

# UC Presidential Policy Development Process: Existing Policies

RO identifies need for policy for revision

PO discusses proposed policy changes with UPO. UPO determines if the policy revisions are technical or substantive in nature.

Technical changes include, but not limited to:

- Changes to law*
- Regulatory changes*
- Updates to PO and/or RO details*
- Updates for clarity*
- Updates to bring UCOP in line with updated issues, policies, laws, etc.*

Technical Change

Substantive Change

PO makes changes and submits revised policy to UPO.

UPO brings changes to PAC for approval of technical changes

Follow process for **NEW** policies starting at STAGE 2

Technical changes are required by law/regulation.

If technical changes are not required by law/regulations **but subject to possible interpretation** then revised policy is posted on UPO website for 30 day comment period.  
If comments are received, UPO sends them to PO for responsive edits.

If technical changes are for new roles, correct links, update dates and/or update titles  
**no vetting and no distribution are needed but with final OGC review and approval**

Final OGC review.

Policy posted into the Policy website

**ABBREVIATION:**

- PO = Policy Owner
- RO = Responsible Office
- UPO = Universitywide Policy Office
- PAC = Policy Advisory Committee
- OGC = Office of General Council
- PSC = Policy Steering Committee

UPO publishes policy in online policy website and distributes to Chancellors and Campus Policy Managers.

## Technical Changes