CHAPTER 4.
FACILITIES ROOM FILE

Physical Characteristics

FILENAME:	FTPUSRn.PUT.EFA70.Yyyyy
RECORD FORMAT:	Fixed Block
RECORD LENGTH:	66
SEQUENCE:	Ascending - Sort First 16 Positions

File Layout

LOCATION	DATA ELEMENT NAME	LENGTH	FORMAT	PAGE
1 - 2	UC LOCATION CODE 1-MAJOR LOCATION	2	ALPHA-NUMERIC	4.15
3 - 3	CAMPUS FUNCTIONAL AFFILIATION CODE	1	ALPHA-NUMERIC	4.5
4 - 8	BUILDING NUMBER	5	ALPHA-NUMERIC	4.4
9 - 16	ROOM NUMBER	8	ALPHA-NUMERIC	4.12
17 - 28	BUILDING NAME	12	ALPHA-NUMERIC	4.3
29 - 31	ROOM USE CODE	3	ALPHA-NUMERIC	4.13
32 - 36	ASSIGNABLE SQUARE FEET	5	NUMERIC	4.2
37 - 41	STATIONS	5	NUMERIC	4.14
42 - 53	FACILITIES DEPARTMENT NAME	12	ALPHA-NUMERIC	4.8
54 - 59	PROGRAM CLASSIFICATION CODE	6	ALPHA-NUMERIC	4.10
60 - 60	CPEC CATEGORY CODE	1	ALPHA-NUMERIC	4.7
61 - 61	CLASS LAB STATION SIZE CODE	1	ALPHA-NUMERIC	4.6
62 - 62	RESEARCH STATION SIZE CODE	1	ALPHA-NUMERIC	4.11
63 - 66	NSF DISCIPLINE CODE	4	ALPHA-NUMERIC	4.9

Equipment and Facilities System (EFA)

Name: ASSIGNABLE SQUARE FEET

Type: NUMERIC

Length: 5

Format: 5 V 0

General Description:

The total floor or surface area of a room assigned to or available for assignment, including every type of space functionally usable by an occupant or user.

Code Interpretation:

N/A

Comments:

Assignable area for a building as a whole is calculated by summing the assignable area of the individual rooms in the building. Refer to Appendix C, *Building Area Overview*, and Appendix D, *Definitions Checklist*, of the Facilities Inventory Guide for further discussion and definitions of Assignable Area.

For leased facilities, when actual assignable area measurements are not available, net rentable area may be used to record assignable area and basic gross area.

Room Data Element Definitions

Equipment and Facilities System (EFA)

Name: ASSIGNABLE SQUARE FEET

Type: NUMERIC

Length: 8 obsolete

Format: 8 V 0

General Description:

The total floor or surface area of a room (Room Use Codes 000-999) or OMP-related area (Room Use Codes A10-A90) assigned to or available for assignment to an occupant or specific use, including every type of space functionally usable by an occupant or user.

Code Interpretation:

N/A

Comments:

Assignable area for a building as a whole is calculated by summing the assignable area of the individual rooms in the building. See Appendix C, *Building Area Overview,* and Appendix D, *Definitions Checklist,* for further discussion and definitions of Assignable Area.

OMP areas (Room Use Codes A10, A20, A30, A90), which are nonassignable, are reported as though they were assignable square feet (ASF). These *pseudo-ASF* are not used in any room analyses; they are used only for OMP purposes. See Appendix B, *Room Use Codes,* for definitions of OMP areas (Rooms Use Codes A10-A90), and Appendix E, *OMP Overview,* for a discussion of OMP areas and calculations.

For utilities services buildings which nominally have no assignable area, campuses should 1) record the room number, 2) record the room use code of that room as Room Use Code A90-Nonassignable Space, 3) reflect a *pseudo-ASF* amount by recording the true or actual amount of ***nonassignable*** area in the ASF data field, 4) provide the facilities department name to which the room is assigned, and 5) assign the appropriate program classification code. These steps will insure that the room is properly entered in the room file in order to calculate OMP data accurately.

Equipment and Facilities System (EFA)

Name: BUILDING NAME

Type: ALPHANUMERIC

Length: 12

Format: N/A

General Description:

The name or abbreviation of the name for a building as reported in the campus facilities data system.

Code Interpretation:

N/A

Equipment and Facilities System (EFA)

Name: BUILDING NUMBER

Type: ALPHANUMERIC

Length: 5

Format: N/A

General Description:

A unique number assigned to a building or structure at the time a capital project or construction contract begins to incur expenses under account 101801--Buildings and Structures.

Code Interpretation:

Comments:

Effective Fall 1996, use of the alpha suffix in the fifth position will not be accepted for newly capitalized buildings or structures. Numbers for buildings must be represented exactly as they appear in the Plant Asset file, under the Capital Asset Account Number (CAAN).

Further, each building or separate structure must be assigned a unique building number, including buildings that are part of a complex. The assignment of building numbers should be coordinated with any and all units which use facilities or equipment data. These units include, but are not limited to, Plant Accounting, Equipment Management, Facilities Management , Architects and Engineers, Design and Construction, Facilities Inventory Management, Capital Planning, Risk Management, and Indirect Cost Analysis.

Reference Manager Barbara Lester's February 7, 1996 letter to Assistant Vice Chancellors concerning the assignment of CAANs on the following pages (pages 4.4.1 through 4.4.3).

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SENIOR VICE PRESIDENT—
BUSINESS AND FINANCE

OFFICE OF THE PRESIDENT
300 Lakeside Drive
Oakland, California 94612-3550

February 7, 1996

ASSISTANT VICE CHANCELLORS/ACCOUNTING OFFICERS

Subject: Capital Asset Account Numbers (CAAN)

Recently there has been confusion concerning the assignment of Capital Asset Account Numbers (CAAN). This memo will serve to clarify the procedures for assigning CAANs. The following procedures will be updated in the Accounting Manual P-415-8 section IV.F.

The Capital Asset Account Number (CAAN) is a four digit alpha-numeric field which is assigned at the time a capital project or construction contract begins to incur expenses. The CAAN is the key which uniquely identifies a capital asset or building and facilitates the interface of asset-related information in corporate and campus systems such as, but not limited to, the subsidiary plant asset ledgers, plant expenditure accounts, facilities inventory, equipment inventory, risk management and indirect cost recovery systems.

Campuses may assign CAANs between 0001-9999; however, the CAANs and their asset titles must be used consistently among the Plant Asset, Facilities Inventory and Equipment Inventory systems, and any other system which contains and reports building data. The CAAN does not need to begin with the campus location code. Alpha characters (i.e., the letters A thru Z) may be used in any of the four positions in the CAAN; however, campuses should verify that their local general ledger can accept these alpha characters.

Since the CAAN is a unique identifier for a specific capital asset or building, it should be used consistently to record costs and expenditures among the following plant accounts:

Account 101800 -- land
Account 101801 -- buildings and structures
Account 101802 -- general improvements
Account 101804 -- fixed equipment

Each asset, building or separate structure must be assigned an individual CAAN, including buildings attached by court areas, breeze ways, or designed in clusters. A complex involving multiple buildings or separate structures will, therefore, be associated with more than one CAAN since each building within the complex must be assigned a separate CAAN. A single building which is constructed on more than one foundation should also be assigned the necessary number of CAANs to account for each of the separate foundations upon which the building is built. Thus, in a multiple building or multiple structure construction project or purchase, capitalized costs must be allocated to each building or structure and associated with each building's CAAN.

For example, the purchase of land, a building and general improvements should have the same CAAN and asset title. However, if the land included two buildings, at least two CAANs would be required: one CAAN for the land and one building and another CAAN for the other building. Alternatively, three CAANs maybe assigned: one for each building and one for the land. For capitalized costs, such as telecommunications wiring or fencing which cannot be related to a single asset or building, a separate CAAN should be established.

Individual CAANs must be provided for each building because the University is required to maintain separate building accounting for State and insurance reporting. State government code (Section 11011.17) requires the University of California to report on all UC-owned assets (defined as parcels of real property, including land, easements and rights-of-way held, and structures) to the Office of Real Estate and Design Services.

The OP Office of Risk Management annually provides property insurance underwriters with a listing of all UC-owned buildings which includes building values, value of contents and square footage information by CAAN. This listing identifies the University's property exposure and assists the insurance underwriters in assessing risk (e.g., fires, earthquakes). In lieu of providing street addresses for each building, property insurance underwriters have agreed to accept building asset numbers. However, this comes with the understanding and negotiated agreement that individual CAANs would be assigned to each separate building. These procedures conform to the underwriters' criteria and provide a more accurate exposure evaluation. Any digression from the stated procedures could cause the University and the campus to incur additional expenses for property coverage.

These procedures pertain to all current construction projects not fully capitalized. If you have any questions, please give Ken Strangfeld a call at (510) 987-0902 or e-mail at <ken.strangfeld@ucop.edu>.

Barbara Lester

Barbara Lester

c: Plant Accountants
Capital Planning Managers
Facilities Inventory Managers
Principal Accountant Strangfeld
Senior MIS Analyst Raffetto
Accounting Manual Editor

Equipment and Facilities System (EFA)

Name: CAMPUS FUNCTIONAL AFFILIATION CODE

Type: ALPHANUMERIC

Length: 1

Format: N/A

General Description:

Code indicating the administrative unit with which a building is affiliated in facilities inventory reports.

Code Interpretation:

'C' - Central Campus
'S' - Systemwide
'A' - Agricultural Field Station

Equipment and Facilities System (EFA)

Name: CLASS LAB STATION SIZE CODE

Type: ALPHANUMERIC

Length: 1

Format: N/A

General Description:

Code indicating to which CPEC teaching laboratory station size category a facilities department in an instructional program (program codes 1.1 and 1.2) is assigned.

Code Interpretation:

'1' - Class Lab Size 1
'2' - Class Lab Size 2
'3' - Class Lab Size 3
'4' - Class Lab Size 4
'5' - Class Lab Size 5

See the following page (Page 4.6.1) for definitions and descriptions of class lab station size categories.

Comments:

The Office of the President must approve class laboratory station space size categories. Class laboratory station size categories apply only to instructional programs (program code series 1.1 and 1.2).

Note:
The term *teaching laboratories* includes Class Laboratories (Room Use Codes 260, 261, 265, 711, 716, 721) and Open Laboratories (270, 275). Only Class Laboratories which are associated with an instructional program (i.e., program code series 1.1 and 1.2) are considered **standard** rooms (that is, rooms codes covered by the space planning guidelines). Open Laboratories (e.g., language labs; self-instructional labs; labs in the Performing Arts of Dance, Music and Drama) are **nonstandard** rooms and are not covered by the space planning guidelines. *Class laboratory station size* refers to space standards that are assigned to each I&R facilities department (i.e., program code series 1.1 and 1.2). Campuses propose the assignment of class lab station size codes for approval by the Office of the President (Capital Planning unit).

See Appendix F, *Space Standards Overview,* for further discussion.

CLASS LABORATORY STATION SIZE CATEGORIES

The space guidelines for each of the class laboratory station size categories below include allowances for laboratories, service areas, and storage.

Class Lab Size 1

40 asf per station

Includes simple computer station laboratories, case study and group project laboratories.

Class Lab Size 2

50 asf per station

Includes mix of computer laboratories, behavior science laboratories, simple wet laboratories.

Class Lab Size 3

60 asf per station

Includes wet laboratories, significant material storage requirements.

Class Lab Size 4

75 asf per station

Includes complex wet laboratories with extensive service space, complex design laboratories, CAD/CAM, project studios.

Class Lab Size 5

90 asf per station

Includes complex wet and dry laboratories, equipment intensive areas, extensive storage and shop requirements, increasing code requirements for life-safety.

Equipment and Facilities System (EFA)

Name: CPEC CATEGORY CODE

Type: ALPHANUMERIC

Length: 1

Format: N/A

General Description:

Code indicating to which CPEC (California Postsecondary Education Commission) space category a room use code is assigned for purposes of space analysis reporting.

Code Interpretation:

'1' - Classroom
'2' - Teaching Laboratory
'3' - Office
'4' - Research/Scholarly Activity
' ' - Not applicable

See the following page (Page 4.7.1) for assignment of CPEC category codes by room use code.

Comments:

Assignment of a CPEC category code applies only to standard rooms and all (standard and non-standard) teaching laboratories that are associated with program code series 1.1 and 1.2. For all other rooms (i.e., non-standard rooms) and rooms associated with non-standard programs (i.e., program code series 1.3 – 8.4), the CPEC category code is blank.

See Appendix F

ASSIGNMENT OF CPEC CATEGORY CODES FOR "STANDARD" SPACE

(The use of CPEC category codes applies only to rooms associated with program code series 1.1 and 1.2)

CPEC Category Code and Name	Room Standard	Room Code	Room Use Name	For Space Tables Use Only CPEC Category Crosswalk
'1' - Classroom Facilities	S	110	Classroom	1- Classrooms
	S	125	Classroom Service	
	S	130	Seminar Room	
'2' - Teaching Laboratory Facilities	S	260	Class Laboratory	2 - Class Laboratories
	S	261	Special Class Laboratory	2 - Class Laboratories
	S	265	Class Laboratory Service	2 - Class Laboratories
	N	***270***	***Open Laboratory***	***5 - Nonstandard Labs***
	N	***275***	***Open Laboratory Service***	***5 - Nonstandard Labs***
	S	711	Shop - Teaching Lab	2 - Class Laboratories
	S	716	Shop Service - Teaching Lab	2 - Class Laboratories
	S	721	Storage - Teaching Lab	2 - Class Laboratories
'3' - Office Facilities	S	310	Academic Office	3 - Offices
	S	320	Other Office	
	S	335	Office Service	
	S	340	Conference Room	
	S	345	Conference Room Service	
	S	722	Storage - Office	
'4' - Research and Scholarly Activity Facilities	S	010	Inactive Area	4 - Research/Scholarly Act
	S	210	Research Laboratory/Studio	
	S	211	Research Office	
	S	225	Research Lab/Studio Service	
	S	226	Research Office Service	
	S	250	Scholarly Activity	
	S	255	Scholarly Activity Service	
	S	510	Computer/Telecommunications	
	S	515	Computer/Telecom Service	
	S	560	Media Production	
	S	565	Media Production Service	
	S	710	Shop	
	S	715	Shop Service	
	S	720	Storage	
' ' - Blank Category	The following room use codes, if associated with program codes 1.1 and 1.2, will have a ' ' (blank) CPEC Category Code.			6 - Nonstandard rooms in standard programs
	N	020	Unfinshed	
	N	030	Alteration	
	N	410-475	Study Facilities	
	N	520-525	Athletics	
	N	530-535	Armory	
	N	540-545	Clinic (Nonhealth)	
	N	550-555	Demonstration	
	N	570	Field Building	
	N	580-585	Animal Quarters	
	N	590-595	Greenhouses	
	N	610-675	General Use Facilities	
	N	740	Miscellaneous	
	N	750-755	Vehicle Storage	
	N	760-765	Central Service Support	
	N	810-890	Hospital Facilities	
	N	910-985	Residential Facilities	
	---	010-985	Any room, regardless of room standard code, which is associated with a non-standard program (i.e., program codes 1.3 - 8.4)	7 - Nonstandard Programs (Program Codes 1.3 - 8.4)

Equipment and Facilities System (EFA)

Name: FACILITIES DEPARTMENT NAME

Type: ALPHANUMERIC

Length: 12

Format: N/A

General Description:

The name or abbreviation of the functional activity or organizational unit to which a room or space is assigned and which is actually occupying or using the space or scheduled to do so.

Code Interpretation:

N/A

Comments:

Equipment and Facilities System (EFA)

Name: NSF DISCIPLINE CODE

Type: ALPHANUMERIC

Length: 4

Format: N/A

General Description:

Code indicating to which National Science Foundation discipline a UC facilities department is assigned for purposes of the biennial NSF *Survey of Academic Research Facilities.*

Code Interpretation:

'0100' - Engineering
'0200' - Physical Sciences
'0300' - Environmental Sciences
'0401' - Computer Sciences
'0402' - Mathematical Sciences
'0500' - Agricultural Sciences
'0601' - Biological Sciences
'0602' - Biological Sciences-Medical Schools
'0701' - Medical Sciences
'0702' - Medical Sciences-Medical Schools
'0800' - Psychology
'0900' - Social Sciences
'1000' - Not elsewhere classified or prorate Other Sciences – use for multidisciplinary
'9000' - Non-Science Discipline

Comments:

The universe of space for purposes of the National Science Foundation's biennial *Survey of Academic Research Facilities* covers program codes 1.0, 2.0, 3.1, 3.2, 330120, 330140, 330220, and 5.5. Campuses should also include botanical gardens and museums assigned to program code 5.2.01.00 *only if* these units engage in scientific research activities.

Equipment and Facilities System (EFA)

Name: PROGRAM CLASSIFICATION CODE

Type: ALPHANUMERIC

Length: 6

Format: N/A

General Description:

Code indicating the classification of academic department by subject field and non-academic units by activity for the purpose of facilities inventory reporting.

Code Interpretation:

See Appendix A of the *Facilities Inventory Guide* for a complete list of valid program codes.

Comments:

Equipment and Facilities System (EFA)

Name: PROGRAM CLASSIFICATION NAME

Type: ALPHANUMERIC

Length: 25

Format: N/A

why was this dropped from the revised chapter 4?

"CIP Name" automatically assigned

General Description:

The name of the subject field or non-academic activity associated with a program classification code.

Code Interpretation:

See Appendix A, *Program Classification Structure,* for valid program codes, program names, and definitions.

Equipment and Facilities System (EFA)

Name: RESEARCH STATION SIZE CODE

Type: ALPHANUMERIC

Length: 1

Format: N/A

General Description:

Code indicating to which CPEC (California Post-Secondary Education Commission) research station size category an instructional department is assigned.

Code Interpretation:

'A' - Research Size A
'B' - Research Size B
'C' - Research Size C
'D' - Research Size D
'E' - Research Size E
'F' - Research Size F

See the following page (Page 4.11.1) for Research Station Size definitions and descriptions.

Comments:

The Office of the President must approve research station space size categories.

There are six station size categories for research space. The assignment of one of these six categories to an instructional program is based on the type of space required to carry out program activities, rather than the name of the discipline. For each size category, a space factor is provided per faculty FTE, graduate student headcount, and postdoctoral fellow. The allowance for research space is intended to cover departmental research space needs ranging from graduate student offices to team laboratories to solo studios and their related support space. These standards do **not** address space allowances for organized research units or special support facilities such as vivaria and greenhouses.

RESEARCH SPACE STANDARDS - STATION SIZE CATEGORIES

Research Size Category	Description	ASF per Faculty FTE	ASF per Grad Stu Hdcnt	ASF per Postdoc Hdcnt
A	Office-based research activities with limited service and support rooms. May include group project rooms, reading study areas, computer support.	50	50	50
B	Combination office- and laboratory-based activities. Laboratories, project rooms, or observational/practice facilities often are shared among several research teams. Limited service areas with some special storage needs.	150	100	100
C	Small individual studios, and shared rehearsal facilities, production studios and project areas. Accommodates both solo and group activities. Specialized facilities often used on a shared basis for teaching, research and performance activities. Special storage facilities required.	150	150	150
D	Laboratories requiring service and support areas ranging from 10% to 25% of core laboratory area. Includes bench space for individual work stations. Some proportion of the core lab area may be shared among research teams, often housing bulky or infrequently used experimental apparatus.	350	175	175
E	Large "individual" studios for faculty, graduate student and postdoc creative activity, usually occurring on a solo basis. Specialized support areas may be required for specific equipment-based techniques, such as photography, computing arts or media editing.	500	250	250
F	Complex wet and dry laboratories, typically assigned to "research teams." High density of utility services, fume hoods, other built-in equipment. bench space, and movable equipment. Requires service areas and support space ranging from 25% to 50% of core laboratories.	500	250	250

Equipment and Facilities System (EFA)

Name: ROOM NUMBER

Type: ALPHANUMERIC

Length: 8

Format: N/A

General Description:

Number assigned to a room or space within a building or structure containing assignable square feet.

Code Interpretation:

N/A

Comments:

Paul Hanchock

From: Steve N. Lesky [slesky@berkeley.edu]
Sent: Wednesday, July 20, 2011 3:49 PM
To: Paul Hanchock
Subject: RE: a dash of difference

Welcome back, and thanks very much, Paul –

Steve

From: Paul Hanchock [mailto:Paul.Hanchock@ucop.edu]
Sent: Wednesday, July 20, 2011 1:26 PM
To: 'SNL'
Subject: a dash of difference

Hi Steve,

Sorry to keep you waiting; I just returned from vacation.

So far as I can see, there's nothing whatever to prevent you from including a hyphen in your room numbers. I just ran an inventory report to generate a list of room numbers that contain a hyphen, and there are literally thousands.

Just FYI, it appears that Davis, Irvine, Los Angeles, Merced, San Diego, and San Francisco hyphenate some of their room numbers. The other campuses don't. I've looked through the FIG and don't see any policy about hyphenation.

There's a minuscule risk that hyphens in inventory data exported to another database might trigger a problem. The hyphen is one of the "special characters" that Bill Gates designated as operands back in the stone age of computing. We haven't yet reached the "device independent" stage of data-handling, but I've never encountered such a problem and wasn't aware there might be an issue.

So I'd say, go right ahead.

Equipment and Facilities System (EFA)

Name: ROOM NUMBER

Type: ALPHANUMERIC

Length: 8

Format: N/A Obsolete

General Description:

Number assigned to a room or space within a building or structure containing assignable square feet or to an OMP-related area.

Code Interpretation:

N/A

Comments:

All OMP-area spaces must be given individual room numbers in order to permit proper data processing. See Appendix B, *Room Use Codes,* for definitions of OMP-related areas (Room Use Codes A10, A20, A30, and A90).

For utilities services or other buildings which nominally have no assignable area, campuses should 1) record the room number, 2) record the room use code of that room as Room Use Code A90-Nonassignable Space, 3) reflect a *pseudo-ASF* amount by recording the true or actual amount of ***nonassignable*** area in the ASF data field, 4) provide the facilities department name to which the room is assigned, and 5) assign the appropriate program classification code. These steps will insure that the room is properly entered in the room file in order to calculate OMP data accurately.

Equipment and Facilities System (EFA)

Name: ROOM USE CODE

Type: ALPHANUMERIC

Length: 3

Format: N/A

General Description:

Code indicating the classification of a room based on the primary usage or activity which occurs in the room, rather than on the function or subject field served by the room.

Code Interpretation:

See Appendix B of the *Facilities Inventory Guide* for a complete list of valid room use codes, room use names, and their definitions.

Comments:

Equipment and Facilities System (EFA)

Name: ROOM USE NAME

Type: ALPHANUMERIC

Length: 10

Format: N/A

Why was this dropped?

look-up table?

General Description:

The descriptive name associated with each room use code, e.g., seminar (130), academic office (310), study room (410), nonhealth clinic (540).

Code Interpretation:

See Appendix B, *Room Use Codes*, for room use codes, room use names, and their definitions.

Equipment and Facilities System (EFA)

Name: STATIONS

Type: NUMERIC

Length: 5

Format: 5 V 0

General Description:

The number of actual work stations which will adequately accommodate users in a particular room.

Include 52w 58xxx intended for wheelchairs. DH 84/09

Code Interpretation:

N/A

not office (310? 320?) no

Comments:

Stations should be reported for the following room use codes:

110	Classroom	830	Nurse Station
130	Seminar Room	845	Surgical Labor Room
260	Class Laboratory	847	Surgical Recovery Room
261	Special Class Laboratory	852	Treatment-Doctor
270	Open Laboratory	860	Diagnostic Service Lab
340	Conference Room	910-916	Residence Halls/Dorms
650	Assembly	960-968	House
810-818	Patient Bedrooms	980-984	Apartment

Do not report stations for service rooms (e.g., 125-classroom service, 345-conference room service).

In the case where extra chairs have been placed in the room, in excess of the designed capacity of the room, count only the number of additional seats which can be added without exceeding the maximum seating capacity allowed by the appropriate building and fire codes **and which** seats are intended to be included in the room on a permanent basis (rather than for a single course or a single quarter).

For unmarried student housing, report the number of single students that can be typically accommodated in each unit. For dormitory-style housing for staff (e.g., housing provided for researchers at an off-campus site), report the number of beds the room was designed to accommodate. For housing for faculty, staff and married students **and** their families, report the station count as '1' for each apartment or housing unit regardless of the number of bedrooms in that unit.

Equipment and Facilities System (EFA)

Name: UC LOCATION CODE 1-MAJOR LOCATION

Type: ALPHANUMERIC

Length: 2

Format: N/A

General Description:

Code indicating the benefiting campus or Systemwide location with which a structure is associated.

Code Interpretation:

'01' - Berkeley
'02' - San Francisco
'03' - Davis
'04' - Los Angeles
'05' - Riverside
'06' - San Diego
'07' - Santa Cruz
'08' - Santa Barbara
'09' - Irvine
'20' - Systemwide (includes Office of the President and Regents Offices)

'10' - Merced

Equipment and Facilities System (EFA)

Name: PROGRAM STANDARD CODE

Type: ALPHANUMERIC

Length: 1

Format: N/A

abandoned?

Superseded by ELIG (S, F, X)?

PGMSTD is still in EFA

General Description:

Code indicating whether an instructional department is covered by State-approved space standards established for California institutions of higher education.

Code Interpretation:

'N' - Nonstandard, not covered by State-approved space standards.
'S' - Standard, covered by State-approved space standards.

Comments:

See Appendix A, *Program Classification Structure,* for program codes and program standard code assignment.

For purposes of I&R program space planning analysis, **both** the room standard code and the program standard code must be "S" (standard) in order for the space to be considered *standard.* If the room standard code is "S" (standard) and the program standard code is "N" (nonstandard), or if the program standard code is "S" (standard) and the room standard code is "N" (nonstandard), then the space is "nonstandard." Standard space is found only in program code series 1.1 and 1.2.

Equipment and Facilities System (EFA)

Name: ROOM STANDARD CODE

Type: ALPHANUMERIC

Length: 1

Abandoned?

Format: N/A

General Description:

Code indicating whether a room is covered by State-approved space standards established for California institutions of higher education.

Code Interpretation:

'N' - Nonstandard, not covered by State-approved space standards.
'S' - Standard, covered by State-approved space standards.

Comments:

See Appendix B, *Room Use Codes*, for room use codes and their room standard code.

For purposes of I&R program space planning analysis, **both** the room standard code and the program standard code must be "S" (standard) in order for the space to be considered *standard.* If the room standard code is "S" (standard) and the program standard code is "N" (nonstandard), or if the program standard code is "S" (standard) and the room standard code is "N" (nonstandard), then the space is "nonstandard." Standard space is found only in program code series 1.1 and 1.2.