(specifically, departments in program code series 1.1 and 1.2). It is the reference table against which the campus facilities room files are run for errors and edits. All general campuses must complete and submit to Tim Ralston by Tuesday, December 1, 1998, the enclosed Annual Update of I&R Departments. (UC San Francisco, Division of Agriculture and Natural Reserves, and Systemwide are exempt.) Upon receipt of I&R department changes from all eight general campuses, the EFASIZE Table is then updated and “locked in” the system by Information Management. No further changes to I&R department data will be accepted for the current edit cycle after the EFASIZE Table has been updated.

Enclosed are instructions and a worksheet for updating the list of Fall 1997 I&R departments to reflect changes in the Fall 1998 facilities inventory. The I&R departments are sorted by program code, facilities department name, and class lab/research station size category codes.

Please take note of the following:

a. Campuses must use the enclosed Update of Instructional Departments for Fall 1998 worksheet. No substitutes will be accepted.

b. The worksheet focuses solely on I&R departments (i.e., program code series 1.1 and 1.2) for which class lab and research station size category codes must be assigned. Please do not submit entries for non-I&R departments, or for departments which contain no space.

c. Please return the form to Tim Ralston by FAX (510-238-8773) or by snailmail by December 1.

Notification of Two New Edit Reports

We plan to implement two new edit reports beginning with the Fall 1998 edit cycle.

The first report will display the structural address, owner, city name, and county name for every building. For on-campus buildings, the structural address should be shown as either “core campus” or preferably, the street number and street name. For off-campus buildings, particularly leased facilities, the actual street number and street name are required.

The second report will focus on 650-Assembly and 655-Assembly Service rooms. Assembly rooms (Room Code 650) will be flagged if there are fewer than 50 seats in the room or if the ASF per station is less than 8 asf or greater than 50 asf. Assembly service rooms (655) will appear in the edit report if a station count of one or more is reported. Assembly service rooms should report no stations.

Campus Contacts

The enclosed yellow sheet contains a revised list of campus contacts for the facilities inventory, space tables, utilization reports, and operation and maintenance of plant as of November 12, 1998. This list supercedes all other lists.
Chapter 5. Edit and Standard Output Reports

Most of the data which enters the CEFA system comes from campus input. Campuses extract data from their local facilities systems and forward it to the Office of the President on computer files in a format prescribed by the CEFA input specifications (see Chapters 3 and 4). Other data in the CEFA system comes from tables developed and maintained at UCOP. These tables allow the system to categorize and sort the data in other ways. The OMP Funding Eligibility Codes and Program Code Names are examples of classification tables.

Facilities Files

Each year, on the tenth working day of December, campuses submit replacement facilities files. In order to insure that the data which enter the CEFA is correct, they are filtered through an edit process. The edit process examines the data and judges it according to established criteria for validity. The edit program generates a series of reports which list all invalid data and flag data which fall out of expected ranges. These reports are reviewed by the appropriate Office of the President functional user and forwarded to the campus functional user. All campus files must clear the edit process and be approved for use before the corporate database can be built and any data can be used.

Standard output reports are produced upon completion of the edit process and the building of the corporate database. These standard output reports are provided to the functional users in the Office of the President.

Conversion File

The Facilities-Equipment Conversion File is used to link facilities and equipment data for various reporting requirements at the Office of the President (e.g., instructional equipment replacement and capital improvements reporting). The Conversion file, with data as of the end of each fiscal year, is used in conjunction with the Fall facilities data from the previous calendar year (the same fiscal year). The mapping of equipment custody codes to the appropriate program codes is critical to the accurate reporting and analysis of these data. The current reporting schedule to meet State and Regental deadlines does not usually allow for the resubmission of this file. Therefore, edit reports should be reviewed and corrections made prior to the next reporting cycle.

However, the edits are only able to catch gross errors in the file (e.g., invalid or missing data). The accuracy of the mapping can only be detected through careful scrutiny by knowledgeable campus personnel. Therefore, the standard output reports listing the file as submitted by the campuses and as used in the corporate databases (data is rolled up at UCOP so that each custody code has only one program code) should be reviewed each cycle.
Facilities File Edit Reports

Before the corporate facilities inventory database can be built, the CEFA team (consisting of OP functional users in the Budget Office and Information Resources and Communications) reviews a series of edit reports that are generated from updated campus data files. The CEFA team examines the data contained in the edit reports for accuracy, consistency, and validity. Upon completion of the review, the CEFA team advises and notifies the campus of (a) the outcome of the edit review and (b) whether or not corrections to and re-submittal of the building and room files are required.

EFA1000A  Primary Edit of Alpha Fields in Facilities Building File
Edits all non-numeric fields on the campus building file for valid values and lists erroneous records that are given error codes. (Error interpretation codes are provided at the bottom of each page of the edit report.)

EFA1000B  Primary Edit of Numeric Fields in Facilities Building File
Edits all numeric fields and lists erroneous records that are given error codes. (Error interpretation codes are provided at the bottom of each page of the edit report.)

EFA1000C  Primary Edit - Building Control Totals
Summarizes major square footage fields for all records not rejected in the primary edit of Campus building data.

EFA1000D  Primary Edit - Control Totals on Rejected Buildings
Summarizes major square footage fields for all rejected records in the primary edit of campus building data.

EFA1010A  Primary Edit of Facilities Room File
Edits every field on the campus room file for valid values and lists erroneous records that are given error codes. (Error interpretation codes provided at the bottom of each page of the edit report.)

EFA1010B  Primary Edit - Room Control Totals
Summarizes numeric fields for all records not rejected in the primary edit of campus room data.

EFA1010C  Primary Edit - Control Totals on Rejected Rooms
Summarizes numeric fields for all rejected records in the primary edit of the campus room data.

EFA1011  List of Invalid Room Use Codes
Matches campus room file against table of valid room use codes which is maintained by the Office of the President; prints a list of invalid records by building key, room number, and room use code.

EFA1012  List of Invalid Program Codes
Matches campus room file against the table of valid program codes which is maintained by the Office of the President; prints a list of invalid records by building key, room number, program code, and facilities department name.

EFA1013  List of Rooms without Buildings
Matches campus room file against building file and lists all rooms that do not have a corresponding building on the building file by building key (as it appears in the room file), room number, room use code, room ASF, facilities department name, and program code.
EFA1014  Department Information by Program
Summarizes ASF, class lab and research station size codes, and NSF discipline codes by program code, program name, and facilities department name. This is not an error report.

EFA1015  Buildings Without Room Level Data
Lists buildings without room level data by building number and name, providing all nonassignable space, basic gross, and outside gross.

EFA1016  Total Usable Square Footage Greater Than OGSF or Less Than 10% of OGSF
Displays buildings for which the total usable square footage is greater than OGSF (based on Basic Gross plus 100% Covered Unenclosed Area), or less than 10% of OGSF. Lists building number and name, number of levels, basic gross, covered unenclosed gross, outside gross, building assignable square feet, building nonassignable square feet, and the ratio of total usable square feet to OGSF.

EFA1017  Buildings with Duplicate Rooms
Lists buildings which report duplicate rooms by building number and name, room number, facilities department name, room use code and name, and assignable square feet.

EFA1018  Rooms That Should Have Stations But Report None
Provides list of rooms that should reflect a station count but report none by building number and name, program code, facilities department name, room number, room use code and name, and assignable square feet.

EFA1019  Edit of ASF per Station for Classrooms and Seminar Rooms
Lists rooms coded as 110-Classrooms and 130-Seminar rooms which fall out of expected threshold ranges by room use code and name, building number and name, facilities department name, room number, assignable square feet, stations, and ASF per station. For 110-Classrooms, the expected range is 8-25 ASF per station; for 130-Seminar Rooms, the expected range is 15-35 ASF per station.

EFA1020  Room Use Codes Mapped to Incorrect CPEC Category
Compares campus CPEC category code designation with OP table of valid CPEC category codes and lists invalid campus input by building number and name, program code, facilities department name, room use code and name, room number, and assignable square feet.

EFA1021  Rooms That Should Not Be Assigned a CPEC Category
Lists rooms assigned to non-instructional programs (i.e., program codes other than 1.1 and 1.2) that inadvertently were assigned a CPEC Category code by building number and name, program code, facilities department name, room use code and name, room number, campus CPEC category code and assignable square feet.

EFA1022  Inconsistent Room Codes Based on Program Code
Displays room use codes and names that may not be used or would normally not appear in certain program codes. Inconsistencies are sorted by program code, facilities department name, building number and name, room number, room use code and name, and assignable square feet.

EFA1025  OP Sign-off Use of Room code 740-Miscellaneous
The use of the 740-Miscellaneous room code requires prior UCOP approval. This edit report lists rooms coded 740-Miscellaneous by building, room number, program code, facilities department name, and assignable square feet.
EFA1026  Inconsistent Building Age and Condition Code for UC-Owned Buildings
Lists UC-owned buildings that are over 30 years old for which the Building Condition Code is '1-Satisfactory' and which do not reflect renovations in the Year of Latest Improvement field. This is not an error list, but rather, a list which campuses should review annually to see if a downgrading of the Condition Code is warranted.

EFA1027  Invalid Class Lab and Research Size Codes
Matches the campus-assigned class lab and research station size codes to the UCOP-approved table of valid values and prints any inconsistencies by program code, facilities department name, class lab station size code, research station size code, and assignable square feet.

EFA1028  Buildings with Unknown City or County Codes and Missing Structural Address
Lists buildings with invalid or blank values for city and/or county codes and structural address by ownership, date occupied, and building. All buildings, regardless of ownership, must report this information.

EFA1029  Listing of Rooms with ASF Less Than or Equal to 1
Lists ASF and stations by building number and name, program code, facilities department, room number, room use code and name.

EFA1030  Building ASF Information at CAAN vs. Building Number Level
Lists buildings that report a 5-digit building number. This report is used to evaluate proration of the book value from the Plant Asset file. Lists buildings by 4-digit Capital Asset Account Number (CAAN), 5-digit building number, total usable square feet, building ASF and all nonassignable spaces. Effective February 7, 1996, the use of 5-digit building numbers is not allowed.

EFA1031  EFASIZE Validation
Lists rooms which have been assigned class lab and research station size code values in Programs or facilities departments that have not been approved for inclusion in the OP EFASIZE Table.

EFA1032  Assembly Rooms
Lists rooms coded as 650-Assembly by building number and name, room number, program code, facilities department name, assignable square feet, stations, and ASF per station.

EFA1033  Structural Address
Buildings located within the periphery or boundary of the core or main campus should have an address of "Core Campus." For off-campus buildings, the actual street number and street name should be recorded.
Facilities Standard Output Reports

When all campuses have cleared the edit cycle, the corporate facilities database is built and the following standard output reports are generated and provided to functional users in the Office of the President.

**EFA3000**  
**Building and Room Statistics from Campus Supplied Files**

Sums all numeric fields on building and room files by building count, basic gross area, covered unenclosed gross area, outside gross area, assignable square feet, station count, and room count. (OP functional user: Budget Office)

**EFA3200**  
**Library ASF by Building**

Sums ASF and counts rooms by building name and number, facilities department and room use code for buildings which house library programs only. (OP functional user: Library Affairs)

**EFA3400**  
**Building Biographical Listing**

Lists buildings and their characteristics (age, ownership, condition, assignable square feet, basic gross area, covered unenclosed area, and outside gross area) by building name. (OP functional users: Budget Office, Facilities Management)

**EFA3410**  
**Building Listing by Building Number**

Lists all buildings by campus by building number. Shows building category, master plan, uniform building code, condition, ownership, levels, outside gross area, assignable square feet, stations, number of rooms, and efficiency ratios. (OP functional user: Budget Office)

**EFA3425**  
**List of Buildings by Building Number**

Lists campus functional affiliation, building name, ownership, plant asset description, basic gross area, building assignable area, total fixed equipment and federal capitalized values, by campus and by building number. Uses Fall facilities file data in conjunction with fiscal year-end plant asset data. (OP functional users: Corporate Accounting, Financial Costing Policy and Analysis, Budget Office, Risk Management)

**EFA3426**  
**Summary Building Values By Campus**

Campus level summary of basic gross area and building assignable area with plant asset, fixed equipment, and federal values. (OP functional users: Corporate Accounting, Financial Costing Policy and Analysis, Budget Office, Risk Management)

**EFA3500**  
**Individual Rooms by Building**

Lists every room, by building number and name, building category code, room number, room use code and name, room standard code, facilities department name, program standard code, program code and name, assignable square feet, and station count. (OP functional user: Budget Office)
EFA3600  Summary of Total Campus Space by Program (Table A-0)
Displays standard and nonstandard assignable square footages by CPEC category for standard I&R programs and by specific program groupings for all nonstandard programs. (OP functional user: Capital Planning)

EFA3601  Program Space by Department and Room Use
Lists number of rooms, total assignable square feet, and number of stations for each room use code by program code and department. (OP functional user: Capital Planning)

EFA3602  Departmental Space by Building and Room Use
Lists number of rooms, total assignable square feet, and number of stations for each room use code by department and building. (OP functional user: Capital Planning)

EFA3603  Campus I&R Space by CPEC Size Category
Shows standard and nonstandard assignable square footages for I&R programs by CPEC category, with data for each station size category of teaching laboratory and research/scholarly activity. (OP functional user: Capital Planning)

EFA3604  I&R Space by Program Code and CPEC Category
Displays total assignable square feet for each CPEC category by program code (for program code series 1.1 and 1.2 only). (OP functional user: Capital Planning)

EFA3605  Departmental I&R Space by Program and CPEC Category
Displays total assignable square feet for each CPEC category by program code and department (for program code series 1.1 and 1.2). (OP functional user: Capital Planning)

EFA3606  Classrooms, Classroom Service, and Seminar Rooms
Displays every classroom (110), classroom service area (125), and seminar room (130) with all associated data (room use name and code, program code, facilities department name, assignable square feet, stations and average ASF per station) by building number, building name, and room number. (OP functional user: Capital Planning)

EFA3607  Departmental Classrooms, Seminar Rooms and Teaching Labs
Lists assignable square feet and number of stations for every classroom, seminar room, and teaching laboratory by department, room use code and name, building number and name, and room number. (OP functional user: Capital Planning)
EFA3608  Classrooms, Seminar Rooms and Teaching Labs by Room Use
Lists assignable square feet, number of stations, by room use code and name, building number and
name, program code, department, and room number for every classroom, seminar room, and
teaching laboratory by room use. (OP Functional user: Capital Planning)

EFA3620  Total ASF by Functional Categories for Regents' Budget
Shows total assignable square feet by campus in the categories of central campus, hospitals and
clinics, veterinary medicine, agricultural field stations and systemwide. (OP Functional user: Capital Planning)

EFA3621  Distribution of ASF for Minor Capital Improvement Program
Shows total campus assignable square feet and the proportion that is eligible and ineligible for inclusion in the State Minor Capital Improvement Program. (OP Functional user: Capital Planning)

EFA3700A  Distribution of ASF by OMP Funding Eligibility
Distributes assignable square feet by OMP eligibility, by building name, by building number, by outside gross area. (OP functional user: Budget Office)

EFA3700B  Distribution of ASF by OMP Funding Eligibility
Distributes assignable square feet by OMP eligibility, by building name, by building number, by outside gross area. (OP functional user: Budget Office)
Facilities-Equipment Conversion File Edit Reports

EFA1200  Listing of Conversion File
List campus files as sent: UCLoc 1 and 2, custody code fund, custody code title, and program code. (OP Functional user: Budget Office)

EFA1201  Edit of Invalid Fields
Lists all data elements for a record when the campus code, UC2 code or the program code is invalid. (OP Functional user: Budget Office)

EFA1202  Edit of Custody Departments without Titles or with Duplicate Data
Edit error report which displays incomplete or duplicate records in the file. (OP Functional user: Budget Office)

EFA1203  UC2 Edit
Edit error report listing records with same custody code but different UCLocation 2 values. (OP Functional user: Budget Office)

Edit error report listing all data elements on a record when a custody department has been assigned more than one program code. (OP Functional user: Budget Office)

EFA1205  Edit Report of Inconsistent Recharge Fund and Program Code
Edit error report for recharge-funded custody departments assigned inappropriate program codes. (OP Functional user: Budget Office)

EFA6000  List of Equipment without a Program Code
Matches the equipment file to the conversion file and sums all equipment (by federal vs. state funding) by custody code when not found in the conversion file (equipment therefore not assigned to a program). (OP Functional user: Capital Planning)

EFA6100  Facilities in Programs without Equipment
Provides assignable square feet by program code and facilities department for programs without equipment. (OP Functional user: Budget Office)
Facilities-Equipment Conversion File Standard Reports

EFA2000  Equipment Custody Department/Program Code Conversion File
Displays the custody department title and program code by campus, custody code, and sub/fund. (OP Functional user: Budget Office)

EFA2001  Program Code/Equipment Custody Department Conversion File
Displays the custody department title by campus, program code, custody code, and fund/sub. (OP Functional user: Budget Office)

EFA6500  Equipment Unit Costs
Reports equipment cost per square foot for every program by federal and state funding source for each campus. (OP Functional user: Capital Planning)
Facilities File Edit Reports

Prior to the building of the corporate facilities database, a set of edit reports (described below) are produced using campus data files. Copies of edit reports are provided to the primary functional user in the Office of the President (Budget and University Relations) who reviews them for accuracy, consistency, and validity. Campuses are provided a set of the edit reports, are advised of the outcome of the edit review and are notified if corrections to and resubmittal of the building and room files are required.

EFA1000A Primary Edit of Alpha Fields in Facilities Building File
Edits all non-numeric fields on the campus building file for valid values and lists erroneous records which are given error codes. (Error interpretation codes are provided at the bottom of each page of the edit report.)

EFA1000B Primary Edit of Numeric Fields in Facilities Building File
Edits all numeric fields and lists erroneous records which are given error codes. (Error interpretation codes are provided at the bottom of each page of the edit report.)

EFA1000C Primary Edit - Building Control Totals
Summarizes major square footage fields for all records not rejected in the primary edit of campus building data.

EFA1000D Primary Edit - Control Totals on Rejected Buildings
Summarizes major square footage fields for all rejected buildings in the primary edit of campus building data.

EFA1010A Primary Edit of Facilities Room File
Edits every field on the campus room file for valid values and lists erroneous records which are given error codes. (Error interpretation codes are provided at the bottom of each page of the edit report.)

EFA1010B Primary Edit - Room Control Totals
Summarizes numeric fields for all rooms not rejected in the primary edit of campus room data.

EFA1010C Primary Edit - Control Totals on Rejected Rooms
Summarizes numeric fields for all rejected rooms in the primary edit of campus room data.
EFA1011  List of Invalid Room Use Codes

Matches campus room file against table of valid room uses and names which are maintained by the Office of the President; prints a list of invalid records by building key, room number, room use code and name, and room standard code.

EFA1012  List of Invalid Program Codes

Matches campus room file against the table of valid program codes which is maintained by the Office of the President; prints a list of erroneous records by building key, room number, program code and name, facilities department name, and program standard code.

EFA1013  List of Rooms without Buildings

Matches campus room file against building file and lists all rooms that do not have a corresponding building on the building file by building key (as it appears in the room file), room number, room use code, room ASF, facilities department name, and program code.

EFA1014  Department Information by Program

Summary of ASF, class lab and research station size codes by program code, program name, and facilities department name. This is not an error report.

EFA1015  Buildings Without Room Level Data

Provides list of buildings without room level data by building number and name, basic gross, covered unenclosed gross, outside gross, maintained area, and unrelated gross.

EFA1016  Building ASF Greater Than or Equal to OGSF

Displays buildings for which the ASF is greater than or equal to OGSF (based on Basic Gross plus 100% Covered Unenclosed Area) by building number and name, number of levels, basic gross, covered unenclosed gross, outside gross, and building assignable square feet.

EFA1017  Building with Duplicate Rooms

Lists buildings which report duplicate rooms by building, room number, room use code and name, assignable square feet, room standard code, and program standard code.
EFA1018  
Rooms That Should Have Stations But Report None
Provides list of rooms that should reflect a station count but report none by building, program code, facilities department name, room use code and name, room number, and assignable square feet.

EFA1019  
Edit of ASF per Station for Classrooms and Seminar Rooms
Lists classrooms (110) and seminar rooms (130) which fall out of expected threshold ranges by building, room number, program code, facilities department name, room use code and name, assignable square feet, stations, and ASF per station. For Room Code 110-Classroom, the expected range is 8-20 ASF per station; for 130-Seminar Room, the expected range is 15-35 ASF per station.

EFA1020  
Room Use Codes Mapped to Incorrect CPEC Category
Compares campus CPEC category code designation with OP table of valid CPEC category codes and lists invalid campus input by building, program code, facilities department name, room use code and name, room number, and assignable square feet.

EFA1021  
Rooms Which Should Not Be Assigned a CPEC Category
Lists rooms assigned to non-instructional programs (program codes other than 1.1 and 1.2) which inadvertently were assigned a CPEC Category code by building, program code, facilities department name, room use code and name, room number, and campus CPEC category code.

EFA1022  
Inconsistent Room Codes Based on Program Code
Displays room use codes and names which may not be used or would normally not appear in certain program codes. Inconsistencies are sorted by program code, facilities department name, building, room number, room use code and name, and assignable square feet.

EFA1023  
Edit of Invalid Room Standard Code
Matches campus room standard codes to UCOP table of valid room standard codes based on room use codes and prints a list of erroneous records by building, room number, room use code and name, program code, and facilities department name.

EFA1024  
Inconsistent Program and Program Standard Codes
Matches campus program standard codes with UCOP table of valid codes and prints list of erroneous records by building, room number, program code, facilities department name, and room use code and name. All program codes beginning with 1.1 or 1.2 are coded as standard programs; all other program codes are nonstandard programs.
EFA1025  OP Sign-off on Use of Room Code 740-Miscellaneous

The use of the 740-Miscellaneous room code must have prior UCOP approval. This edit lists rooms which have been assigned a room use code of 740, by building, room number, program code, facilities department name, and assignable square feet.

EFA1026  Inconsistent Building Age and Condition Code for UC-Owned Buildings

Lists UC-owned buildings that are over 30 years old for which the Building Condition Code is ‘1-Satisfactory’ and which do not reflect renovations in the Year of Last Improvement field. This is not an error list, but rather, a list that campuses should review annually to see if a downgrading of the Condition Code is warranted.

EFA1027  Invalid Class Lab and Research Size Codes

Matches the campus-assigned class lab and research station size codes to the UCOP-approved table of valid values and prints any inconsistencies by program code, facilities department name, class lab station size code, research station size code, and assignable square feet.

EFA1028  Listing of UC-owned Buildings with Unknown City or County

Lists invalid values for city and/or county codes and blank address by ownership, date occupied, and building. Only UC-owned buildings must report city and county codes and structural addresses.

EFA1029  Listing of Rooms with ASF Less Than or Equal to 1

Lists ASF and stations by building, program code, facilities department, room number, room use code, and room use name.

EFA1030  Building ASF Information at CAAN versus Building Number Level

Lists total building ASF, unrelated gross (parking), swimming pool, stadia, and utility-type building square footages by CAAN (4-digit) versus building number (5-digit) for building numbers which contain a suffix in the facilities files. This report is used to determine the proration factor to be used when asset value data is merged with space data.

EFA1060  Basic Data for Buildings with OMP-Related Areas

Lists buildings containing OMP-related areas and presents selected data elements. This is not an error list, but rather a list that campuses should review annually to see whether these areas are correctly presented.
EFA1061  Janitorized Square Footage Exception List (Excl. Residential Buildings)

Lists buildings for which the ratios of janitorized square feet to outside gross square feet (calculated on the basis of 100% covered unenclosed gross area) is outside of normal boundaries, specifically less than 75% or greater than 95%. Excludes residential buildings. This is not an error list, but rather one which is reviewed by UCOP as a reasonableness test of Janitorized Square Feet data submitted by the campuses. (Buildings containing any Special Areas will always appear on this report since Special Area is not included in OGSF but is in Janitorized Square Feet.)

EFA1062  Edit Report of Buildings with Inconsistent Special Areas

Matches special area in the building file with the sum of OMP-SF coded as Room Use Codes A10, A20, and A30 in the room file, then lists buildings in which these two numbers are not equal.
Facilities Standard Output Reports

When all campuses have cleared the edit cycle, the corporate facilities database is built and the following standard output reports are generated and provided to functional users in the Office of the President.

EFA3000 Building and Room Statistics from Campus Supplied Files
Sums all numeric fields on building and room files by building count, basic gross, covered unenclosed gross, outside gross, janitorized area, OMP-pseudo square feet, assignable square feet, station count, and room count. (Functional user: Resource Administration)

EFA3200 Library ASF by Building
Sums ASF and counts rooms by building name and number, facilities department and room use code for buildings which house library programs only. (Functional user: Library Affairs)

EFA3400 Building Biographical Listing
Lists buildings and their characteristics (age, ownership, condition, assignable square feet, basic gross, covered unenclosed, unfinished gross, janitorized square feet, and outside gross) by building name. (Functional users: Resource Administration, Facilities Management)

EFA3410 Building Listing by Building Number
Lists all buildings by campus by building number. Shows building category, master plan, uniform building code, condition, ownership, levels, outside gross, assignable square feet, stations, number of rooms, and efficiency ratios. (Functional user: Budget and University Relations)

EFA3425 List of Buildings by Building Number
Lists campus functional affiliation, building name, ownership, plant asset description, basic gross, building ASF, total fixed equipment and federal capitalized values, by campus by building number. Uses Fall facilities file data in conjunction with fiscal year-end plant asset data. (Functional users: Corporate Accounting, Research Administration, Resource Administration, Risk Management)

EFA3426 Summary Building Values By Campus
Campus level summary of basic gross and building ASF with plant asset, fixed equipment, and federal values. (Functional users: Corporate Accounting, Research Administration, Resource Administration, Risk Management)
Individual Rooms by Building
Lists every room, by building number and name, building category code, room number, room use code and name, room standard code, facilities department name, program standard code, program code and name, assignable square feet, and station count. (Functional user: Resource Administration)

Summary of Total Campus Space by Program (Table A-0)
Displays standard and nonstandard assignable square footages by CPEC category for standard I&R programs and by specific program groupings for all nonstandard programs. (Functional user: Capital Planning)

Program Space by Department and Room Use
Lists number of rooms, total assignable square feet, and number of stations for each room use code by program code and department. (Functional user: Capital Planning)

Departmental Space by Building and Room Use
Lists number of rooms, total assignable square feet, and number of stations for each room use code by department and building. (Functional user: Capital Planning)

Campus I&R Space by CPEC Size Category
Shows standard and nonstandard assignable square footages for I&R programs by CPEC category, with data for each station size category of teaching laboratory and research/scholarly activity. (Functional user: Capital Planning)

I&R Space by Program Code and CPEC Category
Displays total assignable square feet for each CPEC category by program code (for program code series 1.1 and 1.2 only). (Functional user: Capital Planning)

Departmental I&R Space by Program and CPEC Category
Displays total assignable square feet for each CPEC category by program code and department (for program code series 1.1 and 1.2). (Functional user: Capital Planning)
EFA3606  Classrooms, Classroom Service, and Seminar Rooms
Displays every classroom (110), classroom service area (125), and seminar room (130) with all associated data (room use name and code, program code, facilities department name, assignable square feet, stations and average ASF per station) by building number, building name, and room number. (Functional user: Capital Planning)

EFA3607  Departmental Classrooms, Seminar Rooms and Teaching Labs
Lists assignable square feet and number of stations for every classroom, seminar room, and teaching laboratory by department, room use code and name, building number and name, and room number. (Functional user: Capital Planning)

EFA3608  Classrooms, Seminar Rooms and Teaching Labs by Room Use
Lists assignable square feet, number of stations, by room use code and name, building number and name, program code, department, and room number for every classroom, seminar room, and teaching laboratory by room use. (Functional user: Capital Planning)

EFA3620  Total ASF by Functional Categories for Regents' Budget
Shows total assignable square feet by campus in the categories of central campus, hospitals and clinics, veterinary medicine, agricultural field stations and systemwide. (Functional user: Capital Planning)

EFA3621  Distribution of ASF for Minor Capital Improvement Program
Shows total campus assignable square feet and the proportion that is eligible and ineligible for inclusion in the State Minor Capital Improvement Program. (Functional user: Capital Planning)

EFA3700  ASF and Pseudo-ASF by OMP Funding Eligibility
Displays assignable square feet and pseudo-assignable square feet by OMP eligibility, program code, and facilities department. (Functional user: Budget Office)

EFA3701  Calculation of Maintained Square Footage
Calculates maintained gross square feet and displays all elements which are part of the calculation. (Functional user: Budget Office)
Summary of Proration by Program Code and Department
Displays proration of related, janitorized, and maintained square feet for each building by program code and facilities department name. (Functional user: Budget Office)

Summary of Proration by OMP Eligibility
Displays proration of related, janitorized, and maintained square feet for each building by OMP eligibility code, program code, and facilities department. (Functional user: Budget Office)

Janitorized Square Footage Ratios - All Buildings
Presents the ratio of janitorized square feet as a percentage of outside gross square feet for all buildings (including residential). (Functional user: Budget Office)

Buildings with Unrelated Gross, Special or Nonassignable Utility Service Areas
Lists buildings with unrelated gross, special areas (Room Codes A10, A20, A30), or nonassignable utility services areas (Room Code A90). (Functional user: Budget Office)

Buildings with A00 Rooms or Combined A00 and Standard Rooms
Lists all buildings containing Room Codes A10, A20, A30, and A90 by program code and facilities department. (All actual, non-pseudo ASF are summed by department.) (Functional user: Budget Office)

Parking Structures and/or Buildings with Integral Multi-Level Parking
Lists all buildings which contain parking. (Functional user: Budget Office)

Data on Individual Rooms in Buildings with A00 Room Codes
Lists all buildings containing special areas (Room Codes A10, A20, A30) or nonassignable utility services areas (Room Code A90) by room number. (Functional user: Budget Office)
Facilities-Equipment Conversion File Edit Reports

EFA1200 Listing of Conversion File
List campus files as sent: UCLoc 1 and 2, custody code fund, custody code title, and program code. (Functional user: Budget Office)

EFA1201 Edit of Invalid Fields
Lists all data elements for a record when the campus code, UC2 code or the program code is invalid. (Functional user: Budget Office)

EFA1202 Edit of Custody Departments without Titles or with Duplicate Data
Edit error report which displays incomplete or duplicate records in the file. (Functional user: Budget Office)

EFA1203 UC2 Edit
Edit error report listing records with same custody code but different UCLocation 2 values. (Functional user: Budget Office)

Edit error report listing all data elements on a record when a custody department has been assigned more than one program code. (Functional user: Budget Office)

EFA1205 Edit Report of Inconsistent Recharge Fund and Program Code
Edit error report for recharge-funded custody departments assigned inappropriate program codes. (Functional user: Budget Office)

EFA6000 List of Equipment without a Program Code
Matches the equipment file to the conversion file and sums all equipment (by federal vs. state funding) by custody code when not found in the conversion file (equipment therefore not assigned to a program). (Functional user: Capital Planning)

EFA6100 Facilities in Programs without Equipment
Provides assignable square feet by program code and facilities department for programs without equipment. (Functional user: Resource Administration)
Facilities-Equipment Conversion File Standard Reports

EFA2000  Equipment Custody Department/Program Code Conversion File
          Displays the custody department title and program code by campus,
          custody code, and sub/fund. (Functional user: Budget Office)

EFA2001  Program Code/Equipment Custody Department Conversion File
          Displays the custody department title by campus, program code, custody
          code, and fund/sub. (Functional user: Budget Office)

EFA6500  Equipment Unit Costs
          Reports equipment cost per square foot for every program by federal and
          state funding source for each campus. (Functional user: Capital
          Planning)