Session	Timing	Primary Learning Objective; Participants will:
MONDAY		
Values & Norms of Collaboration	30 min	Review shared values and norms of collaboration which foster effective communication and collaboration in the work environment.
CEP & Program Overview	60 min	Understand organizational structure; program successes and areas of growth; program deliverables in relationship to all stakeholders; and connection between reporting and funding stream.
UC & CSU College Eligibility & Admission	90 min	Understand factors the UC and CSU systems consider when determining who is eligible; strategies for increasing chances of admission; and the UC and CSU admissions process.
Standardized Tests & Eligibility	30 min	Become familiar with the SAT, ACT and Subject Tests; understand which systems require the tests; learn about free test preparation resources; and understand how they weigh into the admissions process.
Financial Aid (FAFSA eligible)	90 min	Become familiar with the various types of financial aid available; the process and timeline of applying; the purpose of the CSS profile; the verification process; how to assist students in comparing financial aid packages; the webgrants process; and the process of accepting loans.
Advising Dreamers (Focus on Financial Aid)	60 min	Review best practices for advising Dreamers; understand AB540 guidelines and how to complete required affidavits and residency forms; understand the types of aid available to Dreamers, learn about the California Dream Act Application; and understand how to guide male students in registering for Selective Service.
TUESDAY		
CSU & UC Application Overview	120 min	Become familiar with the type of information students must report in the applications; the platforms for both applications; the utility of a Brag Sheet when gathering information for the applications; the application timelines; and the use of waitlists in the application process.
Private, HBCU & WUE College Options	75 min	Become familiar with the benefits and typical requirements of private institutions; the use of The Common Application when applying to private schools; the benefits of HBCU's; and the WUE program.
UC Personal Insight Questions	120 min	Understand what the Personal Insight Questions are, general requirements, and review best practices regarding how to support students throughout the writing process.
Community College Pathway	75 min	Understand the benefits of the community college system, strategies for assisting students through the matriculation process, and gain a general understand of the transfer process (including familiarity with the Transfer Admission Guarantee program).
WEDNESDAY		
Cultural Fluency & Implicit Bias	75 min	Increase their ability to effectively interact with and provide inclusive spaces for people (students, families, fellow staff members) with many different identities including (but not limited to) race, ethnicity, socio-economic status, ability, gender, sexual orientation, religion and the intersectionality of multiple identities.
Advising Students	120 min & 135 min	Review the challenges that arise when doing student centered college advising, review best practices / strategies for 1:1 advising (building rapport, holistic approach, motivational interviewing), and understand the differences between counseling and college advising.
Mandated Reporting	60 min	Understand the laws that govern work with minors; understand what to look for regarding child abuse and neglect; understand their responsibility in reporting suspected abuse or neglect; and understand how to report suspected child abuse or neglect.
THURSDAY		
UC & CSU Validation	75 min	Understand both UC and CSU policies regarding course validation.
Transcript Evaluation	120 min	Become familiar with how to analyze transcripts; review tools / resources required when analyzing (validation policies, doorways list, HS course list, audit tool); understand how transcript analysis informs credit recovery and College Success Plans.
Creating College Success Plans (CSP)	60 min	Become familiar with best practices and tools for doing individual and group College Success Plans; and review tools / resources for creating CSPs.
Advising Students on Majors & Careers	60 min	Become familiar with best practices regarding major and career exploration and its relationship to college selection; review tools / resources for major and career exploration.
Engaging Parents & Families	75 min	Review best practices when working with families; become familiar with the PLATICA/Community Conversation framework and approach.
FRIDAY		
Workshop Facilitation & Resources	95 min	Review best practices when creating and delivering student workshops and review existing tools available.
Introduction to Program School Year / Summer Calendar	100 min	Review the general scope and sequence (program timeline) of activities and events during the school year and the summer. Session includes conversation with a counterpart.
Capturing & Reporting Data	95 min	Understand what type of data they will track during the school year; review tools used for gathering data; understand data collection timeline; and understand data reporting requirements/timeline. Session includes conversation with a counterpart.
Integrating Yourself at Your School Site	100 min	Consider best practices for: integrating themselves into their school site (s); and building rapport with site partners and students. Session includes conversation with a counterpart.