

RECENT CHANGES TO THE FACILITIES MANUAL

CHANGE NUMBER	PUBLICATION DATE	REVISION DATE	SUMMARY
24-07-P	12/20/2024	12/20/2024	Facilities Manual - 5.4.3.2.14 Contractor Prequalification Procedures Clarifying that you cannot appeal the outcome or a prequalification to CRB.
24-06-P	12/17/2024	12/17/2024	Facilities Manual – Volume 3 Ch. 4.2 OSHPD section changed the department name and updated links to HCAI instead of OSHPD.
24-05-P	12/16/2024	12/16/2024	RD: 4.4 Balcony Bill Due date is changed from January 1, 2024 to January 1, 2026.
24-04-P	11/11/2024	11/11/2024	Facilities Manual – Volume 4 Introduction Updated University of California Construction Contracting Requirements Summary Table
24-03-C	09/19/2024	09/19/2024	EDPA Blanket Agreement, EPDA CM at Risk, Master Architect Agreement for Design Build, Balcony PSA Removing the insurance requirement that states: <i>The Professional Liability insurance policy shall include Contractual Liability Coverage or endorsements to the insurance policies for Contractual Liability C coverage for liability that would exist in the absence of the contract.</i>
24-02-P	08/02/2024	08/02/2024	Small Business Enterprise (SBE)/Disabled Veteran Business Enterprise (DVBE) Initiatives Updated sheltered bidding webpage to include large project subcontractor bidding program.
24-03-P	06/20/2024	06/20/2024	Long Form, CM at Risk, Design Build, Multiple Prime, Brief Design Build, and Energy Savings Brief Design Build Provides guidance on Inflation Reduction Act prevailing wage, apprenticeship, and domestic content requirements
24-02-P	04/17/2024	04/11/2024	FM Volume 3 Chapter 4.2.4.1, Volume: 3 Chapter 5.6.1, Volume: 3 Chapter 5.9 Adding reference to Alternative means, RD4.6, for meeting solar and EV storage requirements, Adding Reference to OCEAN requirements for Regents items, Create link to existing 5.8 Senior Vice Presidential Design Approval in summary table since that is currently an error. Create new 5.9 Section on "Sustainability Requirements"
24-01-P	04/17/2024	04/11/2024	FM Volume 5, Chapter 14.2.1 Prevailing Wage Rates and Fair Wage and 14.2.3 Employment of Apprentices The new 179D requirements add additional prevailing wage and apprenticeship requirements.
23-10-C	08/18/2023	08/18/2023	Long Form, Brief Form, Multiple Prime, Mini Form Definitions of terms used in the bidding documents, bidder's representations, information regarding the bidding documents and the pre-bid conference, bidding procedures, bid consideration procedures,
23-09-C	08/08/23	11/21/22	Long Form, Brief Form, CM at Risk, Design Build, Multi-Prime, Brief Design Build, Energy Savings Design Build New Cost Proposal Form for Deductive Change Orders
23-08-C	07/17/2023	06/22/2023	Long Form, Brief Form, Multiple Prime, CM At Risk Updated ITB Art 3.4 re SBE information and Art 7 timing for bid protest
23-07-C	07/17/2023	06/22/2023	Long Form, Brief Form, Multiple Prime Updated Bid Form - 1Numbers for each column that correspond with Instructions to Bidders 3.4.1; 2) Include N/A option in Column (7) Type of Business Entity; 3) Footnote regarding column (2) and (7) information needing to be submitted at time of award to winning contractor.
23-06-C	07/17/2023	06/22/2023	CM At Risk, Design Build, Brief Design Build, Energy Savings DB Updated Expanded List of Subs including consolidation and adding new Bus Categories
23-05-C	07/17/2023	06/22/2023	Design Build, Brief Design Build, Energy Savings DB Updated RFP art 1 and 3 Fair wages; Art. 4 floor for CRB
23-04-C	07/17/2023	07/07/2023	Mini Form Contract Update bid form, List of Subs, to indicate \$1,000 requirement for listing of DIR Reg No.
23-03-P	05/12/2023	04/24/2023	RD: 4.6 RD 4.6: 2022 Energy Code Updates – Solar and Storage Requirements for New Buildings Updates to the 2022 Title 24 Energy Code include solar and battery storage requirements for new building construction. Based on the unique site characteristics of many UC campuses, interpretation of these requirements is necessary.
23-02-G	05/12/2023	05/08/2023	RD: 4.1 Providing Gender Inclusive Facilities Updated to comply with Section 118507 of the Health and Safety Code and SB1194.
23-01-C	05/22/2023	01/05/2023	EDPA Lite Break out Exhibits E – K as individual Exhibits; Ex. A-D remain with agreement
22-42-P	12/08/2022		RD 4.4 Balcony Bill Implementation Guidelines for Campus-Owned Buildings New Facilities Manual page for implementation of the Balcony Bill requirements
22-41-C	12/08/2022	10/21/2022	Balcony Bill PSA – New Contract Type Includes new Work Order form for Construction work
22-40-C	11/22/2022	11/14/2022	Mini and Informal Forms – Sheltered Bidding updates – Bid Form Added N/A as an option under Business Entities to account for Non-SBE/DVBE firms
22-39-C	11/22/2022	11/14/2022	Mini and Informal Forms – Sheltered Bidding updates – Instructions to Bidders Updating requirements for bid to be responsive, specifically requiring all sections of the bid form to be filled out. Added amount of subcontract, DIR Registration Number, type of Business Entity

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22-38-C	11/15/2022	11/05/2022	Master Architect Agreement – Design Development Checklist (Ex. J) Updated instruction on exhibit
22-37-C	11/15/2022	11/05/2022	Master Architect Agreement - Agreement Various changes
22-36-C	10/27/2022	08/29/2022	Base Qualification Questionnaire – Version B Alternative Version of the Base Qualification Questionnaire with more scoring options
22-35-C	10/24/2022	09/21/2022	Brief Design Build – Scope of Work Created SoW document for BDB, no longer to use the DB version
22-34-C	10/24/2022	09/21/2022	Brief Design Build and Energy Savings Brief Design Build - Preliminary Schedule Reduced Mandatory schedule activities and Mandatory Contract Milestones throughout
22-33-C	10/24/2022	09/21/2022	Brief Design Build and Energy Savings Brief Design Build - RFP 2.4 Add new article to list "Contract Time" 3.4.3 Delete table for additional services and reference the Exhibit of the same name
22-32-C	09/12/2022	08242022	Design Build, Brief Design Build, Energy Savings Brief Design Build – Expanded List of Subcontractors Add column for "Amount of Subcontract" and "Business Categories" (SBE/DVBE) and include instructions "d" and "h" in reference to those new columns
22-031-C	09/12/2022	08242022	Long Form, Brief Form, Multiple Prime – Bid Form Add column for "Amount of Subcontract" and business categories (SBE/DVBE) on List of Subcontractors (Art. 9) and List of Subs for Alternates (Art. 10)
22-030-C	09/12/2022	08242022	Long Form, Design Build, Brief Design Build Energy Savings Design Build, Multiple Prime, Brief Form Updated General Conditions 9.4.3.13 or 9.4.3.15 Replace "Self-Certification" with "Confirmation of Certification"
22-029-C	07/02/2022	06/02/2022	PSA and EDPA – Invitation for Proposal – Sheltered Bidding Created new document to send to SBE/DVBE sheltered bidding firms to request a proposal for a PSA or EDPA
22-028-C	07/02/2022	06/02/2022	PSA, EDPA, Mini and Informal Form - Confirmation of Certification form Confirmation of Certification form replaces Self-Certification.
22-027-C	07/02/2022	06/02/2022	PSA and EDPA - Final Distribution of Contract Dollars - Sheltered Bidding Include place for total contract amount, professional discipline, dollar amount; deleted Self-Certification language and defined inclusion of DBE/WBE for statistical purposes only
22-026-C	07/02/2022	06/02/2022	EDPA – Agreement - Sheltered Bidding and misc. <i>Art 1.1.10</i> - Delete unnecessary UC Fair Wage language and dates; <i>Art 1.1.12</i> - Inclusion of optional language if contract is administered under the Sheltered Applicant Pool program; <i>Art 1.3.9</i> - Inclusion of UC definition of Disabled Veterans Business Enterprise; <i>Art 1.3.16</i> - Inclusion of UC definition of Small Business Enterprise; <i>Art. 12.2.1</i> - Updated Exhibits List 1) replace Self Certification with Confirmation of Certification and 2) add report of Subconsultant Information, 3) Delete "Green Building Baseline (New Construction)" and "Green Building Baseline (Renovation)", 4) Change "Quality Assurance" to "Value Engineering." 5) Insert "Project Program" and 6) Insert "Regulatory Agencies and Approvals Requirements"
22-025-C	07/02/2022	06/01/2022	PSA – Agreement – Sheltered Bidding <i>Section III.O</i> - Inclusion of optional language if contract is administered under the Sheltered Applicant Pool program; <i>Section VIII.B.</i> - Update Exhibits List to 1) replace Self Certification with Confirmation of Certification and 2) add report of Subconsultant Information
22-024-C	07/02/2022	06/01/2022	Informal Form – Base Qualification Form – Sheltered Bidding Added SBE/DVBE check boxes and mention of definitions on the Confirmation of Certification
22-023-C	07/02/2022	06/01/2022	Mini Form and Informal Form – Change Order – Sheltered Bidding Added section for an explanation of decrease of SBE/DVBE portion of work as a result of Change Order
22-022-C	07/02/2022	06/01/2022	Mini Form and Informal Form – Supplementary Conditions – Sheltered Bidding Inclusion of optional language that the contract is being administered under the UC Sheltered Bidding Program
22-021-C	07/02/2022	06/01/2022	Mini Form and Informal Form – Bid Form – Sheltered Bidding Added two new columns to the list of Subcontractors showing amount of subcontract and SBE/DVBE check boxes; also added a place at the bottom of list for contractor to enter the percentage of bid amount to be performed by SBEs and DVBEs.
22-020-C	07/02/2022	06/01/2022	Mini Form and Informal Form – Request for Bids – Sheltered Bidding Added SBE language including 1) new SBE language for ALL contracts and 2) Sheltered Bidding language; Deleted outdated UC Fair Wage language from prior years
22-019-P	07/02/2022	06/01/2022	Facilities Manual – Programs and Processes Added Small Business Enterprise (SBE)/Disabled Veteran Business Enterprise (DVBE) Initiatives page – Sheltered Bidding
22-018-P	07/02/2022	06/01/2022	Facilities Manual – Programs and Processes Added List of Accepted SBE/DVBE Certifications (links)
22-017-P	07/02/2022	06/01/2022	Facilities Manual - Glossary Added the following terms – Disabled Veterans Business Enterprises, Sheltered Bidding and Small Business Enterprise
22-016-P	07/02/2022	06/01/2022	Facilities Manual Volume 5 Ch. 1 Addition of Sheltered Bidding language throughout and deletion of outdated language
22-015-P	07/02/2022	06/01/2022	Facilities Manual Volume 3 Ch. 2 Addition of Sheltered Bidding language throughout and deletion of outdated language
22-014-C	07/02/2022	06/01/2022	CM at Risk - Ad for Bids (after Prequalification)

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			Added paragraph that states contractors must make best efforts to hire qualified SBE and DVBEs
22-013-C	07/02/2022	06/01/2022	Design Build, Brief DB, Energy Savings Brief DB – Ad for Prequalified Proposers
			Added paragraph that states contractors must make best efforts to hire qualified SBE and DVBEs
22-012-C	07/02/2022	06/01/2022	CM At Risk, Design Build, Brief DB, Energy Savings Brief DB – Ad for Prequal
			Added paragraph that states contractors must make best efforts to hire qualified SBE and DVBEs; Deleted outdated UC Fair Wage information (gradual increase in rates from 2015-2017, only 2017 for BDB and ESBDB); Add “designers and engineers” after contractors and Subcontractors, as having to register with DIR
22-011-C	07/02/2022	06/01/2022	Long, Brief, JOC and Multiple Prime – Advertisement for Bid
			Added paragraph that states contractors must make best efforts to hire qualified SBEs and DVBEs; Deleted outdated UC Fair Wage information (gradual increase in rates from 2015-2017)
22-010-C	06/30/2022	06/30/2022	EDPA – Green Building Baseline – Supplemental requirements
			Update Green Building Design articles 1.13.1 - 1.13.3 to substitute references to the Sustainable Practices Policy in place of references to the obsolete Green Building Baseline.
22-009-C	06/30/2022	06/30/2022	EDPA – Buy Clean update – Supplemental Requirements
			Add Buy Clean at 4.16 and move Final Backcheck to 4.17
22-008-C	06/30/2022	06/30/2022	Long Form, CM at Risk, Multiple Prime, JOC, Design Build – General and Supplementary Conditions (including UCIP vers)
			Move some items from Buy Clean Art 3 GCs into SCs; add Art. 14.7 to GCs
22-007-P	06/30/2022	06/30/2022	Buy Clean CA – Add FM sections
			Add Vol 5. Ch 11.3.6 and BCCA Program page to Programs and Processes tab in FM
22-006-P	06/30/2022	06/30/2022	Buy Clean CA – Update FM sections
			Add EPD and PCR to Glossary and update DGS section Vol 3 Ch 4.2.8
22-005-C	03/16/2022	02/22/2022	Mini Form – Add Compensable Delay and Liquidated Damages as optional
			Updated Bid Form, agreement and Supplementary Instructions to Bidders
22-004-C	03/16/2022	02/22/2022	All Construction Contracts – Information Available to Bidders
			Updated UC Procurement url for UC pricing on certain products available to contractors
22-003-C	03/04/2022	03/02/2022	EDPA – Supplemental Requirements
			Changed OSHPD to HCAI and updated link for Independent Seismic Review policy
22-002-C	03/04/2022	03/02/2022	EDPA, EDPA for CM at Risk, EDPA Blanket – all agreements
			Revised preparation of change order language, added Tax Benefits in “Payments” section
22-001-C	01/04/2022	12/15/2021	Prequalification Questionnaires – Brief DB, CMAR, Design Build, Energy Saving Brief DB, and standard Prequalification
			Added data categories on Project Data sheets, required submittal to UCOP
21-011-P	12/20/2021	12/03/2021	RD4.1 – Gender Inclusive Restroom Policy
			Also includes Hardship Waiver (Attach A) and Sample Signage (Attach B)
21-010-C	12/13/2021	11/24/2021	Job Order Contract – Ad for Bids, Supplementary Instructions for Bidders, Bid Form, Agreement, General Conditions, Supplementary Conditions, Sample License & Fee Agreements – New JOC Service Agreements with Gordian and Canon FOS
21-009-P	12/09/2021	12/09/2021	Facilities Manual Volume 4, Ch.1.3.8 part IV
			Updated JOC Service Providers – Gordian and Canon
21-008-C	09/03/2021	8/16/21	Long Form – Addition of Key Personnel Exhibit
			Added exhibit referenced in GC 3.8.5
21-007-C	09/03/2021	8/16/21	Brief Design Build – Prequalification Questionnaire
			Grammar fixes in Questions 4.1 and 4.2
21-006-C	09/03/2021	8/16/21	All Non-UCIP Construction Contracts
		Mini 07/25/21	UC Fair Wage requirement (Art. 15, except Art 13 in Mini) - Elimination of outdated phased annual hourly wage increase language
21-005-C	09/03/2021	8/16/21	All Construction Contracts
		Mini 07/25/21	Addition of “Execution of Agreement” in Article 15 (Art. 13 in Mini) which clarifies use of Digital Signatures
21-004-C	09/03/2021	8/16/21	All Construction Contracts except the Mini Form
			General Conditions – Art. 3 - Environmental Product Declarations. If a global warming potential has not been established for Eligible Materials, the Contractor shall submit a facility-specific EPD for Eligible Materials where available.
21-003-P	09/03/2021	8/16/21	Facilities Manual Volume 5 Ch. 8.6.2 – Digital Signatures
			Clarification of notarization requirement on contract documents
21-002-P	09/03/2021	8/16/21	Facilities Manual Volume 3 Ch. 4.2.9 – Department of General Services; Buy Clean CA
			Updated to reflect change in BCCA 3500-3505 including new posting date for Global Warming Potential for Eligible Materials by DGS (Jan. 1, 2022).
21-001-C	09/02/2021	8/16/21	Energy Savings Brief Design Build – New Contract type
			New contract using combination of new docs, Brief DB docs and standard DB docs
20-013-C	09/23/20	9/10/20	Brief Design Build – New Contract type
			New contract using combination of new docs and standard DB docs
20-012-C	06/23/20	6/22/20	CM at Risk and Design Build - Supplementary Conditions
			Addition of Federal Agency recovery language
20-011-C	06/19/20	06/17/20	Long/Brief/Informal – Supplementary Conditions
			Addition of Federal Agency recovery language
20-010-C	04/11/20	03/31/20	UCIP Versions of Long Form, CM at Risk, Design Build and Multiple Prime – Supplementary Conditions
			Changes to CPL language and addition of Drone/UAV liability insurance requirement

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20-009-C	04/11/20	03/31/20	UCIP Versions of Long Form, CM at Risk, Design Build and Multiple Prime – Supplementary Conditions
			Added/changed language to UCIP policy regarding off-site fabrication
20-008-C	04/11/20	03/31/20	UCIP Versions of Long Form, CM at Risk Multiple Prime and Design Build – General Conditions
			Changes to access of UCIP Policy
20-007-C	04/11/20	03/31/20	UCIP Versions of Long Form, CM at Risk Multiple Prime Instructions to Bidders; UCIP Version of Design Build – Request for Proposals
			Change in language as to when access to UCIP policy is available
20-006-C	04/06/20	03/31/20	Job Order Contract, UCIP versions of Long Form, CM at Risk, Design Build and Multiple Prime – General Conditions
			Add BCCA language to GC's
20-005-C	04/06/20	03/31/20	Design Build (UCIP and Non-UCIP) – General Conditions
			Delete sub-articles from 3.26 and 7.3.7
20-004-C	04/06/20	03/31/20	Brief Form – General Conditions
			Assorted changes including addition of BCCA language in Art 3 and minor changes to art's 3, 8, 10 & 15
20-003-C	04/06/20	03/31/20	Long Form, Brief Form, Informal Form, and Multiple Prime,– Supplementary Conditions
			Change "Rainy to Adverse in Art. 8 Contract time Modification
20-002-C	04/06/20	03/31/20	Long Form, Brief Form, Informal Form, CM at Risk, Design Build, Multiple Prime, JOC, Mini – Supplementary Conditions
			Changes to CPL language and addition of Drone/UAV liability insurance requirement
20-001-G	01/02/20	01/02/20	UC Seismic Program Guidelines
			UC Seismic Program Guidelines added as RD4.3 within the Resource Directory

Redlines are now located at UCOP Box Folder/Contract Template Updates

Contact Leslie Palaroan at leslie.palaroan@ucop.edu for access

The changes listed above are numbered sequentially by using the following format:

11 - **001** - **D or P or C or G**
 {year} {change number} {letter designating whether a change is to a document, policy/instruction, contract or guidelines}

Changes to contract templates that correct errors or otherwise do not modify the terms of the contract and are labeled "D"

Questions or comments concerning this document may be sent to:

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