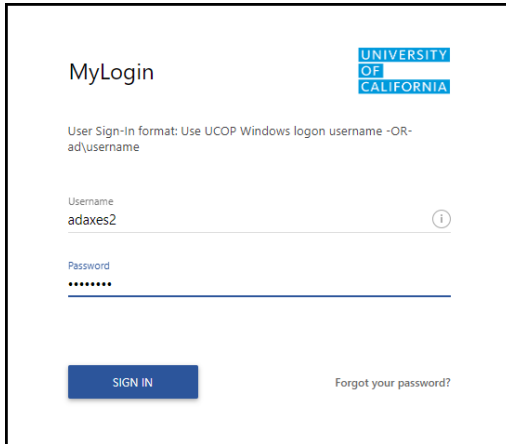

Self-Service Password Reset

--Registration--

1. Go to <https://mylogin.ucop.edu>
2. Login using your AD username and password



MyLogin

UNIVERSITY OF CALIFORNIA

User Sign-In format: Use UCOP Windows logon username -OR- ad\username

Username
adaxes2

Password

SIGN IN

Forgot your password?

3. Click the Enroll Now button



Adaxes Two Adaxes Test Account 2 - AI

Your password never expires.
The password was changed 37 days ago.

CHANGE PASSWORD

Enroll for self-service password reset.
This will enable you to reset your password if you forget it.

ENROLL NOW

4. Pick three questions and provide answers for them

Self-Service Password Reset

Please provide answers to the following questions:

Question 1: What is your oldest cousin's first and last name?

Answer: In what city or town did your mother and father live?

Confirm: Where were you when you had your first kiss?

Question 2: What is the first name of the boy or girl that you first kissed?

Answer: What was the last name of your third grade teacher?

Confirm: In what city does your nearest sibling live?

Question 3: What is your maternal grandmother's maiden name?

Answer: _____

Confirm: _____

5. Click "OK" at the bottom once complete
6. You'll see a success screen once complete.

Self-Service Password Reset

Success!

You have successfully enrolled for self-service password reset. You can now reset your password and unlock your account without any assistance.

7. Click the upper right drop down and Sign Out once complete.

Adaxes TWO Adaxes Test Account 2 - AI

Password Self-Service

Sign Out

Your password never expires.
The password was changed 37 days ago.

CHANGE PASSWORD

After a user has registered successfully, they can go to the MyLogin web portal (mylogin.ucop.edu) with a smart phone or any device that has access to the internet to initiate the password change or unlocking their account.