**CHANGE ORDER**

University of California Facility:

CHANGE ORDER NO.      Reference Field Order No.

Project Name:

Project Number:       Contract Date:

To Contractor:

Address:

DESCRIPTION OF CHANGE:

Adjustment of Contract Sum: Adjustment of Contract Time:

Original Contract Sum:       Original Contract Time:       (Days)

Prior Adjustments:       Prior Adjustments:       (Days)

Contract Sum Prior Contract Time Prior

to this Change:       to this Change:       (Days)

Adjustment for this Adjustment for this

Change:       Change:       (Days)

Revised Contract Sum:       Revised Contract Time:       (Days)If this contract was issued under the University’s Sheltered Bidding program, and the issuance of this change order has resulted in the contractor falling below the required minimum 51% of the work being awarded to an SBE or DVBE Contractor, please provide an explanation:

Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

**Recommended**: **Accepted**:

By: By:

 (Signature of University's Representative) (Contractor Signature)

 (Printed Name) (Printed Contractor Name)

Date: Date:

**Reviewed and Recommended**

By:

(Signature of University's Designated Administrator)

 (Printed Name)

Date:

**Funds Sufficient:**

By:

(Signature from University's Accounting Office)

 (Printed Name)

Date:

**Approved:**

UNIVERSITY: THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

 (Printed Name)

By:

 (Signature)

 (Title)

Date: