a TA recipient's unit load would result in Tuition that is higher than the standard Tuition charge per term, campuses should apply a waiver as needed to ensure that the TA recipient's net Tuition charge does not exceed the standard Tuition charge per term.

In no case will a TA recipient pay higher Tuition than a non-recipient student with the same enrollment status and taking the same number of units. In some cases, a TA recipient will pay less, depending on the student's unit load. Because the University estimates that fewer than 50 TA recipients are enrolled systemwide, the impact of this proposal on a campus's tuition revenue will be modest.

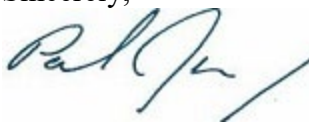
The unit-based Tuition rates shown above apply to regularly enrolled, matriculated TA recipients during periods of enrollment when the recipient would otherwise be subject to the University's standard, term-based systemwide Tuition. They do not apply to Summer Session or Extension courses since charges for those courses are already assessed to all students on a per-unit or per-course rate.

Note that the Department of Defense requirement applies to "tuition" and not "fees," which are generally not reimbursed by the TA program. Campuses should continue to assess fees, including the Student Services Fee and campus-based fees, on a flat-rate basis.

If you have any questions about implementing unit-based tuition charges for TA recipients, please contact Cain Diaz, Director of the Operating Budget (cain.diaz@ucop.edu). The Office of the President expects campuses to use the formula in Display 1 above to calculate per-unit Tuition rates in future years.

Thank you for your assistance in ensuring that service members can continue to use this education benefit at the University of California.

Sincerely,



Paul Jenny
Interim Executive Vice President - Chief Financial Officer

cc: President Napolitano
Provost and Executive Vice President Brown
Interim Vice President Gullatt
Associate Vice President Alcocer
Director Diaz