**APPROVED DOCUMENT—**This document is approved by the Office of the President and Office of the General Counsel for use by the Facility.

**Advertisement for Brief Design Builder Prequalification**

**Cover Sheet and Instructions**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PURPOSE OF DOCUMENT: | Provides prospective Proposers with general information concerning the Project and the procedure to be used in the prequalification process. | | | | | |
| CROSS-REFERENCES TO FACILITIES MANUAL (FM): | **FM4[I]:4.4.2** | | | | | |
| CONTENTS: | Advertisement for Prequalification | | | | | |
| FOR USE WITH: *(check if applicable)* |  | Long Form  (LF) |  | Brief  (BF) |  | Multiple Prime  (MP) |
| √ | Brief Design Build  (BDB) |  | CM at Risk  (CM) |  | Job Order Contract  (JOC) |
|  | Mini Form  (MF) |  | Informal Form (IF) |  | Design Build  (DB) |
| COMPLETED BY: | √ | Filling In | √ | Adding Text |  | No Data Required |
| ITS USE IS: | √ | Required |  | Optional | | |

**Completion Instructions:**

1. Notes, suggested text, instructions and other information is formatted using the following methods:

Hidden text within brackets. Read the material within the brackets and take the appropriate action (usually inserting text or selecting from a choice of texts.) When printing this document, the default print property will not print the hidden text.

Coded instruction within brackets. {This is an example of the format.} The instructions and shading will disappear when the required information is typed.

Suggested text is shaded in gray without brackets (see Modifications and Additions below.)

**Modifications and Additions:**

1. Added Paragraph regarding UC’s requirement that Bidders use best efforts to hire qualified SBE and DVBE firms.
2. Added “designer, or engineer” into paragraph relating to Department of Industrial Relations pursuant to Labor Code section 1725.5 and 1771.1.
3. Deleted outdated UC Fair Wage information (inclusion of “as of 2017”) to be consistent with all other forms of contract

**Comments:**

1. Areas shaded in gray, without brackets, represent suggested text that may be modified by the Facility to meet the needs of the Project. This is an example of the format. Ensure that any modified or added text is consistent with the Contract Documents.

2. Areas not highlighted in gray, without brackets, shall not be altered without approval of the Office of the President.

**END OF COVERSHEET AND INSTRUCTIONS**

**ADVERTISEMENT FOR BRIEF DESIGN BUILDER PREQUALIFICATION**

Subject to conditions prescribed by the University of California, , responses to the University's prequalification documents for a Brief Design Build contract are sought from proposers for the following project:

Project Number:

UNIVERSITY OF CALIFORNIA,

**PREQUALIFICATION OF PROSPECTIVE PROPOSERS**

The University's primary objective in utilizing the Brief design build approach is to bring the best available integrated design and construction experience to this project. The University has determined that proposers who submit proposals on this project must be prequalified. Prequalified proposers will be required to have the following California contractor's license:

,

**GENERAL DESCRIPTION OF WORK**

{INCLUDE A DESCRIPTION IN GENERAL TERMS OF THE WORK TO BE DONE INCLUDING: TYPE OF CONSTRUCTION, SIZE, USE, AND MAJOR CHARACTERISTICS OF CONSTRUCTION (TO THE EXTENT SPECIFIED IN THE DOCUMENTS). THE DESCRIPTION SHOULD INCLUDE A GENERAL DESCRIPTION OF THE DOCUMENT DEVELOPMENT E.G., SCHEMATICS, UNIQUE ASPECTS TO THE PROJECT, AND ENVIRONMENTAL ISSUES, IF ANY. THE BUDGET AND TIME REQUIREMENTS SHOULD BE INCLUDED.}

**PROCEDURES**

The prequalification process will result in the selection of finalists who will be prequalified and will be issued proposal documents for this Project. The prequalified proposers will submit price and technical proposals. The technical proposals will be scored according to an established scoring system. The price will be divided by the score to determine a price per technical point. The prequalified proposer submitting the lowest price per technical point will be the apparent low proposer for the Project.

After receipt of the prequalification documents, the University will review and determine a preliminary point score for each submittal. Requests for clarifying information and additional data will be made at this time, if required. After receipt and review of the clarifications and additional data each prequalification submittal will receive a final point score.

Scoring of proposers will be determined by the application of an established rating system, requirements of which are contained in the Prequalification Questionnaire.

1. California Contractor’s license.

2. Experience Modification Rate

3. DIR Registration Number

4. Design Build experience.

5. Financial data.

6. Claims history

7. Proposed Design Build team members.

A proposer who receives or more points out of a possible 100 pointsbased on the established rating system will be invited to participate in the Request for Proposal step.

Proposers will be notified whether or not they have been prequalified after the University evaluates the prequalification submittals.

**PREQUALIFICATION SCHEDULE**

On , a single set of prequalification documents will be issued to intending proposers at:

UNIVERSITY OF CALIFORNIA,

,

**OR**

URL for Prequal doc download

On , completed prequalification documents will be received at:

UNIVERSITY OF CALIFORNIA,

,

,

**OR**

URL to upload Preqiual docs to Campus

No prequalification documents will be accepted after . However, the University reserves the right to request, receive, and evaluate supplemental information after the above time and date at its sole determination.

**PROPOSAL SCHEDULE**

Following is the anticipated proposal schedule:

1. Proposal Documents available to the prequalified proposers - .

2. Proposals received - .

3. Proposals evaluated and the apparent low proposal determined - .

The exact dates, times, and location will be set forth in an “Announcement To Prequalified Proposers.”

The University reserves the right to reject any or all responses to Prequalification Questionnaires and any or all proposals and to waive non-material irregularities in any response or proposal received.

Proposal Security in the amount of 10% of the lump sum price proposal, excluding alternates, shall accompany each proposal. The surety issuing the Bid Bond shall be, on the proposal deadline, listed in the latest published State of California, Department of Insurance, list of “Insurers Admitted to Transact Surety Insurance in this State.”

All insurance policies required to be obtained by Proposer shall be subject to approval by University for form and substance. All such policies shall be issued by a company rated by Best as A- or better with a financial classification of VIII or better, or have equivalent ratings by Standard and Poor's or Moody's. The Certificate of Insurance shall be issued on the University’s form.

Prospective proposers desiring to be prequalified are informed that they will be subject to and must fully comply with all of the proposal conditions including 100% payment and 100% performance bonds.

All information submitted for prequalification evaluation will be considered official information acquired in confidence, and the University will maintain its confidentiality to the extent permitted by law.

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Each Proposer may be required to show evidence of its equal employment opportunity policy. The successful Proposer and its subcontractors will be required to follow the nondiscrimination requirements set forth in the Proposal Documents and to pay prevailing wage at the location of the work.

In addition, the University is committed to promoting and increasing participation of small business enterprises (SBEs) and disabled veteran business enterprises (DVBEs) relating to all goods and services covered under the awarded agreement, subject to any and all applicable obligations under state and federal law, and University policies.  The awarded contractor shall make best efforts to provide qualified SBEs and DVBEs with the maximum opportunity to participate.  Please contact {CAMPUSES SBE Rep.} for further information.

The work described in the contract is a public work subject to section 1771 of the California Labor Code.

No contractor or subcontractor, designer, or engineer regardless of tier, may be listed on a Proposal for, or engage in the performance of, any portion of this project, unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 and 1771.1.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The successful Prequalified Proposer shall pay all persons providing construction services and/or any labor on site, including any University location, no less than the UC Fair Wage (defined as $15 per hour) and shall comply with all applicable federal, state and local working condition requirements.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

University of California,