Applicant's Name: Last, First MI   **Applicant Institution (UC Campus):**

[UC-HSI Doctoral Diversity Initiative Project Plan Narrative]

Be sure to delete the instructions in the final copy (text between brackets).

The minimum font size is 12 point. The minimum margin size is 1/2 inch (not counting formatted header or footer). There is no required font style, but Times New Roman or Arial are recommended.

Maximum length for the narrative is up to 5 pages for small grants and up to 10 pages for large grants

Note: When you have completed the Project Plan narrative on this template (offline), it must be converted to a Portable Document Format (PDF) file (with filename ending in ".pdf"). proposalCENTRAL does not perform pdf conversions.

Respond to each of the following items to complete your Project Plan narrative. Please retain the subheadings (in bold/italicized below) to format the narrative. For presentation, we recommend formatting the subheadings in bold type.

1. ***Goals and objectives***: describe the short-term and long-term objectives and what the project intends to accomplish during the specified timeframe. Be sure to include specific programming efforts and explain how they will address the goals specified in the RFP. Describe the interventions in detail by using the examples provided in the RFP (below) or new and innovative strategies:
   ➢ Well-coordinated interventions and activities such as workshops, conferences, short courses, traineeships, summer preparation programs for incoming graduate students, group rotations or engagement that promote interaction among trainees, sharing knowledge, training using new methodologies, and strong mentorship throughout the program/student life-cycle.
   ➢ Program intervention, research or analysis to inform greater success for a particular UC department, campus or system-wide effort. For example, conducting an evaluation of existing efforts and sharing best practices in a systematic way that enables programs to leverage additional funding from external agencies.
   ➢ Request seed funding to establish a novel idea or new effort at a program, department or campus level to demonstrate the ability to increase underrepresented minorities within the academic pathway.
2. ***Relation to previous work and identified needs/barriers***: describe the background leading to the proposal; evaluate existing knowledge/programs/outreach efforts; identify gaps the proposed project plans to fill; provide an account of the applicant's preliminary work/efforts pertinent to the project; and/or any other information that will help establish the experience and competence of the investigator(s)/collaborators to pursue the proposed work and the gaps that will be met and need to be addressed in support of the UC-HSI DDI goals.
3. ***Design, methods and/or outreach plan(s)***: describe the design of the project and the methods that will be used to accomplish the specific aims and milestones of the proposed work. If applicable, describe new methods or plans for innovation and their advantage over existing programs/efforts. Include any specific outreach and implementation plans. Discuss potential limitations and alternative approaches that may help to reach the aims. Include the specific contributions that will be made by the key collaborators.
4. ***Project leadership and capacity***: describe the ability of the project leaders to organize a team and carry out the work within the timeline specified. If appropriate, include organizational charts that clearly illustrate roles, reporting lines and responsibilities, in addition to collaborating agencies, faculty, programs from UC/CSU/private colleges and universities and others as appropriate.
5. ***Evaluation***: explain the proposed methods and metrics to be used to evaluate and assess the effectiveness of the project. Please indicate markers or milestones by which success will be evaluated. Applicants should also include a description of efforts designed to help institutionalize project activities and generate impact within the department to allow for enhanced sustainability and long-term success.