## Advertisement for CM/Contractor Prequalification

## Cover Sheet and Instructions

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|  | APPROVED DOCUMENT – This document is approved by the Office of the President and Office of the General Counsel for use by the Facility  |
|  |  |
| **PURPOSE OF DOCUMENT:** | Provides prospective Bidders with general information concerning the Project and the procedure to be used in the prequalification process. |
| **CROSS-REFERENCE TO FACILITIES MANUAL:** | None |
| **CONTENTS:** | Advertisement for Prequalification |
| **FOR USE WITH:** | CM/Contractor Agreement |
| **COMPLETED BY:** | ✓ | Filling in | ✓ | Adding Text |  | No Data Required |
| **ITS USE IS:** | ✓ | Required |  | Optional |

**NOTE:** To use the electronic file of this document, you must go to the “Tools” pull down menu in Microsoft Word, select “Options,” select the “View” tab, and then put a check in the box “Hidden text.” Most instructions and alternate language is displayed in hidden text. Do not print the hidden text for the final document.

**Completion Instructions:**

1. Notes, suggested text, instructions and other information is formatted using the following methods:

* Hidden text within brackets. {This is an example of the format.} Read the material within the brackets and take the appropriate action (usually inserting text or selecting from a choice of texts.) When printing this document, the default print property will not print the hidden text.
* Coded instruction within brackets. The instructions and shading will disappear when the required information is typed.
* Suggested text is shaded in gray without brackets (see Modification and Additions below.)
* Areas shaded in gray, without brackets, represent suggested text that may need to be modified by the Facility to meet the needs of the Project. This is an example of the format. Ensure that any modified or added text is consistent with the Contract Documents.

**Modifications and Additions:**

1. Added Paragraph regarding UC’s requirement that Bidders use best efforts to hire qualified SBE and DVBE firms.
2. Added “designer, or engineer” into paragraph relating to Department of Industrial Relations pursuant to Labor Code section 1725.5 and 1771.1.
3. Deleted outdated UC Fair Wage information (gradual increase in rates from 2015-2017)

**Comments:**

**END OF COVERSHEET AND INSTRUCTIONS**

**ADVERTISEMENT FOR CM/CONTRACTOR PREQUALIFICATION**

Subject to conditions prescribed by the University of California, , responses to the University's prequalification documents for a CM/Contractor contract are sought from bidders for the following project:

 Project Number:

 UNIVERSITY OF CALIFORNIA,

**PREQUALIFICATION OF PROSPECTIVE BIDDERS**

The University has determined that bidders who submit proposals on this project must be prequalified.

Prequalified bidders will be required to have the following California contractor's license:

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**GENERAL DESCRIPTION OF WORK**

{INCLUDE A DESCRIPTION IN GENERAL TERMS OF THE WORK TO BE DONE INCLUDING: SCOPE OF PRECONSTRUCTION SERVICES, TYPE OF CONSTRUCTION, SIZE, USE, AND MAJOR CHARACTERISTICS OF CONSTRUCTION.}

**PREQUALIFICATION SCHEDULE**

On , a single set of Level 1 prequalification documents will be issued at:

 UNIVERSITY OF CALIFORNIA,

On , completed Level 1 prequalification documents will be received at:

 UNIVERSITY OF CALIFORNIA,

No Level 1 prequalification documents will be accepted after . However, the University reserves the right to request, receive, and evaluate supplemental information after the above time and date at its sole determination.

Level 2 interviews will be conducted after review of the Level 1 Prequalification Documents for those prospective bidders that pass Level 1.

**BIDDING SCHEDULE**

Following is the anticipated proposal schedule:

1. Bidding Documents available to the prequalified bidders -

2. Bids received and opened -

The exact dates, times, and location will be set forth in an Announcement To Prequalified Bidders.

The University reserves the right to reject any or all responses to Prequalification Questionnaires and any or all bids and to waive non-material irregularities in any response or proposal received.

Bid Security in the amount of 10% of the Anticipated Contract Value shall accompany each bid. The surety issuing the bid shall be, on the bid deadline, an admitted surety insurer (as defined in the California Code of Civil Procedure Section 995.120).

All insurance policies required to be obtained by Contractor shall be subject to approval by University for form and substance. The Certificate of Insurance shall be issued on the University’s form.

All information submitted for prequalification evaluation will be considered official information acquired in confidence, and the University will maintain its confidentiality to the extent permitted by law.

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Each Bidder may be required to show evidence of its equal employment opportunity policy. The successful Bidder and its subcontractors will be required to follow the nondiscrimination requirements set forth in the Bidding Documents and to pay prevailing wage at the location of the work.

In addition, the University is committed to promoting and increasing participation of small business enterprises (SBEs) and disabled veteran business enterprises (DVBEs) relating to all goods and services covered under the awarded agreement, subject to any and all applicable obligations under state and federal law, and University policies.  The awarded contractor shall make best efforts to provide qualified SBEs and DVBEs with the maximum opportunity to participate.  Please contact {CAMPUSES SBE Rep.} for further information.

The work described in the contract is a public work subject to section 1771 of the California Labor Code.

No contractor or subcontractor, designer, or engineer regardless of tier, may be listed on a Bid for, or engage in the performance of, any portion of this project, unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 and 1771.1.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The successful Prequalified Bidder shall pay all persons providing construction services and/or any labor on site, including any University location, no less than the UC Fair Wage (defined as $15 per hour) and shall comply with all applicable federal, state and local working condition requirements.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

University of California,