



EXECUTIVE VICE PRESIDENT—  
BUSINESS OPERATIONS

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**CHANCELLORS  
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**Re: Information Systems Security Policy Updates**

In April 2005, President Dynes requested that a Universitywide work group assess the University of California's efforts to safeguard electronic information. The UC Information Security Work Group report issued on August 17, 2005 (<http://www.ucop.edu/irc/initiatives/ucinfosecwg.html>) recommended a range of strategies to ensure effective protection of University information assets. As a result, a number of information system policies and guidelines have been developed or revised. These information systems policy enhancements reflect best practices and approaches recommended by higher education professional organizations and federal and state regulatory agencies. The new and/or revised Business and Finance Bulletins – Information Systems (IS) series are:

- IS-2: Inventory, Classification, and Release of University Electronic Information [**revised**]
- IS-3: Electronic Information Security [**revised**]
- IS-11: Identity and Access Management [**new**]
- IS-12: Continuity Planning and Disaster Recovery [**new**]

Although these bulletins are posted on the Web in the Business and Finance Bulletins – Information System series (<http://www.ucop.edu/ucophome/policies/bfb/bfbis.html>), their recommendations pertain directly to all activities in support of the University's mission.

Accompanying the release of these Information Systems series bulletins is a **Management Guide for Information Security at UC** ([http://www.ucop.edu/irc/itsec/uc/mgt\\_guide/](http://www.ucop.edu/irc/itsec/uc/mgt_guide/)). The Guide identifies a range of strategies for achieving a more secure electronic environment in the conduct of the University's academic, business, and healthcare operations. It references applicable University policies and guidelines, and also contains links to helpful resources and tools.

For further information regarding these policy updates and resources, please contact Associate Vice President Kristine Hafner, Information Resources and Communications, UCOP (Kristine.Hafner@ucop.edu).

A handwritten signature in black ink, appearing to read "Katherine Lapp". The signature is fluid and cursive, with the first name "Katherine" written in a larger, more prominent script than the last name "Lapp".

Katherine N. Lapp  
Executive Vice President

cc: President Dynes  
Members, President's Cabinet  
Academic Council Chair Oakley  
Academic Council Vice Chair Brown  
Associate Vice President Hafner  
Universitywide Policy Coordinator Capell