

UNIVERSITY  
OF  
CALIFORNIA

**UCOP Corporate Systems Access Request (UCOP Users)**

**PERSON REQUESTING ACCESS:**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Campus: \_\_\_\_\_ Phone: \_\_\_\_\_  
Department: \_\_\_\_\_  
User Type:  Employee  Contractor  Other  
Assignment End Date (for non-employees): \_\_\_\_\_

**PERSON AUTHORIZING ACCESS:**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ACCESS NEEDED:**

Corporate Systems Gateway (CSG)  WebFOCUS  DB2 for direct SAS, BRIO queries

**SYSTEM ACCESS BEING REQUESTED:**

For access to CSS (Corp Student Sys) & CGX/SPX (Contracts and Grants), please contact [data.services@ucop.edu](mailto:data.services@ucop.edu)

- Budget – Corporate Budget Reports
- Budget – Operational System Edit Reports
- Depreciation Reports - DPR
- Equipment and Facilities – EFA
- Financial Journal Entry - FJE-
- Financial – General – CFS
- Consolidated Reports – CFR
- Interlocation Transfer of Funds – ITF
- Personnel – CPS
- Staffing – Corporate Staffing Reports
- Staffing – Operational System Edit Reports
- ULO - Useful Life Overrides

This **completed form** should be sent via email attachment to [dwcs-help@ucop.edu](mailto:dwcs-help@ucop.edu)