UC LCC: Print by Xerox

1. Email your document/s to print@PrintByXerox.com
2. First time users will be emailed a username and password. The email provides instructions on how to change both the username and password.
3. Walk up to one of the copiers and click the application “PrintByXerox.”
4. Enter in your username and password.
5. Select your job and press print to release.