



Investment/Withdrawal Form

This form is required before investing/withdrawing funds from the following pools: BGP, TRIP, and STIP. Requests should be submitted 30 days prior to the transaction date. Investment purchase or sell date will reflect on EIAS on the month-end date. E-mail completed form to EIA-NewFundRequest@ucop.edu.

Please complete the following information:

1. Pool selection	2. Investment type
_____	_____
3. What is your location?	

4. New investment details	
a. Fund name	b. Dollar amount
_____	_____
c. Date* M Y	d. Purpose of investment?
_____	_____
5. Transfer / withdrawal details <i>(Include fund name and number)</i>	
a. From	b. To
_____	_____
c. Dollar amount	d. Date* M Y
_____	_____
6. Annual / monthly income election <i>(TRIP only)</i>	
a. Income option	

b. Year end payout option	

7. Investee information and approval	
<i>(This form must be approved by a CFO, Controller, or VP Finance to be processed)</i>	
a. Name and title of approver	

b. Signature of approver	

8. Additional comments	

To be completed by the UCOP accounting team:

1. Form received by	2. Date received
_____	_____
3. Date of Notification to OCIO	

4. Processed request in EIAS and journal ID	

*Date of investment