

## UNIVERSITY OF CALIFORNIA CONSTRUCTION CONTRACTING REQUIREMENTS SUMMARY

CONTRACT AWARD	CONTRACT DOCUMENT	REQUIRED	BIDDING	ADVERTISEMENT	INSURANCE
\$0 - \$50,000	Mini Form (Negotiated)	<ul style="list-style-type: none"> <li>No Bid Package</li> <li>Payment Bond at \$25k</li> <li>Performance Bond at \$50k</li> </ul>	<ul style="list-style-type: none"> <li>Rotation of Contractors is Required</li> </ul>	<ul style="list-style-type: none"> <li>Public Advertisement Not Required</li> <li>May Advertise per PM's Discretion</li> <li>Optional: PM can choose 2 weeks on campus site, and/or pay 1 trade paper and 1 general circulation paper – 1 day per week, twice</li> </ul>	<ul style="list-style-type: none"> <li>General Liability: Low Risk - \$2M aggregate/\$1M Moderate Risk - \$4M aggregate/\$2M High Risk - \$4M aggregate/\$2M</li> <li>Business Auto: \$1M</li> <li>Workers Comp: Statutory</li> <li>Employer's Liability: \$1M</li> <li>Professional Liability: n/a (unless Design-Build)</li> </ul> <p><a href="https://www.ucop.edu/construction-services/facilities-manual/volume-5/vol-5-chapter-11.html#11-6">https://www.ucop.edu/construction-services/facilities-manual/volume-5/vol-5-chapter-11.html#11-6</a></p> <p><a href="https://www.ucop.edu/risk-services-insurance/files/certificate-of-insurance/2017_4_UC_BUS-63_Exhibit_D_FINAL_8-18-17.pdf">https://www.ucop.edu/risk-services-insurance/files/certificate-of-insurance/2017_4_UC_BUS-63_Exhibit_D_FINAL_8-18-17.pdf</a></p>
\$50,001-\$300,000	Mini Form (Informally Bid)	<ul style="list-style-type: none"> <li>Registered with DIR</li> <li>Lite Bid Package</li> <li>Bid Bond not Required</li> <li>Payment Bond</li> <li>Performance Bond</li> </ul>	<ul style="list-style-type: none"> <li>Informally Competitively Bid</li> <li>Award to Lowest Responsible Bidder</li> <li>Rotation of Contractors is Required</li> </ul>		

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CONTRACT AWARD	CONTRACT DOCUMENT	REQUIRED	BIDDING	ADVERTISEMENT	INSURANCE
\$300,001 - \$640,000	Informal Form (Informally Bid)	<ul style="list-style-type: none"> <li>Registered with DIR</li> <li>Payment Bond</li> <li>Performance Bond</li> <li>Base Qualification questionnaire (GC &amp; MEP)</li> <li>Job Specific Prequalifications (subject to project) optional per PM</li> <li>Bid Bond Not Required</li> </ul>	<ul style="list-style-type: none"> <li>Establish Pool of Contractors through Review of Qualifications</li> <li>Rotation of Contractors is Required</li> <li>Informally Competitively Bid to Base Qualified Contractors OR Review Qualifications at Time of Bid</li> <li>Award to Lowest Responsible Bidder</li> <li>Must Post Bid Tabulations</li> </ul>	<ul style="list-style-type: none"> <li>Public Advertisement Not Required</li> <li>May Advertise per PM's Discretion</li> <li>Optional: PM can choose 2 weeks on campus site, and/or pay 1 trade paper and 1 general circulation paper – 1 day per week, twice</li> </ul>	<ul style="list-style-type: none"> <li>General Liability: Low Risk - \$2M aggregate/\$1M Moderate Risk - \$4M aggregate/\$2M High Risk - \$4M aggregate/\$2M</li> <li>Business Auto: \$1M</li> <li>Workers Comp: Statutory</li> <li>Employer's Liability: \$1M</li> <li>Professional Liability: n/a (unless Design-Build)</li> </ul> <p><a href="https://www.ucop.edu/construction-services/facilities-manual/volume-5/vol-5-chapter-11.html#11-6">https://www.ucop.edu/construction-services/facilities-manual/volume-5/vol-5-chapter-11.html#11-6</a></p> <p><a href="https://www.ucop.edu/risk-services-insurance/files/certificate-of-insurance/2017_4_UC_BUS-63_Exhibit_D_FINAL_8-18-17.pdf">https://www.ucop.edu/risk-services-insurance/files/certificate-of-insurance/2017_4_UC_BUS-63_Exhibit_D_FINAL_8-18-17.pdf</a></p>
\$640,001+	<ul style="list-style-type: none"> <li>Long Form CM at Risk</li> <li>Brief Form</li> <li>Design Build</li> <li>Brief Design Build</li> <li>JOC</li> <li>ESBDB (Formal Competitive Bidding)</li> </ul>	<ul style="list-style-type: none"> <li>Payment Bond</li> <li>Performance Bond</li> <li>Builders Risk</li> <li>Specific Prequalifications (subject to project) is per PM's discretion, advisable \$1,000,000+</li> <li>Bid Bond Required</li> </ul>	<ul style="list-style-type: none"> <li>Formally Competitively Bid</li> <li>Award to Lowest Responsible Bidder</li> <li>Publicly Open All Bids</li> <li>Must Post Bid Results</li> </ul>	<ul style="list-style-type: none"> <li>Public Advertisement <b>Required</b></li> </ul> <p>PM can choose 2 weeks on campus site, and/or pay 1 trade paper and 1 general circulation paper – 1 day per week, twice</p>	

