

laser printer

User Guide



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Safety

Read these safety notes carefully before using this product to ensure you operate the equipment safely.

Your Xerox product and supplies have been designed and tested to meet strict safety requirements. These include safety Agency approval, and compliance to established environmental standards. Please read the following instructions carefully before operating the product and refer to them as needed to ensure the continued safe operation of your product.

The safety testing and performance of this product have been verified using Xerox materials only.



WARNING: This WARNING mark alerts users to the possibility of personal injury.



WARNING: This WARNING mark alerts users to heated surfaces.



CAUTION: This symbol indicates a Laser is being used in the equipment and alerts the user to refer to the appropriate safety information.



WARNING: This product must be connected to a protective earth circuit.

Operator Accessible Areas

This equipment has been designed to provide operator access to safe areas only. Operator access to hazardous areas is restricted using covers or guards, which require a tool to enable removal. Never remove these covers or guards.

Maintenance Information

- Any operator product maintenance procedures will be described in the user documentation supplied with the product.
- 2. Do not carry out any maintenance on this product which is not described in the customer documentation



WARNING: Do not use aerosol cleaners. Aerosol cleaners can be explosive or flammable when used on electromechanical equipment.

- **3.** Use supplies and cleaning materials only as directed in the Operator section of this manual.
- 4. Do not remove covers or guards that are fastened with screws. There are no parts behind these covers that you can maintain or service.

Operational Safety Information

Your Xerox equipment and supplies have been designed and tested to meet strict safety requirements. These include safety agency examination, approval, and compliance with established environmental standards.

To ensure the continued safe operation of your Xerox equipment, follow these safety guidelines at all times:

Do These:

- Always follow all warnings and instructions that are marked on or supplied with the equipment.
- Before cleaning this product, unplug the product from the electrical outlet. Always use materials specifically designated for this product, the use of other materials may result in poor performance and create a hazardous situation.



WARNING: Do not use aerosol cleaners. Aerosol cleaners can be explosive or flammable when used on electromechanical equipment.

- Always exercise care when moving or relocating equipment.
 Please contact your local Xerox Service Department to arrange relocation of the copier to a location outside of your building.
- Always locate the machine on a solid support surface (not on plush carpet) that has adequate strength to support the weight of the machine.
- Always locate the machine in an area that has adequate ventilation and room for servicing.
- Always unplug this equipment from the electrical outlet before cleaning.

NOTE: Your Xerox machine is equipped with an energy saving device to conserve power when the machine is not in use. The machine may be left on continuously.



CAUTION: The metallic surfaces in the fuser area are hot. Please use caution when removing paper jams from this area and avoid touching any metallic surfaces.

Do Not Do These:

- Never use a ground adapter plug to connect the equipment to a power outlet that lacks a ground connection terminal.
- Never attempt any maintenance function that is not specifically described in this documentation.

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- Never obstruct ventilation openings. They are provided to prevent overheating.
- Never remove covers or guards that are fastened with screws.
 There are no operator serviceable areas within these covers.
- Never locate the machine near a radiator or any other heat source.
- Never push objects of any kind into the ventilation openings.
- Never override or "cheat" any of the electrical or mechanical interlock devices.
- Never place this equipment where people might step on or trip on the power cord.
- This equipment should not be placed in a room unless proper ventilation is provided. Please contact your local Authorized dealer for further information.

Electrical Safety Information

- The power receptacle for the machine must meet the requirements stated on the data plate on the rear of the machine. If you are not sure that your electrical supply meets the requirements, please consult your local power company or an electrician for advice.
- 2. The socket outlet shall be installed near the equipment and shall be easily accessible.
- Use the power cable that is supplied with your machine. Do not use an extension cord or remove or modify the power cord plug.
- **4.** Plug the power cable directly into a correctly grounded electrical outlet. If you are not sure whether or not an outlet is correctly grounded, consult an electrician.
- **5.** Do not use an adapter to connect any Xerox equipment to an electrical outlet that lacks a ground connection terminal.
- **6.** Do not place this equipment where people might step or trip on the power cable.
- 7. Do not place objects on the power cable.
- **8.** Do not override or disable electrical or mechanical interlock devices.
- **9.** Do not push objects into slots or openings on the machine. Electrical shock or fire may result.
- **10.** Do not obstruct ventilation openings. These openings are used to provide proper cooling to the Xerox machine.

Electrical Supply

 This product shall be operated from the type of electrical supply indicted on the product's data plate label. If you are not sure that your electrical supply meets the requirements, please consult a licensed electrician for advice.



WARNING: This equipment must be connected to a protective earth circuit. This equipment is supplied with a plug that has a protective earth pin. This plug will only fit into an earthed electrical outlet. This is a safety feature. If you are unable to insert the plug into the outlet, contact a licensed electrician to replace the outlet.

Always connect equipment to a correctly grounded power outlet. If in doubt, have the outlet checked by a qualified electrician.

Disconnect Device

The power cable is the disconnect device for this equipment. It is attached to the back of the machine as a plug-in device. To remove all electrical power from the equipment, disconnect the power cable from the electrical outlet.

Emergency Power Off

If any of the following conditions occur, turn off the machine immediately and disconnect the power cable(s) from the electrical outlet(s). Contact anauthorized Xerox Service Representative to correct the problem:

The equipment emits unusual odours or makes unusual noises. The power cable is damaged or frayed. A wall panel circuit breaker, fuse, or other safety device has been tripped. Liquid is spilled into the machine. The machine is exposed to water. Any part of the machine is damaged.



WARNING: Risk of explosion if battery is replaced by an incorrect type. Dispose of used batteries according to the instruction.

Quality Standards

The product is manufactured under a registered ISO 9002 Quality system.

If you need additional safety information concerning this XEROX product or XEROX supplied materials you may call the following number: EUROPE: +44 (0) 1707 353434 USA/CANADA: 1 800 928 6571.

Safety Standards

EUROPE: This XEROX product is certified by the following Agency using the Safety Standards listed.

- Agency: TUV Rheinland
- Standard: IEC60950-1, 2001 USA/CANADA: This XEROX product is certified by the following Agency using the Safety Standards listed. Agency: UNDERWRITERS LABORATORIES Standard: UL60950-1, 2003 Edition. Certification is based on reciprocity agreements, which include requirements for Canada.

Laser Safety Information



CAUTION: Use of controls, adjustments or performance of procedure other than those specified herein may result in hazardous light exposure.

With specific regard to laser safety, the equipment complies with performance standards for laser product set by government, national and international agencies as a Class 1 laser product. It does not emit hazardous light, as the beam is totally enclosed during all phases of customer operation and maintenance.

Ozone Safety Information

This product will produce ozone during normal operation. The ozone produced is heavier than air and is dependent on copy volume. Providing the correct environmental parameters as specified in the Xerox installation procedure will ensure that the concentration levels meet safe limits.

If you need additional information about ozone, please request the Xerox publication Ozone by calling 1-800-828-6571 in the United States and Canada. In other markets please contact your authorized local dealer or Service Provider.

For Consumables

- Store all consumables in accordance with the instructions given on the package or container.
- Keep all consumables away from the reach of children.
- Never throw print cartridges or toner containers into an open flame.
- Cartridges: When handing cartridges, for example ink, fuser, etc, avoid skin or eye contact. Eye contact can cause irritation and inflammation. Do not attempt to disassemble the cartridge. This can increase the risk of skin or eye contact.

Product Safety Certification

This product is certified by the following Agency using the Safety standards listed.

| Agency | Standard |
|--------------------------------|---|
| Underwriters Laboratories Inc. | UL60950-1st Edition (2003) (USA/ Canada) |
| SEMKO | IEC60950-1st Edition 1 (2001) |

This product has been manufactured under a registered ISO 9001 Quality system.

Regulatory Information



The CE mark applied to this product, symbolizes XEROX's declaration of conformity with the following applicable European Union Directives, as of the dates indicated:

December 12, 2006:

Council Directive 2006/95/EC as amended. Approximation of the laws of the member states related to low voltage equipment.

December 15, 2004:

Council Directive 2004/108/EC as amended. Approximation of the laws of the member states related to electromagnetic compatibility. March 9, 1999:

Council Directive 99/5/EC, on radio equipment and telecommunications terminal equipment and the mutual recognition of the conformity.

A full declaration of conformity, defining the relevant directives and referenced standards, can be obtained from your XEROX Limited representative.



WARNING: In order to allow this equipment to operate in proximity to Industrial Scientific and Medical (ISM) equipment, the external radiation from the ISM equipment may have to be limited or special mitigation measures taken.

NOTE: Changes or modifications to this equipment not specifically approved by the Xerox Corporation may void the user's authority to operate this equipment.



WARNING: Shielded cables must be used with this equipment to maintain compliance with Council Directive 2004/108/EC.

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This product includes cryptographic software written by Eric Young(eay@cryptsoft.com). This product includes software written by Tim Hudson (tjh@cryptsoft.com).

Original SSLeay License

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Environmental Compliance

USA

Energy Star



As an ENERGY STAR[®] partner, Xerox Corporation has determined that (the basic configuration of) this product meets the ENERGY STAR guidelines for energy efficiency.

The ENERGY STAR and ENERGY STAR MARK are registered United States trademarks.

The ENERGY STAR Office Equipment Program is a team effort between U.S., European Union and Japanese governments and the office equipment industry to promote energy-efficient copiers, printers, fax, multifunction machine, personal computers, and monitors. Reducing product energy consumption helps combat smog, acid rain and long-term changes to the climate by decreasing the emissions that result from generating electricity.

Xerox ENERGY STAR equipment is preset at the factory. Your machine will be delivered with the timer for switching to Power Save Mode from the last copy/print out, set at 30 minutes. A more detailed description of this feature can be found in the Machine Setup Section of this guide.

Product Recycling and Disposal

European Union



Domestic/Household Environment

Application of this symbol on your equipment is confirmation that you should not dispose of the equipment in the normal household waste stream. In accordance with European legislation, end of life electrical and electronic equipment subject to disposal must be segregated from household waste. Private households within EU member states may return used electrical and electronic equipment to designated collection facilities free of charge. Please contact your local disposal authority for information. In some member states, when you purchase new equipment, your local retailer may be required to take back your old equipment free of charge. Please ask you retailer for information.

Prior to disposal, please contact your local dealer or Xerox representative for end of life takeback information.



Professional/Business Environment

Application of this symbol on your equipment is confirmation that you must dispose of this equipment in compliance with agreed national procedures.

In accordance with European legislation, end of life electrical and electronic equipment subject to disposal must be managed within agreed procedures.

North America

Xerox operates an equipment takeback and reuse/recycle program. Contact your Xerox sales representative (1-800-ASK-XEROX) to determine whether this Xerox product is part of the program. For more information about Xerox environmental programs, visit www.xerox.com/environment or for recycling and disposal information, contact your local authorities. In the United States, you may also refer to the Electronic Industries Alliance web site: www.eiae.org.

Xerox operates a worldwide equipment take back and reuse/recycle program. Contact your Xerox sales representative (1-800-ASK-XEROX) to determine whether this Xerox product is part of the program. For more information about Xerox environmental programs, visit www.xerox.com/environment.

If you are managing the disposal of your Xerox product, please note that the product may contain lead, Perchlorate and other materials whose disposal may be regulated due to environmental considerations. The presence of these materials is fully consistent with global regulations applicable at the time that the product was placed on the market. For recycling and disposal information, contact your local authorities. In the United States, you may also refer to the Electronic Industries Alliance web site: www.eiae.org.

Perchlorate Material - This product may contain one or more Perchlorate-containing devices, such as batteries. Special handling may apply, please see www.dtsc.ca.gov/hazardouswaste/perchlorate/.

Others Countries

Please contact your local waste authorities and request disposal guidance.

EH&S Contact Information

For more information on Environment, Health and Safety in relation to this Xerox product and supplies, please contact the following customer help lines: USA: 1-800 828-6571 Canada: 1-800 828-6571 Europe: +44 1707 353 434.

- Product Safety information for US www.xerox.com/about-xerox/environment/enus.html
- Product Safety information for EU
 www.xerox.com/about-xerox/environment/eneu.html

1 Introduction

Congratulations on the purchase of your printer!

This chapter includes:

- Special features
- Printer overview
- · Finding more information

Special features

Your new printer is equipped with several special features that improve the print quality. You can:

Print with excellent quality and high speed



- You can print up to 1200 x 1200 dpi effective output. See the Software section.
- Your printer prints A4-sized paper at up to 38 ppm^a and letter-sized paper at up to 40 ppm. For duplex printing, your printer prints A4-sized paper at up to 26 ipm^b and letter-sized paper at up to 27 ipm.

Handle paper flexibly



- Tray1(MPT) supports letterheads, envelopes, labels, transparencies, custom-sized materials, postcards, and heavy paper. Tray1(MPT) holds up to 100 sheets of plain paper.
- **500**-sheet tray 2 and **500**-sheet optional tray 3 support plain paper in various sizes.
- Multiple output tray; select either the output tray (face-down) or the rear cover (face-up) for the most convenient access.
- Straight-through paper path capability from Tray1(MPT) to the rear cover.

Create professional documents



- Print Watermarks. You can customize your documents with words, such as "Confidential". See the Software section.
- Print Booklets. This feature enables you to easily print a document to create a book. Once printed, all you have to do is fold and staple the pages. See the Software section.
- Print Posters. The text and pictures of each page of your document are magnified and printed across the sheet of paper and can then be taped together to form a poster. See the Software section.

a. pages per minuteb. images per minute

Save time and money



- You can print on both sides of the paper to save paper (Double-sided printing).
- You can print multiple pages on a single sheet of paper to save paper (2-Up printing). See the Software section.
- You can use preprinted forms and letterhead with plain paper. See the **Software section**.
- This printer automatically conserves electricity by substantially reducing power consumption when not in use.

Expand the printer capacity



- The Phaser 3600 series have 64 MB or 128 MB of memory which can be expanded to 512 MB. See page 10.1.
- · A Network interface enables network printing.
- A PostScript 3 Emulation* (PS) enables PS printing.
- * Zoran IPS Emulation compatible with PostScript 3



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 All rights reserved. Zoran, the Zoran logo, IPS/PS3 and OneImage are trademarks of Zoran Corporation.
- * 136 PS3 fonts
- · Contains UFST and MicroType from Monotype Imaging Inc.

Print in various environments

- You can print in Windows 2000/XP/Vista/2003.
- · Your printer is compatible with Macintosh.
- Your printer comes with both Parallel and USB interfaces.
- You can also use a network interface. The Phaser 3600/N or Phaser 3600/DN comes with a built-in network interface, 10/100 Base TX.

Printer features

The table below lists a general overview of features supported by your printer.

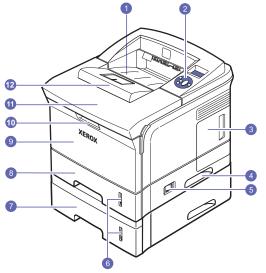
(I: Installed, O: Option, NA: Not Available)

| Features | Phaser 3600/B | Phaser 3600/N | Phaser 3600/DN |
|--|------------------|------------------|-------------------|
| IEEE 1284 Parallel | I | I | I |
| USB 2.0 | 1 | 1 | 1 |
| Network Interface (Ethernet 10/100 Base TX) | NA | I | I |
| PostScript* Emulation | I | I | 1 |
| Duplex printing ^a | 0 | 0 | ı |

a. Printing on both sides of paper.

Printer overview

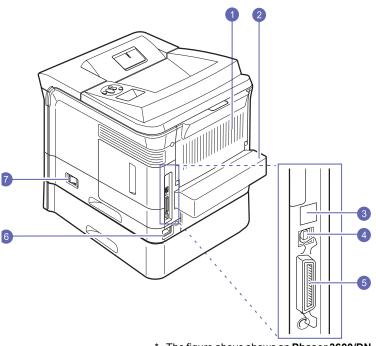
Front view



The figure above shows an ${\bf Phaser~3600/DN}$ with all available options.

| 1 | output tray | 7 | optional tray 3 |
|---|-----------------------|----|-------------------|
| 2 | control panel | 8 | tray 2 |
| 3 | control board cover | 9 | Tray1(MPT) |
| 4 | handle | 10 | Tray1(MPT) handle |
| 5 | power switch | 11 | top cover |
| 6 | paper level indicator | 12 | output support |

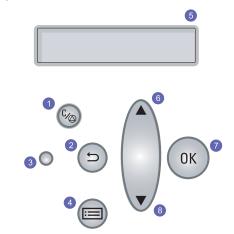
Rear view



* The figure above shows an **Phaser 3600/DN** with all available options.

| 1 | rear cover | 5 | parallel port |
|---|--------------|---|------------------|
| 2 | duplex unit | 6 | power receptacle |
| 3 | network port | 7 | power switch |
| 4 | USB port | | |

Control panel overview



| 1 | Start/Stop : Cancel an operation at any time; resume printing. |
|---|---|
| | |

- Back: Sends you back to the upper menu level.
- 3 **Status**: Shows the status of your printer. See page 9.7.
- Menu: Enters Menu mode and arrows through the available 4 menus.
- **LCD**: Displays the printer status, error messages and menus in progress.
- **Up Arrow** button: The option available in the selected menu 6 increase values.
- 7 **OK**: Confirms the selection on the display.
- Down Arrow button: The option available in the selected 8 menu decrease values.

Finding more information

You can find information for setting up and using your from the following resources, either printed or onscreen.

Quick Install Guide



Provides information on setting up your printer and, therefore, be sure to follow the instructions in the guide to get the printer ready.

Quick Use Guide



Provides information on using your printer or cleaning jam and, therefore, be sure to follow the instructions in the guide to use the printer.

Online User's Guide



Provides you with step-by-step instructions for using your printer's full features, and contains information for maintaining your printer, troubleshooting, and installing accessories.

This user's guide also contains the **Software Section** providing you with information on how to print documents with your printer on various operating systems, and how to use the supplied software utilities.



Note

You can access the user's guides in other languages from the **Manual** folder on the **printer driver CD**.

Printer Driver Help



Provides you with help information on printer driver properties and instructions for setting up the properties for printing. To access a printer driver help screen, click **Help** from the printer properties dialog box.

Xerox website

If you have Internet access, you can get help, support, printer drivers, manuals, and order information from the **Xerox** website, www.xerox.com/office/support.

Selecting a location

Select a level, stable place with adequate space for air circulation. Allow extra space for opening covers and trays.

The area should be well-ventilated and away from direct sunlight or sources of heat, cold, and humidity. Do not set the printer close to the edge of your desk or table.

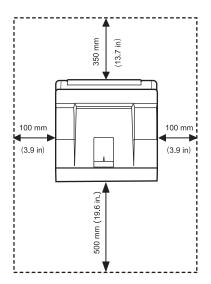
Clearance space

Front: 500 mm (enough space so that trays can be opened or removed)

Back: 350 mm (enough space to allow opening of the rear cover or the duplex unit)

Right: 100 mm (enough space for ventilation)

Left: 100 mm (enough space to allow opening of the control board cover)



2 System setup

This chapter provides step by step information on setting up your printer.

This chapter includes:

- Using control panel menus
- Menu overview
- Printing a demo page
- Changing the display language

Using control panel menus

A number of menus are available to make it easy for you to change the printer settings. The diagram on the next column shows the menus and all of the menu items available in each menu. The items in each menu and the options you can select are described in more detail in the tables beginning on page 2.2.

Accessing control panel menus

You can control your printer from the printer's **control panel**. You can also set the control panel menus while the printer is in use.

- Press **Menu** until the menu you want appears on the bottom line of the display and press **OK**.
- Press the **Up/down arrow** buttons until the desired menu item appears and press OK.
- If the menu item has sub menus, repeat step 2.
- Press the **Up/down arrow** buttons to access the desired setting option or the required value.
- 5 Press **OK** to save your selection.

An asterisk (*) appears next to the selection on the display, indicating that it is now the default.

Press Start/Stop to return to Standby mode.

After 30 seconds of inactivity (no key being pressed), the printer automatically returns to Standby mode.



Print settings made from the printer driver on a connected computer override the settings on the control panel.

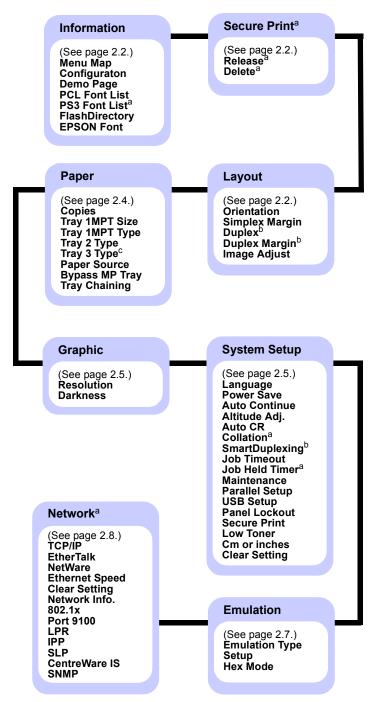


Note

Some menus may not appear in the display depending on options or models. If so, it is not applicable to your machine.

Menu overview

The **control** panel menus are used to configure the printer. The **control** panel provides access to the following menus:



- a. Available when the installed memory is larger than 128 MB.
- b. Available when duplex unit is installed.
- c. Available when optional tray 3 is installed.

Information menu

This menu contains printer information pages that give details about the printer and its configuration.

| Item | Explanation |
|--------------------------------|---|
| Menu Map | The menu map shows the layout and current settings of the control panel menu items. |
| Configuraton | The configuration page shows the printer's current configuration. See page 8.1. |
| Demo Page | The demo page allows you to check if your printer properly performs printing. See page 2.9. |
| PCL Font List PS3 Font List | The font sample list shows all of the fonts currently available in the selected language. |
| FlashDirectory | You can print the list pages about all of fonts and macros which you downloaded into the machine. |
| EPSON Font | The font sample list shows all of the fonts currently available in the selected language. |

Secure Print menu

Use the **Secure Print** menu to print or delete a secured page. The passcode is validated against the one submitted with the page.



This item is available when the installed memory is larger than 128 MB.

| Item | Explanation |
|---------|---|
| Release | To print a protected page, enter passcode for the page. The page will be printed only when both user name and the passcode is validated. If the Release All item in Secure Print of System Setup menu is set as On, all files which match with both user name and passcode are printed out. |
| Delete | To delete a protected page, enter passcode for the page. Only if the passcode is validated, the page will be deleted. |

Layout menu

Use the **Layout** menu to define all settings relating to output.

| Item | Explanation |
|-------------------|---|
| Orientation | Values: Portrait, Landscape |
| | Choose the default orientation of the print image on the page. |
| | Portrait Landscape |
| Simplex Margin | Set the margin of print materials for one-sided printing. You can increase or decrease the value in 0.1 mm increments. The margins may differ according to the paper size and printing orientation. |
| | You can select the unit either millimeters or inches. See Cm or inches item on page 2.7 to configure the unit. |
| | Top Margin: Set the top margin, from 0.0 to 250 mm. Left Margin: Set the left margin, from 0.0 to 164 mm. |

| Item | Explanation | | |
|------------------|---|--|--|
| Duplex | Values: Off , Long Edge, Short Edge | | |
| | To print on both sides of paper, choose the binding edge as follows. • Long Edge: Flip on the long edge. Prints pages to read like a book. • Short Edge: Flip on the short edge. Prints | | |
| | pages to read by flipping over like a note pad. | | |
| | Long Edge in the Long Edge in the Portrait orientation Landscape orientation | | |
| | | | |
| | Short Edge in the Short Edge in the Portrait orientation Landscape orientation | | |
| | Select Off to print on one side of the paper. | | |
| Duplex Margin | In this menu, you can set the margins for double- sided printing. You can increase or decrease the value in 0.1 mm increments. | | |
| | Top Margin: Set the top margin, from 0.0 to 9.9 mm. The default is 5.0 mm. Left Margin: Set the left margin, from 0.0 to 9.9 mm. The default is 5.0 mm. Short Binding: Set the bottom margin of the back of the page for short binding, from 0.0 to 22 mm. The default is 0 mm. Long Binding: Set the right margin of the back of the page for long binding, from 0.0 to 22 mm. The default is 0 mm. | | |

| Explanation |
|---|
| In this menu, you can set the margins to each paper tray. Each tray has 9 items to adjust margins. You can increase or decrease the value from -3.5 to 3.5 mm at intervals of 0.5 mm. The defaults are 0 mm. • Simplex Image: Print a test page to adjust margins in simplex printing. • Side1 Top: Set the top margin of a simplex page. • Side1 Left: Set the left margin of a simplex page. • Duplex Long: Print a test page to adjust margins in duplex printing with long edge binding. • Long Top: Set the top margin of a duplex page |
| with long edge binding. • Long Left: Set the left margin of a duplex page with long edge binding. |
| Duplex Short: Print a test page to adjust margins in duplex printing with short edge binding. |
| Short Top: Set the top margin of a duplex page with short edge binding. Short Left: Set the left margin of a duplex page with short edge binding. |
| |

Paper menu

Use the **Paper** menu to define all settings relating to print material input and output, as well as the specific print material you are using with your printer.

| Item | Explanation |
|-------------------|--|
| Copies | Values: 1 ~ 999 |
| | Set the default number of copies by selecting any number from 1 to 999. The default is 1. |
| Tray 1MPT Size | Values: A4 , A5, A6, JIS B5, ISO B5, JIS B6, Letter, Legal, Executive, No.10 Env., Monarch Env., DL Env., C5 Env., C6 Env., US Folio, Oficio, Statement, US Postcard, Index Card, Custom Size |
| | Select the paper size currently loaded in tray. Custom Size: You can configure the size for your own custom paper. Set the width from 98 mm to 216 mm, and the height from 148 mm to 356 mm. You can select the unit either millimeters or inches. See Cm or inches item on page 2.7 to configure the unit. |
| Tray 1MPT Type | Values: Plain Paper, Bond, Transparency, Envelope, Labels, Card Stock, Preprinted, Color, Cotton Paper, Recycled, Thick, Thin, Custom1, Custom2, Custom3, Custom4, Custom5 |
| | Select the paper type currently loaded in tray. |
| Tray 2 Type | Values: Plain Paper , Preprinted, Color, Recycled, Thick, Thin, Custom1, Custom2, Custom3, Custom4, Custom5 |
| | Select the paper type currently loaded in tray. |
| Tray 3 Type | Values: Plain Paper, Preprinted, Color, Recycled, Custom1, Custom2, Custom3, Custom4, Custom5 Available only when optional tray is installed. Refer to the Tray 2 Type to select the paper type. |
| Paper Source | Values: Tray 1(MPT), Tray 2, Tray 3, Manual Feed, Auto Select |
| | Using this item, you can set which tray you want to use. • Auto Select: The printer can automatically determine the source. • Manual Feed: The printer uses Tray 1(MPT). • Tray 3: Available only when optional tray is |
| | installed. |

| Item | Explanation |
|-------------------|---|
| Bypass MP Tray | Values: Off , On |
| | If a paper mismatch occurs in Tray 1(MPT) , you can set whether to stop printing or continue to print ignoring the error. |
| | If this menu item is set to On , the printer will continue to print regardless the paper mismatch error of Tray 1(MPT) . |
| Tray Chaining | Values: Off , On |
| | When you select any other value except Auto Select from Paper Source and the selected tray is empty, the printer automatically prints from other trays. |
| | If this menu item is set to Off , the Status LED lights red and the printer doesn't work until you insert paper into the specified tray. |

Graphic menu

Use the **Graphic** menu to change settings affecting the quality of the printed characters and images.

| Item | Explanation |
|------------|---|
| Resolution | Values: 600dpi-Normal, 1200dpi-Best |
| | Specify the number of dots printed per inch (dpi). The higher the setting, the sharper printed characters and graphics. |
| | If your print jobs are mostly text, select 600dpi-Normal for the highest quality printing. Select 1200dpi-Best when your job contains bitmapped images, such as scanned photos or some graphics, that will benefit from enhanced line screening. |
| Darkness | Values: Normal , Light, Dark |
| | You can lighten or darken the print on the page by changing the toner density setting. The Normal setting usually produces the best result. Use the Light toner density setting to save toner. |

System Setup menu

Use the **System Setup** menu to configure a variety of printer features.

| Item | Explanation |
|---------------|---|
| Language | Values: English , FRANCAIS, Espanol, Portugues B., Deutsch, Italiano |
| | This setting determines the language of the text that appears on the control panel display and information printing. |
| Power Save | Values: [1] Min, [5] Min, [10] Min, [15] Min, [20] Min, [30] Min, [45] Min, [60] Min, [120] Min, [240] Min |
| | When the printer does not receive data for an extended period of time, power consumption is automatically lowered. You can set how long the printer waits before going to power save mode. |
| Auto Continue | Values: Off, On |
| | This item determines whether or not the printer continues printing when it detects the paper is mismatched with your paper setting. Off: If a paper mismatch occurs, the message will remain on the display and the printer will remain off-line until you insert the correct paper. On: If a paper mismatch occurs, an error message will display. The printer will go offline for 30 seconds, then automatically clear the message and continue printing. |
| Altitude Adj. | Values: Normal , High1, High2, High3 |
| | You can optimize print quality according to your altitude. |
| Auto CR | Values: LF , LF+CR |
| | This item allows you to append the required carriage return to each line feed. Refer to the following samples: AA BB CC LF LF+CR |

| Item | Explanation |
|----------------|---|
| Collation | Values: Off , On |
| | This item allows you to collate the received data through the print driver. The printer will print output in sets to match the sequence of the originals. • Off: When the printer receives data from the PC driver, it will print out as received. |
| | |
| | On: When the printer receives data from PC driver, it will print out after storing and collating the data. |
| | |
| SmartDuplexing | Values: Off , On |
| | If this menu is set to On , the printer will detect a single page job and print it as a simplex-single-page even though the printer driver on your PC was set to duplex printing as a default. |
| Job Timeout | Values: 0 ~ 1800 sec |
| | You can set the length of time the printer waits before printing the last page of a print job that does not end with a command to print the page. The default is 15 sec. |
| | When a print time-out occurs, the printer prints the page in the print buffer. |
| Job Held Timer | Values: 1 ~ 72 hours |
| | The machine holds a secure print job for a specific time period. The default is 24 hours. You can set a time period for a maximum of 72 hours. |

| Item | Explanation |
|----------------|--|
| Maintenance | This item allows you to maintain your printer. Clean Drum: Cleans the OPC drum of the cartridge and produces a cleaning sheet with toner debris on it. Clean Fuser: Cleans the fuser unit inside of the printer and produces a cleaning sheet with toner debris on it. Supplies Life: This item allows you to check how many pages have printed and how much toner is left in the cartridge. |
| Parallel Setup | Parallel Port: You can enable or disable the parallel port. Port Timeout: You can set the length of time the printer waits before printing the last page of a print job that does not end with a command to print the page. When a print time-out occurs, the printer prints the page in the print buffer. Parallel PDL: This item defines the printer language to communicate between computer and printer through the parallel port. You can set among Auto Select, PCL, PostScript, EPSON, IBM. |
| USB Setup | Usb Port: You can enable or disable the USB port as a security measure. Port Timeout: You can set the length of time the printer waits before printing the last page of a print job that does not end with a command to print the page. When a print time-out occurs, the printer prints the page in the print buffer. USB PDL: This item defines the printer language to communicate between computer and printer through the USB port. You can set among Auto Select, PCL, PostScript, EPSON, IBM. |
| Panel Lockout | Values: Off , On You can lock or unlock. If you set this item On , you have to enter a passcode to access some of the panel. |

| Item | Explanation |
|---------------|--|
| Secure Print | Values: Release All, Delete |
| | Release All: If this menu is configured to Off, Release item in Secure Print menu launches only one file which agrees with the user name and the passcode for the file. If this menu is configured to On, Release item in Secure Print menu releases every file that matches the user name and the passcode. The default is Off. Delete: You can delete all of the pages regardless of the user name or the passcode. |
| Low Toner | Values: Stop, Continue |
| | Stop: When the toner in the cartridge becomes almost empty, the machine will not resume printing until you install a new Xerox-genuine print cartridge. Continue: Even though the toner in the cartridge becomes almost empty, the machine will continue the printing job. |
| Cm or inches | Values: cm, inches |
| | You can set the unit in the machine with your preferences either in centimeters or inches. This selection affects the following menus. • Simplex Margin in Layout menu. • Custom Size of Tray 1MPT Size in Paper menu. |
| Clear Setting | This menu item allows you to restore the printer's factory default settings. |

Emulation menu

Use the **Emulation** menu to configure printer language emulation.

| Item | Explanation |
|-------------------|---|
| Emulation Type | Values: Auto, PCL, PostScript, EPSON, IBM |
| | The printer language defines how the computer communicates with the printer. If you select Auto , your printer can change the printer language automatically. |
| Setup | Values: PCL, PostScript, EPSON, IBM |
| | See the tables on page 2.7 to configure the printer language. |

| Item | Explanation |
|----------|---|
| Hex Mode | Values: Off , On |
| | When you set this menu on, the printer will print the unprocessed hex data. |

PCL

This menu sets the PCL emulation configuration. You can set the font type, symbol type, lines per page, and point size.

| Item | Explanation |
|------------|---|
| Typeface | Values: PCL 1 ~ PCL 54 |
| | You can select the standard font to be used in PCL emulation. • PCL 1~PCL 7's interval between letters is fixed, and PCL 8~PCL 45's interval is proportional to the font type and point size. You can adjust the font size of PCL 1~PCL 7 using the Pitch item, and PCL 8~PCL 45 can do using Point Size item. • PCL 46~PCL 54's interval and point size are fixed. |
| Symbol | Values: ROMAN8 ~ PCYRIL |
| | This item selects the symbol to be used in PCL emulation. The symbol is the group of numbers, marks, and special signs being used when printing letters. The default is PC8 . |
| Point Size | Values: 4.00 ~ 999.75 (0.25 unit) |
| | When you select one between PCL 8 and PCL 45 from the Typeface menu, you can determine the font size by setting the height of the characters in the font. The default is 12.00. |
| Courier | Values: Regular , Dark |
| | This item lets you select the version of Courier font to use. |
| Pitch | Values: 0.44 ~ 99.99 (0.01 unit) |
| | When you select a font between PCL 1 and PCL 7 from the Typeface menu, you can determine the font size by setting the number of characters that will print in one horizontal inch of type. The default value, 10 is the best size. |

| Item | Explanation |
|-------|---|
| Lines | Values: 5 ~ 128 (1 unit) |
| | This item allows you to set vertical spacing from 5 to 128 lines for the default paper size. The lines may differ according to the paper size and printing orientation. |

PostScript

This menu provides you with the Print PS Error menu item.

| | Explanation | | |
|---|---------------|--|--|
| Print PS Error Values: On, Off You can select whether or not your printer prints a error list when a PS error occurs. • Select On to print PS 3 emulation errors. If an expective occurs, the job stops processing, the error mest prints, and the printer flushes the job. • If this menu is set to Off, the job is flushed without indication of the error. | error sage | | |

EPSON

This menu sets the EPSON emulation configuration.

| Item | Explanation | | | |
|-------------------|---|--|--|--|
| Font | Values: SANSERIF, ROMAN | | | |
| | You can select the standard font that will be used in EPSON emulation. | | | |
| Character Set | Values: USA , FRANCE, GERMANY, UK, DENMARK1, SWEDEN, ITALY, SPAIN1, JAPAN, NORWAY, DENMARK2, SPAIN2, LATIN | | | |
| | This item allows you to select a character set of the desired language. | | | |
| Character Tab. | Values: ITALIC, PC437US , PC850 This item selects the character set. | | | |
| Pitch | Values: 10 , 12, 17.14, 20 | | | |
| | You can determine the font size by setting the number of characters that will print in one horizontal inch of type. | | | |

| Item | Explanation | | |
|--------------|--|--|--|
| LPI | Values: 6 , 8 You can set the number of lines printed in one vertical inch. | | |
| Auto Wrap | Values: Off, On | | |
| | This item determines whether or not the printer automatically performs line feed when the data overflows the printable area of the print material. | | |

Network menu (Phaser 3600/N, Phaser 3600/DN only)

This menu lets you configure the network interface installed in your printer. You can reset the network interface and print a configuration page.

| Item | Explanation | | |
|-----------|---|--|--|
| TCP/IP | Values: DHCP , BOOTP, Static | | |
| | This item allows you to manually set the TCP/IP addresses or receive the addresses from the network. • DHCP: The DHCP server assigns the IP address to you automatically. • BOOTP: The BOOTP server assigns the IP address to you automatically. • Static: You can enter IP address, subnet mask, and gateway manually. | | |
| EtherTalk | Values: Off, On This item lets you select whether or not you use the EtherTalk protocol. Off: You can disable the EtherTalk protocol. On: You can enable the EtherTalk protocol. | | |
| NetWare | Values: Auto, 802.2, 802.3, Ethernet II, SNAP, Off | | |
| | This item lets you select the IPX frame type. Auto: You can set the frame type automatically. 802.2: Select this value to use the IEEE 802.2 frame type. 802.3: Select this value to use the IEEE 802.3 frame type. Ethernet II: Select this value to use the Ethernet 2 frame type. SNAP: Select this value to use the SNAP frame type. Off: You can disable the NetWare protocol. | | |

| Item | Explanation | | | |
|-------------------|--|--|--|--|
| Ethernet Speed | Values: Auto , 10M Half, 10M Full, 100M Half, 100M Full | | | |
| | This item allows you to select the ethernet speed. | | | |
| Clear Setting | This item performs a simple reset and restores the factory default settings for the network configuration. This setting will only take effect after you have reset the printer. | | | |
| Network Info. | This item prints a page showing the network parameters you set. | | | |
| 802.1x | Values: Off , On | | | |
| | This item is for connecting with an authentication server. If you need to connect this product to an authentication server, set this item On , and select one of the following authentication method. You can select any method which the authentication server supports among EAP-MD5 , EAP-MSCHAPv2 and PEAP . | | | |
| Port 9100 | Values: Off, On | | | |
| | This item lets you select whether or not you use port 9100. | | | |
| | Off: You can disable the Port 9100 printing port. On: You can enable the Port 9100 printing port. | | | |
| LPR | Values: Off, On | | | |
| | This item lets you select whether or not you use LPR. | | | |
| | Off: You can disable the LPR printing port. On: You can enable the LPR printing port. | | | |
| IPP | Values: Off, On | | | |
| | This item lets you select whether or not you use the IPP (Internet Printing Protocol) network connection. • Off: You can disable the IPP. • On: You can enable the IPP. | | | |

| Item | Explanation | | |
|------------------|---|--|--|
| SLP | Values: Off, On This item lets you select whether or not you use the SLP (Service Location Protocol) network connection. • Off: You can disable the SLP. • On: You can enable the SLP. | | |
| CentreWare IS | Values: Off, On This item lets you select whether or not you use the embeded web server called CentreWare IS. If you turn this item Off, you cannot connect to the printer's embeded web server. | | |

Printing a demo page

Print a demo page to make sure that the printer is operating correctly.

- 1 Press Menu and then OK when Information appears.
- Press the Up/down arrow buttons until Demo Page appears and press **OK**.

A demo page prints out.

Changing the display language

To change the language that is displayed on the **control panel**, follow these steps:

- Press Menu until System Setup appears on the bottom line of the display and press **OK**.
- 2 Press OK when Language appears.
- Press the **Up/down arrow** buttons to select the language you want and press **OK**.
- 4 Press **Start/Stop** to return to Standby mode.

3 Software overview

This chapter gives you an overview of the software that comes with your printer. Further details about installing and using the software are explained in the **Software Section**.

This chapter includes:

- Supplied software
- · Printer driver features
- System requirements

Supplied software

You must install the printer software using the supplied CD after you have set up your printer and connected it to your computer.

CD provides you with the following software:

| CD | | Contents |
|------------------------|---------|---|
| Printer software CD | Windows | Printer driver: Use this driver to take full advantage of your printer's features. |
| | | Status Monitor: Appears when printing errors occur. |
| | | Printer Settings Utility: You can configure print settings. |
| | | PostScript Printer Description (PPD) file: Use the PostScript driver to print documents with complex fonts and graphics in the PostScript language. |
| | | SetIP: Use this program to set your printer's TCP/IP addresses. (Phaser 3600/N, Phaser 3600/DN only) |
| | | User Guide in PDF. |
| | Linux | Printer driver: Use this driver to run your machine from a Linux computer and print documents. |
| | Mac OS | PostScript Printer Description (PPD) file: Use this file to run your printer from a Macintosh computer and print documents. |

Printer driver features

Your printer drivers support the following standard features:

- Paper source selection
- · Paper size, orientation and media type
- · Number of copies

In addition, you can use various special printing features. The following table shows a general overview of features supported by your printer drivers:

| Feature | Windows | | Mac OS |
|---------------------------------|---------|------------|------------|
| i eature | PCL 6 | PostScript | PostScript |
| Print quality option | 0 | 0 | 0 |
| Poster printing | 0 | Х | Х |
| Multiple pages per sheet (N-up) | 0 | 0 | 0 |
| Fit to page printing | 0 | 0 | 0 |
| Scale printing | 0 | 0 | 0 |
| Different source for first page | 0 | Х | 0 |
| Watermark | 0 | Х | Х |
| Overlay | 0 | Х | Х |

System requirements

Before you begin, ensure that your system meets the following requirements:

Windows

| Item | Requi | Recommended | | |
|----------------------|----------------------------|-------------------------------------|------------------------|--|
| Operating system | Windows 2000/XP/Vista/2003 | | | |
| CPU | Windows 2000 | Pentium II 400 MHz or higher | Pentium III 933 MHz | |
| | Windows XP/ 2003 | Pentium III 933 MHz or higher | Pentium IV 1 GHz | |
| | Windows Vista | Pentium IV 3 GHz or higher | Pentium IV 3 GHz | |
| RAM | Windows 2000 | 64 MB or more | 128 MB | |
| | Windows XP/ 2003 | 128 MB or more | 256 MB | |
| | Windows Vista | 512 MB or more | 1024 MB | |
| Free disk | Windows 2000 | 300 MB or more | 1 GB | |
| space | Windows XP/ 2003 | 1 GB or more | 5 GB | |
| | Windows Vista | 15 GB or more | 15 GB | |
| Internet Explorer | 5.0 or higher | | | |



Note

Users who have administrator rights can install the software.

Mac OS

| Item | Requirements | | |
|------------------|----------------------------------|--------|--|
| Operating system | Mac OS 10.2 ~ 10.5 | | |
| CPU | Intel processor PowerPC G4/G5 | | |
| RAM | Intel-based Mac 512 MB | | |
| | Power-PC based Mac | 128 MB | |
| Free HDD space | 1 GB | | |
| Connection | USB interface, Network interface | | |

4 Network setup (Phaser 3600/N, Phaser 3600/DN only)

This chapter gives you step-by-step instructions for setting up your printer for network connections.

This chapter includes:

- Introduction
- Supported operating systems
- Configuring TCP/IP
- Configuring EtherTalk
- · Configuring IPX frame types
- Setting Ethernet speed
- · Restoring the network configuration
- Printing a network configuration page
- Configuring 802.1x
- Configuring Port 9100
- · Configuring LPR
- Configuring IPP
- Configuring SLP
- · Configuring CentreWare IS

Introduction

Once you have connected your printer to a network with an RJ-45 Ethernet cable, you can share the printer with other network users.

You need to set up the network protocols on the printer to use it as your network printer.

Via network administration programs

You can configure your printer's print server settings and manage the printer via the following programs that came with your printer:

- CentreWare IS: A web server embedded in your network printer, which allows you to remotely configure the printer settings and network parameters necessary for the printer to be connected to various network environments.
- **SetIP**: A utility program allowing you to select your network printer and manually configure the printer's TCP/IP addresses.

Via the control panel

You can set up the following basic network parameters through the printer's **control panel**:

- · Configure TCP/IP
- Configure IPX frame types for NetWare
- Configure EtherTalk, 802.1x, Port 9100, LPR, IPP, SLP, CentreWare IS, and SNMP

Supported operating systems

The following table shows the network environments supported by the printer:

| Item | Requirements |
|---------------------------|--|
| Network interface | • 10/100 Base-TX |
| Network operating system | Novell NetWare 4.x, 5.x, 6.x Windows 2000/XP/Vista/2003 Mac OS 10.2 ~ 10.4, 10.5 Various Linux OS |
| Network protocols | NetWare IPX/SPX TCP/IP on Windows EtherTalk 802.1x Port 9100 LPR IPP SLP CentreWare IS SNMP |
| Dynamic addressing server | DHCP, BOOTP |

- IPX/SPX: Internet Packet eXchange/Sequenced Packet eXchange
- TCP/IP: Transmission Control Protocol / Internet Protocol
- · LPR: Line Printer Protocol
- · IPP: Internet Printing Protocol
- · SLP: Service Location Protocol
- SNMP: Simple Network Management Protocol
- DHCP: Dynamic Host Configuration Protocol
- BOOTP: Bootstrap Protocol

Configuring TCP/IP

Your printer can be set up with a variety of TCP/IP network information, such as an IP address, a subnet mask, a gateway, and DNS addresses. There are several ways in which your printer can be assigned a TCP/IP address, depending on your network.

- Static addressing: A TCP/IP address is assigned manually by the system administrator.
- Dynamic addressing via BOOTP/DHCP (default): A TCP/IP address is assigned automatically by the server.



Note

Before configuring TCP/IP, you need to set the network protocol to TCP/IP.

Static addressing

To enter a TCP/IP address from your printer's control panel, take the following steps:

- 1 Press Menu until Network appears on the bottom line of the display and press OK.
- 2 Press OK when TCP/IP appears.
- 3 Press the Up/down arrow buttons until Static appears and press OK.
- 4 Press OK when IP Address appears.
- 5 Set the first byte between 0 and 255 using the **Up/down arrow** buttons and press **OK** to move to the next byte.
 - Repeat this to complete the address from the 1st byte to the 4th byte.
- **6** When you have finished, press **OK**.
- 7 Repeat step 5 and 6 to configure the other TCP/IP parameters: subnet mask and gateway address.
- 8 Press Start/Stop to return to Standby mode.

Dynamic addressing (BOOTP/DHCP)

To have a TCP/IP address assigned automatically by the server, take the following step:

- Press Menu until Network appears on the bottom line of the display.
- 2 Press OK when TCP/IP appears.
- 3 Press the Up/down arrow buttons until DHCP or BOOTP appears and press OK.
- 4 Press **Start/Stop** to return to Standby mode.

Configuring EtherTalk

EtherTalk is AppleTalk used in an Ethernet network. This protocol is widely used in Macintosh network environments. To use EtherTalk, take the following steps:

- 1 Press Menu until Network appears on the bottom line of the display and press OK.
- 2 Press the Up/down arrow buttons until EtherTalk appears and press OK.
- 3 Press the Up/down arrow buttons until On appears and press OK.
- 4 Press Start/Stop to return to Standby mode.

Configuring IPX frame types

To use IPX/SPX protocol networks (for example, Novell NetWare), the format of the network communication frames must be specified for the printer. In most cases, you can keep the **Auto** setting. However, you can manually set the frame type format, if required. Take the following steps to change the frame type format:

- 1 Press Menu until Network appears on the bottom line of the display and press OK.
- 2 Press the Up/down arrow buttons until NetWare appears and press OK.
- 3 Press the Up/down arrow buttons until the desired frame type appears.
 - Auto: Automatically senses and limits the frame type to the first one detected.
 - **802.2**: Limits the frame type to IPX over IEEE 802.2 with IEEE 802.3 frames. All others will be discarded.
 - 802.3: Limits the frame type to IPX over IEEE 802.3 frames. All others will be discarded.
 - Ethernet II: Limits the frame type to IPX over Ethernet Frames. All others will be discarded.
 - SNAP: Limits the frame type to IPX over SNAP with IEEE 802.3 frames. All others will be discarded.
 - · Off: The IPX/SPX protocol is disabled.
- 4 Press **OK** to save the selection.
- 5 Press Start/Stop to return to Standby mode.

Setting Ethernet speed

You can select the communication speed for Ethernet connections.

- 1 Press Menu until Network appears on the bottom line of the display and press OK.
- 2 Press the Up/down arrow buttons until Ethernet Speed appears and press OK.
- 3 Press the Up/down arrow buttons until the speed you want appears and press OK.
- 4 Press **Start/Stop** to return to Standby mode.

Restoring the network configuration

You can return the network configuration to its default settings.

- 1 Press Menu until Network appears on the bottom line of the display and press OK.
- 2 Press the Up/down arrow buttons until Clear Setting appears and press OK.
- 3 Press **OK** when **Yes** appears to restore the network configuration.
- 4 Power the printer off and back on.

Printing a network configuration page

The network configuration page shows how the network interface card on your printer is configured.

- 1 Press Menu until Network appears on the bottom line of the display and press OK.
- 2 Press the Up/down arrow buttons until Network Info. appears and press OK.
- 3 Press OK when Yes appears.

The network configuration page prints out.

Configuring 802.1x

Your printer has 802.1x protocol on its network. 802.1x is a security standard for port based network access control. It secures your network against unauthorized access by requiring authentication before network access and data transmission are allowed. There are 3 mutually exclusive options for 802.1x authentication.

To use 802.1x, take the following steps:

- 1 Press Menu until Network appears on the bottom line of the display and press OK.
- 2 Press the Up/down arrow buttons until 802.1x appears and press OK.
- 3 Press the Up/down arrow buttons until On appears and press OK.
- 4 Press the **Up/down arrow** buttons until the desired authentication method appears.
 - EAP-MD5: EAP-MD5 (Extensible Authentication Protocol Message Digest algorithm 5) is a message hashing scheme between client and server to allow the transfer of user data in a secure fashion.
 - EAP-MSCHAPv2: EAP-MSCHAP (Extensible Authentication Protocol Microsoft version of the Challenge-Handshake Authentication Protocol). MSCHAP v2 is a one-way encrypted password, mutual authentication process. MS-CHAPv2 uses different hashing/encryption algorithms to encode the UserID and passwords.
 - PEAP: PEAP (Protected EAP).
- 5 Enter user name and passcode using **Up/down arrow** button.
- 6 Press **OK** to save the selection.
- 7 Press **Start/Stop** to return to Standby mode.

Configuring Port 9100

Your printer can use port 9100. To enable port 9100, take the following steps:

- 1 Press Menu until Network appears on the bottom line of the display and press OK.
- 2 Press the Up/down arrow buttons until Port 9100 appears and press OK.
- 3 Press the **Up/down arrow** buttons until **On** appears and press **OK**.

Configuring LPR

Your printer can use LPR (Line Printer Protocol) which transmit the printing data through port 510. To enable LPR, take the following steps:

- 1 Press Menu until Network appears on the bottom line of the display and press OK.
- 2 Press the Up/down arrow buttons until LPR appears and press OK.
- 3 Press the **Up/down arrow** buttons until **On** appears and press **OK**.

Configuring IPP

Your printer can use IPP (Internet Printing Protocol) which transmit the printing data through port 631. To enable IPP, take the following steps:

- 1 Press Menu until Network appears on the bottom line of the display and press OK.
- 2 Press the **Up/down arrow** buttons until **IPP** appears and press **OK**.
- 3 Press the Up/down arrow buttons until On appears and press OK.

Configuring SLP

Your printer can use SLP (Service Location Protocol) which transmit the printing information through port 427. To enable SLP, take the following steps:

- 1 Press Menu until Network appears on the bottom line of the display and press OK.
- 2 Press the Up/down arrow buttons until SLP appears and press OK.
- 3 Press the **Up/down arrow** buttons until **On** appears and press **OK**.

Configuring CentreWare IS

Your printer can use CentreWare IS (Internet Services). To enable CentreWare IS, take the following steps:

- 1 Press Menu until Network appears on the bottom line of the display and press OK.
- 2 Press the Up/down arrow buttons until CentreWare IS appears and press OK.
- 3 Press the **Up/down arrow** buttons until **On** appears and press **OK**.

5 Loading print media

This chapter will help you understand the types of paper you can use with your printer and how to properly load paper in different paper trays for the best print quality.

This chapter includes:

- · Selecting print media
- Loading paper
- Selecting an output location

Selecting print media

You can print on a variety of print media, such as plain paper, envelopes, labels, and transparencies. Always use print media that meet the guidelines for use with your printer. Print media that does not meet the guidelines outlined in this user's guide may cause the following problems:

- · Poor print quality
- · Increased paper jams
- · Premature wear on the printer.

Properties, such as weight, composition, grain, and moisture content, are important factors that affect the printer's performance and the output quality. When you choose print materials, consider the following:

- Desired outcome: The print media you choose should be appropriate for your project.
- Size: You can use any size media that fits easily within the paper guides of paper tray.
- · Weight: Your printer supports print media weights as follows:
 - 60 to 105 g/m² (16 to 28 lb bond) for **Tray 2** and optional tray 3
 - 60 to 163 g/m² (16 to 43 lb bond) for **Tray 1(MPT)**
 - 75 to 90 g/m² (20 to 24 lb) for duplex printing
 - Over 105 g/m² (28 lb bond) for index card
- Brightness: Some print media are whiter than others and produce sharper, more vibrant images.
- Surface smoothness: The smoothness of the print media affects how crisp the printing looks on the paper.



Notes

- Some print media may meet all of the guidelines in this section and still not produce satisfactory results. This may be the result of improper handling, unacceptable temperature and humidity levels, or other variables over which Xerox has no control.
- Before purchasing large quantities of print media, ensure that it meets the requirements specified in this user's guide.



Caution

Using print media that does not meet these specifications may cause problems, requiring repairs. Such repairs are not covered by Xerox's warranty or service agreements.

Supported sizes of paper

| Туре | Size | Dimensions | Weight ^a | Capacity ^b | |
|-----------------------|---|---------------------------------------|---|---|--|
| | Letter | 215.9 x 279 mm (8.5 x 11 inches) | • 60 to 105 g/m ² (16 to 28 lb | • 500 sheets of 75 g/m ² | |
| | Legal | 215.9 x 355.6 mm (8.5 x 14 inches) | bond) for Tray 2 , optional tray 3 • 60 to 163 g/m ² (16 to 43 lb | (20 lb bond) paper for Tray 2 , optional tray 3 | |
| | US Folio | 216 x 330.2 mm (8.5 x 13 inches) | | 100 sheets for Tray | |
| | Oficio | 216 x 343 mm (8.5 x 13.5 inches) | bond) for Tray 1(MPT) • 75 to 90 g/m ² (20 to 24 lb) | 1(MPT) | |
| | A4 | 210 x 297 mm (8.27 x 11.69 inches) | for duplex printing | | |
| | JIS B5 | 182 x 257 mm (7.18 x 10.12 inches) | Over 105 g/m ² (28 lb bond) for index card | | |
| Plain paper | ISO B5 | 176 x 250 mm (6.93 x 9.84 inches) |] ' | | |
| Fiairi papei | JIS B6 | 128 x 182 mm (5.04 x 7.17 inches) | | | |
| | Executive | 184.2 x 266.7 mm (7.25 x 10.5 inches) | | | |
| | A5 | 148.5 x 210 mm (5.85 x 8.27 inches) | | | |
| | A6 | 105 x 148.5 mm (4.13 x 5.85 inches) | | | |
| | Statement | 139.7 x 215.9 mm (5.5 x 8.5 inches) | | | |
| | US Postcard | 88.9 x 139.7 mm (3.5 x 5.5 inches) | | | |
| | Index Card | 76.2 x 127 mm (3 x 5 inches) | | | |
| | Envelope Monarch | 98.4 x 190.5 mm (3.88 x 7.5 inches) | | 2 | |
| | Envelope COM-10 | 105 x 241 mm (4.12 x 9.5 inches) | | | |
| Envelope | Envelope DL | 110 x 220 mm (4.33 x 8.66 inches) | 60 to 163 g/m ² (16 to 43 lb bond) | 10 sheets of 75 g/m ² (20 lb) in Tray 1(MPT) | |
| | Envelope C5 | 162 x 229 mm (6.38 x 9.02 inches) | | , , , | |
| | Envelope C6 | 114 x 162 mm (4.49 x 6.38 inches) | | | |
| Transparency | Letter, A4 | Refer to the Plain paper section | 60 to 163 g/m ² (16 to 43 lb bond) | 50 sheets of 75 g/m ² (20 lb) in Tray 1(MPT) | |
| Labels | Letter, Legal, US Folio, Oficio, A4, JIS B5, ISO B5, Executive, A5, A6 | Refer to the Plain paper section | 60 to 163 g/m ² (16 to 43 lb bond) | 25 sheets of 75 g/m ² (20 lb) in Tray 1(MPT) | |
| Card stock | Letter, Legal, US Folio, Oficio, A4, JIS B5, ISO B5, Executive, A5, A6 | Refer to the Plain paper section | 60 to 163 g/m ² (16 to 43 lb) | 10 sheets of 75 g/m ² (20 lb) in Tray 1(MPT) | |
| Minimum size (custom) | | 76 x 127 mm (3 x 5 inches) | 60 to 163 g/m ² | | |
| Maximum size (custom) | | 215.9 x 356 mm (8.5 x 14 inches) | (16 to 43 lb bond) | | |

<sup>a. If media weight is over 24 lb (90 g/m²), use tray 1(MPT).
b. Maximum capacity may differ depending on media weight, thickness, and environmental conditions.</sup>



For duplex printing, A4, Letter, Oficio, Legal, and US Folio sizes are supported.

Guidelines for selecting and storing print media

When selecting or loading paper, envelopes, or other print materials, keep these guidelines in mind:

- · Always use print media that conform with the specifications listed on page 5.3.
- · Attempting to print on damp, curled, wrinkled, or torn paper can cause paper jams and poor print quality.
- · For the best print quality, use only high quality copier grade paper specifically recommended for use in laser printers.
- · Avoid using the following media types:
 - Paper with embossed lettering, perforations, or a texture that is too smooth or too rough
 - Erasable bond paper
 - Multi-paged paper
 - Synthetic paper and thermally reactive paper
 - Carbonless paper and Tracing paper
- Use of these types of paper could result in paper jams, chemical smells, and damage to your printer.
- · Store print media in its ream wrapper until you are ready to use it. Place cartons on pallets or shelves, not on the floor. Do not place heavy objects on top of the paper, whether it is packaged or unpackaged. Keep it away from moisture or other conditions that can cause it to wrinkle or curl.
- Store unused print media at temperatures between 15 and 30° C (59 to 86° F). The relative humidity should be between 10 and 70%.
- Store unused print media in a moisture-proof wrap, such as a plastic container or bag, to prevent dust and moisture from contaminating your paper.
- Load special media types one sheet at a time through tray 1(MPT) to avoid paper jams.
- To prevent print media, such as transparencies and label sheets, from sticking together, remove them as they print out.

Guidelines for special print media

| Media type | Guidelines |
|------------|---|
| Envelopes | Successful printing on envelopes depends upon the quality of the envelopes. When selecting envelopes, consider the following factors: Weight: The weight of the envelope paper should not exceed 90 g/m² (24 lb) or jamming may occur. Construction: Prior to printing, envelopes should lie flat with less than 10 mm (0.39 inches) curl, and should not contain air. Condition: Envelopes should not be wrinkled, nicked, or otherwise damaged. Temperature: You should use envelopes that are compatible with the heat and pressure of the printer during operation. Use only well-constructed envelopes with sharp and well creased folds. Do not use stamped envelopes. Do not use envelopes with clasps, snaps, windows, coated lining, self-adhesive seals, or other synthetic materials. Do not use damaged or poorly made envelopes. Be sure the seam at both ends of the envelope extends all the way to the corner of the envelope. |
| | Unacceptable • Envelopes with a peel-off adhesive strip or with more than one flap that folds over to seal must use adhesives compatible with the printer's fusing temperature of 200° C (392° F) for 0.1 second. The extra flaps and strips might cause wrinkling, creasing, or jams, and may even damage the fuser. • For the best print quality, position margins no closer than 15 mm (0.6 inches) from the edges of the envelope. • Avoid printing over the area where the envelope's seams meet. |

| Media type | Guidelines |
|--|--|
| Transparencies | To avoid damaging the printer, use only transparencies designed for use in laser printers. Transparencies used in the printer must be able to withstand 200° C (392° F), the printer's fusing temperature. Place them on a flat surface after removing them from the printer. Do not leave them in paper tray for long periods of time. Dust and dirt may accumulate on them, resulting in spotty printing. To avoid smudging caused by fingerprints, handle them carefully. To avoid fading, do not expose printed transparencies to prolonged sunlight. Ensure that transparencies are not wrinkled, curled, or have any torn edges. |
| Labels | To avoid damaging the printer, use only labels designed for use in laser printers. When selecting labels, consider the following factors: Adhesives: The adhesive material should be stable at 200° C (392° F), the printer's fusing temperature. Arrangement: Only use labels with no exposed backing between them. Labels can peel off sheets that have spaces between the labels, causing serious jams. Curl: Prior to printing, labels must lie flat with no more than 13 mm (0.5 inches) of curl in any direction. Condition: Do not use labels with wrinkles, bubbles, or other indications of separation. Make sure that there is no exposed adhesive material between labels. Exposed areas can cause labels to peel off during printing, which can cause paper jams. Exposed adhesive can also cause damage to printer components. Do not run a sheet of labels through the printer more than once. The adhesive backing is designed for only a single pass through the printer. Do not use labels that are separating from the backing sheet or are wrinkled, bubbled, or otherwise damaged. |
| Card stock or custom-sized materials | Do not print on media smaller than 76 mm (3 inches) wide or 127 mm (5 inches) long. In the software application, set margins at least 6.4 mm (0.25 inches) away from the edges of the material. |

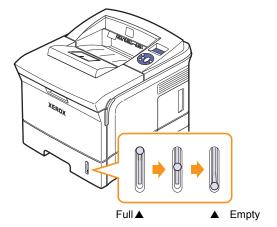
| Media type | Guidelines |
|------------------|---|
| Preprinted paper | Letterhead must be printed with heat-resistant ink that will not melt, vaporize, or release hazardous emissions when subjected to the printer's fusing temperature of 200° C (392° F) for 0.1 second. Letterhead ink must be non-flammable and should not adversely affect printer rollers. Forms and letterhead should be sealed in a moisture-proof wrapping to prevent changes during storage. Before you load preprinted paper, such as forms and letterhead, verify that the ink on the paper is dry. During the fusing process, wet ink can come off preprinted paper, reducing print quality. |

Loading paper

Load the print media you use for the majority of your print jobs in **Tray 2**. **Tray 2** can hold a maximum of 500 sheets of 75 g/m 2 (20 lb) plain paper.

You can purchase an optional tray 3 and attach it below the standard tray to load an additional 500 sheets of paper. For order information for an optional tray, see page 7.1.

The paper level indicator on the front of **Tray 2** and optional tray 3 shows the amount of paper currently left in tray. When the tray is empty, the indicator bar is completely lowered.

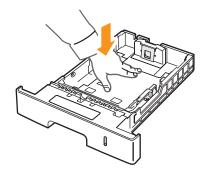


Using Tray 2 or optional tray 3

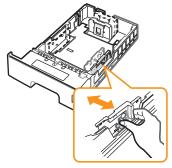
Use the print material you use for the majority of your print jobs in **Tray 2**. Tray 2 can hold a maximum of 500 sheets of 75 g/m² (20 lb) paper.

You can purchase an optional tray 3 and attach it below Tray 2 to load an additional 500 sheets of paper.

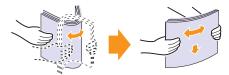
Pull tray out and press the metal plate until it locks into position.



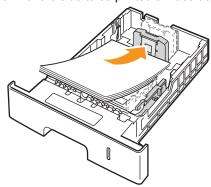
Squeeze the paper width guide and adjust the paper width guide so that it lightly touches the paper stack.



Flex or fan the edge of the paper stack to separate the pages before loading.



Load paper with the side to be printed on face down.



You can load letterhead paper with the design side face down. The top edge of the sheet with the logo should be placed at the front of tray.

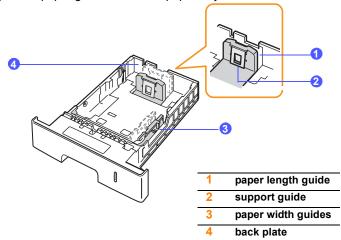


Notes

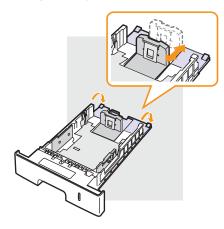
- If you experience problems with paper feed, place one sheet at a time in multi-purpose tray.
- You can load previously printed paper. The printed side should be facing up with an uncurled edge at the front. If you experience problems with paper feed, turn the paper around. Note that the print quality is not guaranteed.

Changing the size of the paper in Tray 2

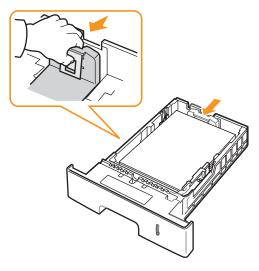
To load longer sizes of paper, such as Legal-sized paper, you need to adjust the paper guides to extend paper tray.



Push the back plate of tray outwards completely so that it can extend the length of tray.



After inserting paper into tray, adjust the support guide so that it lightly touches the paper stack.



Squeeze the paper width guides and slide them against the stack of paper until they lightly touches the side of the stack.



Notes

- Do not push the paper width guide far enough to cause the material to warp.
- If you do not adjust the paper width guide, it may cause paper jams.





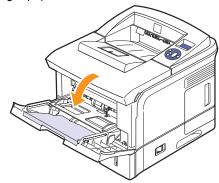


Using tray1(MPT)

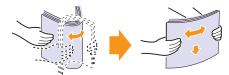
Tray1(MPT) can hold special sizes and types of print material, such as transparencies, postcards, note cards, and envelopes. It is useful for single page printing on letterhead or colored paper.

To load paper in multi-purpose tray:

Pull tray1(MPT) down towards you and pull tray1(MPT) extension to hold longer paper.

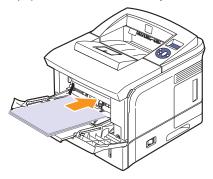


If you are using paper, flex or fan the edge of the paper stack to separate the pages before loading.



For transparencies, hold them by the edges and avoid touching the print side. Oils from your fingers can cause print quality problems.

Load the paper with the side to be printed on facing up.



Depending on the media type you are using, keep the following loading guidelines:

- Envelopes: Flap side down and with the stamp area on the top left
- Transparencies: Print side up and the top with the adhesive strip entering the printer first.
- Labels: Print side up and top short edge entering the printer first.
- Preprinted paper: Design side up with the top edge toward the printer.

- Card stock: Print side up and the short edge entering the printer first
- Previously printed paper: Previously printed side down with an uncurled edge toward the printer.



lote

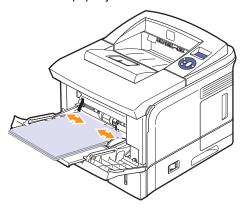
Make sure that you have not loaded too much print material. The print material buckles if you load a stack that is too thick or if you push it in too far.



Caution

When you print on special material like envelopes, labels, transparencies, or cards, the output location should be the **rear cover**. Open the **rear cover** to use it. See page 5.9.

4 Squeeze tray1(MPT) paper width guides and adjust them to the width of the paper. Do not force too much, or the paper will be bent, which will result in a paper jam or skew.



5 When you print a document, set the paper source and type in the software application. See the Software Section.

For information about setting the paper source and type on the control panel, see page 2.4.

6 After printing, put the extender back to its place and close multipurpose tray.

Tips on using tray1(MPT)

- Load only one size of print media at a time in tray1(MPT).
- To prevent paper jams, do not add paper when there is still paper in tray1(MPT). This also applies to other types of print media.
- Print media should be loaded face up with the top edge going into tray1(MPT) first and be placed in the center of tray.
- Always load only the print media specified in page 5.1 to avoid paper jams and print quality problems.
- Flatten any curl on postcards, envelopes, and labels before loading them into trav1(MPT).
- When you print on 76 mm x 127 mm (3 x 5 inches) sized media on tray1(MPT), open the rear cover for straight paper path to avoid paper jams.

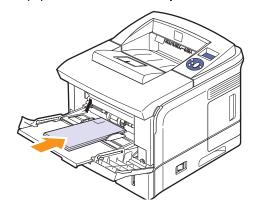
Make sure to open the rear cover when you print on transparencies.
 If not, they may tear while exiting the printer.

Using manual feed mode

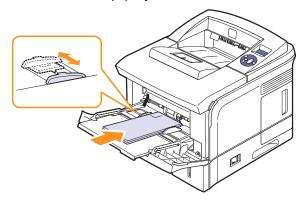
You can manually load a sheet of print material in tray1(MPT) if you select **Manual Feed** in the **Source** option from the **Paper** tab when you change print settings to print a document. See the **Software Section**. Manually loading paper can be helpful when you want to check the print quality after each page is printed.

This loading procedure is almost the same as the procedure for loading in tray1(MPT), except you load paper sheet-by-sheet in tray, send print data to print the first page, and press **Start/Stop** on the **control panel** to print each following page.

1 Load the paper with the side to be printed on facing up.



Squeeze tray1(MPT) paper width guides and adjust them to the width of the paper. Do not force too much, or the paper will be bent, which will result in a paper jam or skew.



- When you print a document, set the paper source to Manual Feed and select the appropriate paper size and type in the software application. See the Software Section.
- 4 Print a document.

The display shows a message prompting you to load paper and press **Start/Stop**.

Press Start/Stop.

The printer feeds the sheet and prints. After one page is printed, the message appears again.



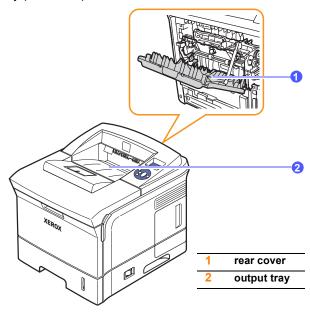
Note

If you do not press the button, after a pause the printer will automatically feed the next sheet.

Insert the next sheet into tray1(MPT) and press **Start/Stop**. Repeat this step for every page to be printed.

Selecting an output location

The printer has two output locations; the rear cover (face up) and the output tray (face down).



The printer sends output to the output tray by default. To use the output tray, make sure that the rear cover is closed.

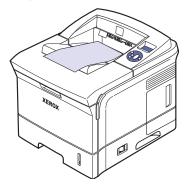


Notes

- If paper coming out of the output tray has problems, such as excessive curl, try printing to the rear cover.
- To avoid paper jams, do not open or close the **rear cover** while the printer is printing.

Printing to the output tray (Face down)

The output tray collects paper face down, in the order in which the sheets were printed. Tray should be used for most print jobs.

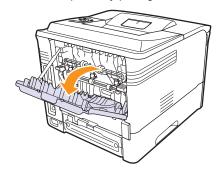


Printing to the rear cover (Face up)

Using the **rear cover**, paper comes out of the printer **face up**.

Printing from **tray1(MPT)** to the **rear cover** provides a straight paper path. Using the **rear cover** might improve the output quality with special print media.

To use the **rear cover**, open it by pulling down.



Caution

The fuser area inside the **rear cover** of your printer becomes very hot when in use. Take care when you access this area.

6 Basic printing

This chapter explains common printing tasks.

This chapter includes:

- Printing a document
- · Canceling a print job

Printing a document

This printer allows you to print from various Windows, Mac OS applications. The exact steps for printing a document may vary depending on the application you use.

For details about printing, see the **Software Section**.

Canceling a print job

If the print job is waiting in a print queue or print spooler, such as the printer group in Windows, delete the job as follows:

- Click the Windows Start button.
- 2 For Windows 2000, select Settings and then Printers.

For Windows XP/2003, select Printers and Faxes.

For Windows Vista, select Control Panel > Hardware and Sound > Printers.

- 3 Double-click the Xerox Phaser 3600 PCL 6 or Xerox Phaser 3600 PS icon.
- 4 From the Document menu, select Cancel (Windows 2000/XP/ 2003).



Note

You can access this window simply by double-clicking the printer icon at the bottom right corner of the Windows desktop.

You can also cancel the current job by pressing **Start/Stop** on the control panel of your printer.

7 Ordering supplies and accessories

This chapter provides print cartridge information on purchasing print cartridges and accessories available for your printer.

- Supplies
- Accessories
- · How to purchase

Supplies

When the toner runs out, you can order the following types of print cartridges for your printer:

| Туре | Yield ^a | Part number |
|----------------|----------------------|-------------|
| Standard yield | Approx. 7,000 pages | 106R01370 |
| High yield | Approx. 14,000 pages | 106R01371 |

a. Declared yield value in accordance with ISO/IEC 19752.

Accessories

You can purchase and install accessories to enhance your printer's performance and capacity.

The following accessories are available for your printer:

| Accessory | Description | Part number |
|--------------------|---|--|
| Optional tray | If you are experiencing frequent paper supply problems, you can attach an additional 500 sheet tray. You can print documents on various sizes and types of print materials. | 097N01673 |
| Optional duplex | If you are want to automatically print on both sides of paper, you can attach an additional duplex unit. | 097S03756 |
| Memory DIMM | Extends your printer's memory capacity. | • 097S03759: 64 MB • 097S03760: 128 MB • 097S03761: 256 MB |

Contact your local reseller for memory and options availability.

How to purchase

To order Xerox-authorized supplies or accessories, contact your local Xerox dealer or the retailer where you purchased your printer, or visit www.xerox.com/office/support and select your country/region for information on calling for technical support.

8 Maintenance

This chapter provides information for maintaining your printer and the **print cartridge**, as well as suggestions for high-quality and economical printing.

This chapter includes:

- Printing information page
- · Cleaning the printer
- · Maintaining the print cartridge
- · Maintenance parts

Printing information page

From the printer's **control panel**, you can print pages that give detailed information about the printer. They can help you maintain your printer.

- 1 Press Menu until Information appears on the bottom line of the display and press OK.
- 2 Press the **Up/down arrow** buttons until the information page you want appears and press **OK**.

The Information page is printed.

Cleaning the printer

During the printing process, paper, toner, and dust particles can accumulate inside the printer. This buildup can cause print quality problems, such as toner specks or smearing. Your printer has a cleaning mode that can correct and prevent these types of problems.

Cleaning the outside of the printer

Clean the cabinet of the printer with a soft, lint-free cloth. You can dampen the cloth slightly with water, but be careful not to let any water drip onto or into the printer.



Caution

Cleaning the cabinet of the printer with cleaning materials containing large amounts of alcohol, solvents, or other strong substances can discolor or crack the cabinet.

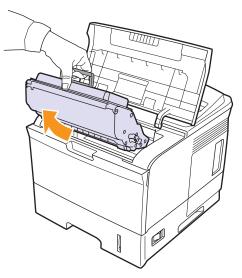
Cleaning the inside of the printer

There are two methods to clean the inside of the printer:

- · Clean the inside manually.
- Print a cleaning sheet, which can be done from the **control panel**.

Cleaning the Inside of the printer manually

- 1 Turn the printer off and unplug the power cord. Wait for the printer to cool down.
- 2 Open the top cover and pull the print cartridge out. Set it on a clean flat surface.

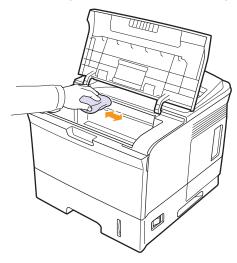




Cautions

- To prevent damage to the **print cartridge**, do not expose it to light for more than a few minutes. Cover it with a piece of paper, if necessary.
- Do not touch the green surface underside of the print cartridge. Use the handle on the cartridge to avoid touching this area.

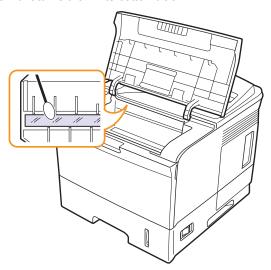
With a dry lint-free cloth, wipe away any dust and spilled toner from the **print cartridge** area and the **print cartridge** cavity.



Caution

While cleaning the inside of the printer, be careful not to touch the transfer roller, located underneath the **print cartridge**. Oil from your fingers can cause print scan quality problems.

4 Locate the long strip of glass of LSU (Laser Scanning Unit) inside the top of the cartridge compartment, and gently swab the glass to see if dirt turns the white cotton black.



- 5 Reinsert the **print cartridge** and close the **top cover**.
- 6 Plug in the **power cord** and turn the printer on.

Printing a cleaning sheet

If you are experiencing blurred, faded, or smeared printouts, you can clear the problem by printing a cleaning sheet, provided by your printer. You can print:

- OPC (Organic Photo Conductor) Cleaning sheet: cleans the OPC drum of the **print cartridge**.
- Fuser Cleaning sheet: cleans the fuser unit inside the printer.
- 1 Make sure that the printer is turned on with paper loaded in tray.
- 2 Press Menu until System Setup appears on the bottom line of the display and press OK.
- 3 Press the Up/down arrow buttons until Maintenance appears and press OK.
- 4 When Clean Drum appears, press OK.

Or, press the **Up/down arrow** buttons until **Clean Drum** or **Clean Fuser** appears and press **OK**.

Your printer automatically picks up a sheet of paper from the tray and prints out a cleaning sheet with dust or toner particles on it.

Maintaining the print cartridge

Print cartridge storage

To get the most from the **print cartridge**, keep the following guidelines in mind:

- Do not remove the print cartridge from its package until ready for use.
- Do not refill the print cartridge. The printer warranty does not cover damage caused by using a refilled cartridge.
- Store print cartridge in the same environment as the printer.
- To prevent damage to the print cartridge, do not expose it to light for more than a few minute.

Expected cartridge life

The print cartridge yield depends on the amount of toner that print jobs require. Average yield for a new print cartridge is 7,000 or 14,000 standard pages in accordance with the ISO/IEC 19752 standard. (Average yield for the original print cartridge supplied with the machine is 7,000 standard pages.) The actual number may also be different depending on the print density of the pages you print on, and the number of pages may be affected by operating environment, printing interval, media type, and media size. If you print a lot of graphics, you may need to change the cartridge more often.

Checking the remaining toner

You can check the level of toner left in the cartridge.

If you are having print quality problems, this can help you determine if the problem is caused by low toner.

- 1 Press Menu until System Setup appears on the bottom line of the display press OK.
- 2 Press the Up/down arrow buttons until Maintenance appears and press OK.
- 3 Press the Up/down arrow buttons until Supplies Life appears and press OK.
- 4 Press the Up/down arrow buttons to access Toner Remains and press OK.

The display shows the percentage of the remaining toner.



Note

While the following messages are appearing on the display, the sub-menu(s) under **Supplies Life** can be changed:

- Invalid Toner, NonGenuine Toner, Replace Toner, Toner Exhausted

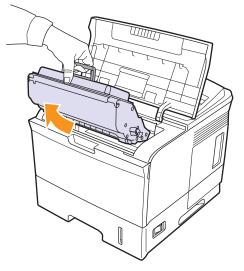
Redistributing print cartridge

When the print cartridge is near the end of its life:

- · White streaks or light printing occurs.
- Toner Low appears on the display.
- · The Status LED blinks red.

If this happens, you can temporarily reestablish print quality by redistributing the remaining toner in the cartridge. In some cases, white streaks or light printing will still occur even after you have redistributed the toner.

- 1 Open the top cover.
- 2 Pull the print cartridge out.

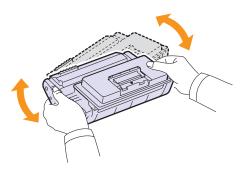




Cautions

- Avoid reaching too far into the printer. The fusing area may be hot.
- To prevent damage to the print cartridge, do not expose it to light for more than a few minutes. Cover it with a piece of paper, if necessary.
- Do not touch the green surface undersid e of the print cartridge. Use the handle on the cartridge to avoid touching this area.

3 Thoroughly roll the cartridge 5 or 6 times to distribute the toner evenly inside the cartridge.

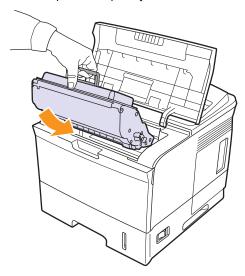




Note

If toner gets on your clothing, wipe it off with a dry cloth and wash clothing in cold water. Hot water sets toner into fabric.

- 4 Hold the **print cartridge** by the handle and slowly insert the cartridge into the opening in the printer.
- 5 Tabs on the sides of the cartridge and corresponding grooves within the printer will guide the cartridge into the correct position until it locks into place completely.



6 Close the top cover. Make sure that the cover is securely closed.

Replacing the print cartridge

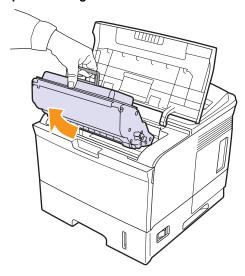
When the print cartridge is completely empty:

- Toner Low Replace Toner appears on the display.
- · The Status LED lights red.

At this stage, the **print cartridge** needs to be replaced. For order information for print cartridges, see page 7.1.

1 Open the top cover.

2 Pull the print cartridge out.



3 Remove the new print cartridge from its bag.

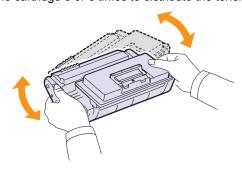




Caution

Do not use sharp objects, such as a knife or scissors, to open the **print cartridge** package. They might scratch the drum of the cartridge.

4 Roll the cartridge 5 or 6 times to distribute the toner.

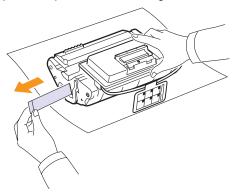


Thoroughly roll the cartridge to assure maximum copies per cartridge. Save the box and the plastic bag for shipping.



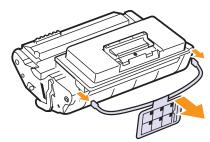
Cautions

- If toner gets on your clothing, wipe it off with a dry cloth and wash clothing in cold water. Hot water sets toner into fabric.
- To prevent damage to the print cartridge, do not expose it to light for more than a few minutes. Cover it with a piece of paper, if necessary.
- Do not touch the green surface underside of the print cartridgeprint cartridge. Use the handle on the cartridge to avoid touching this area.
- At the end of the print cartridge, the sealing tape is located. Carefully pull the tape out of the cartridge and discard it.



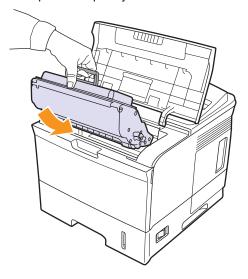


- The sealing tape should be longer than 60 cm when correctly
- · Holding the print cartridge, pull the sealing tape straight to remove it from the cartridge. Be careful not to cut the tape. If this happens, you cannot use the print cartridge.
- Refer to the helpful pictures on the cartridge wrapping paper.
- There is a flexible plastic holder. Remove the holder from the print cartridge.



Hold the print cartridge by the handle and slowly insert the cartridge into the opening in the printer.

Tabs on the sides of the cartridge and corresponding grooves within the printer will guide the cartridge into the correct position until it locks into place completely.



Close the **top cover**. Make sure that the cover is securely closed.

Clearing the Toner Low Replace Toner message

When the **Toner Low Replace Toner** message appears you can configure the machine so it does not display the message.

- Press **Menu** until **System Setup** appears on the bottom line of the display and press OK.
- Press the Scroll buttons until **Maintenance** appears and press **OK**.
- Press the Scroll buttons until **CLR Empty Msg.** appears and press
- Select On and press OK.
- Now the **Toner Low Replace Toner** message does not appear but the Replace Toner message will remain for reminding you that a new cartridge needs to be installed for quality.



Caution

Once you have selected **On**, this setting will be permanently written to the memory of the cartridge, and this menu item will be removed from the Maintenance menu.

Maintenance parts

To avoid print quality and paper feed problems resulting from worn parts and to maintain your printer in top working condition the following items will need to be replaced at the specified number of pages or when the life span of each item has expired.

| Items | Yield (Average) |
|-------------------------------|-----------------------|
| Fuser unit | Approx. 150,000 pages |
| Pick-up roller | Approx. 150,000 pages |
| Transfer roller ^a | Approx. 150,000 pages |
| Roller-Idle unit ^a | Approx. 150,000 pages |
| Unit-holder pad ^a | Approx. 150,000 pages |

a Xerox highly recommends that an authorized service provider, dealer or the retailer where you bought printer performs this maintenance activity.

9 Troubleshooting

This chapter provides helpful information for what to do if you encounter an error while using your printer.

This chapter includes:

- Clearing paper jams
- Troubleshooting checklist
- · Understanding the Status LED
- · Understanding display messages
- · Print cartridge-related messages
- Solving general printing problems
- · Solving print quality problems
- · Common Windows problems
- · Common PostScript problems
- Common Linux problems
- · Common Macintosh problems

Clearing paper jams



Note

When removing paper that is jammed in the printer, if possible always pull the paper in the direction that it normally moves so as not to damage internal components. Always pull firmly and evenly; do not jerk the paper. If the paper tears, ensure that all fragments of paper are removed; otherwise a jam will occur again.

When a paper jam occurs, the Status LED lights red. Open and close the **top cover**. The jammed paper will automatically exit the printer.

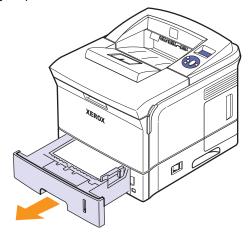
If the paper does not exit, check the display on the control panel. The message indicating the corresponding location of the paper jam appears. Refer to the table below to locate the paper jam and to clear it:

| Message | Location of Jam | Go To |
|---------------------------------|--|----------|
| Paper Jam 0 Open/Close Door | In the paper feed area tray 1(MPT), Tray 2 | below |
| Paper Jam 1 Open/Close Door | Around the print cartridge | page 9.3 |
| Paper Jam 2 Check Inside | In the paper exit area | page 9.4 |
| Duplex Jam 0 Check Inside | In the duplex area | page 9.4 |
| Duplex Jam 1 Open/Close Door | In the duplex area | page 9.5 |

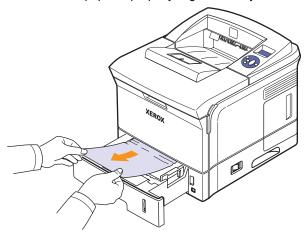
In the paper feed area

In Tray 2

1 Pull Tray 2 open.



Remove the jammed paper by gently pulling it straight out. Make sure that all of the paper is properly aligned in Tray 2.

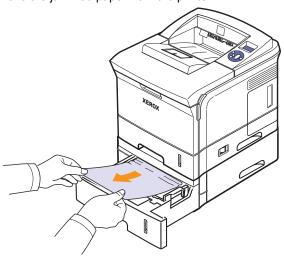


If the paper does not move when you pull, or if you do not see the paper in this area, check the fuser area around the print cartridge. See page 9.3.

Insert Tray 2 into the printer until it snaps into place. Printing automatically resumes.

In optional tray 3

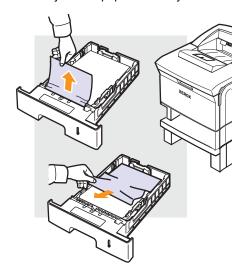
- Pull optional tray 3 open.
- Remove the jammed paper from the printer.



If the paper does not move when you pull, or if you do not see the paper in this area, stop and go to step 3.

Remove Tray 2 and optional tray 3 out of the printer.

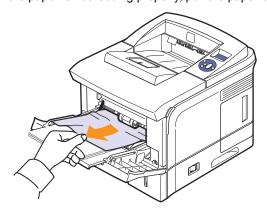
Remove the jammed paper from tray.



Insert the trays back into the printer. Printing automatically resumes.

In tray 1(MPT)

1 If the paper is not feeding properly, pull the paper out of the printer.



Open and close the **top cover** to resume printing.

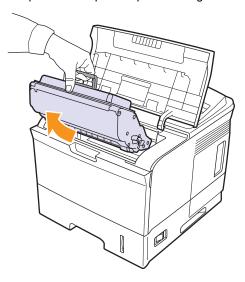
Around the print cartridge



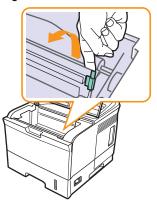
Note

The fuser area is hot. Take care when removing paper from the

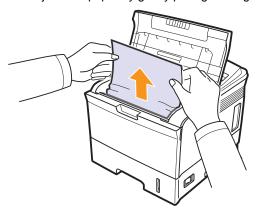
1 Open the top cover and pull the print cartridge out.



2 Carefully lift up the guide feed.

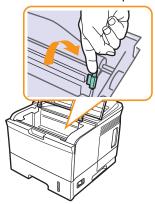


3 Remove the jammed paper by gently pulling it straight out.



If you cannot find jammed paper, or if there is any resistance removing the paper, stop pulling and go to the paper exit area on page 9.4.

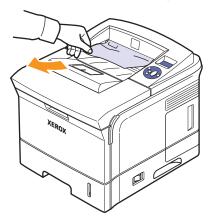
4 Flip down the guide feed and reinstall the print cartridge.



Replace the print cartridge and close the top cover. Printing automatically resumes.

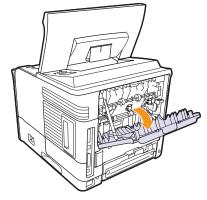
In the paper exit area

- 1 Open and close the top cover. The jammed paper is automatically ejected from the printer.
- **2** Gently pull the paper out of the output tray.

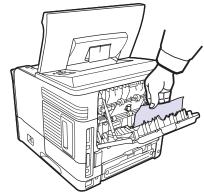


If you do not see the jammed paper or if there is any resistance when you pull, stop and go to the next step.

3 Open the rear cover.



4 Loosen the jammed paper if it is caught in the feed rollers. Then gently pull the paper straight out.



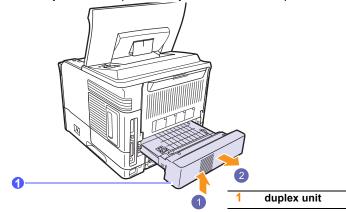
- 5 Close the rear cover.
- 6 Open and close the top cover. The Printer will resume printing.

In the duplex unit area

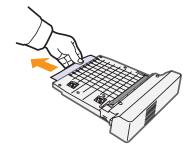
If the **duplex unit** is not inserted correctly, a paper jam may occur. Make sure that the **duplex unit** is inserted correctly.

Duplex jam 0

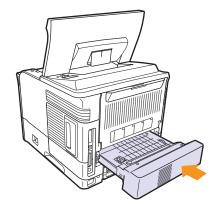
1 Open the **top cover** and pull the **duplex unit** out of the printer.



2 Remove the jammed paper from the duplex unit.



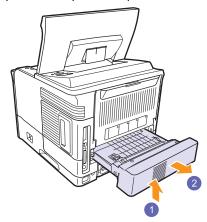
3 Insert the duplex unit into the slot.



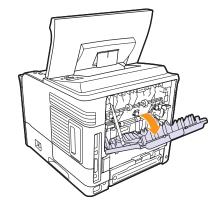
4 Close the top cover then the printer will resume printing.

Duplex jam 1

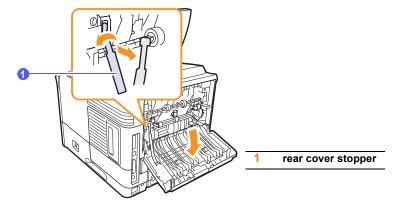
1 Open the top cover and pull the duplex unit out of the printer.



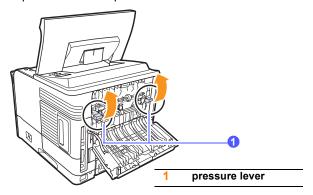
Open the rear cover.



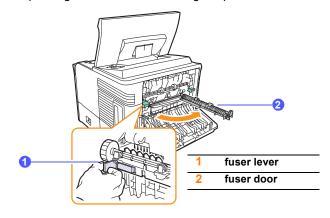
Release the rear cover stopper, and fully open the rear cover, as shown.



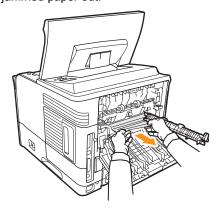
Push the pressure levers upwards.



While pushing the fuser lever to the right, open the fuser door. 5



Pull the jammed paper out.





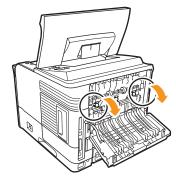
Note

The fuser area is hot. Take care when removing paper from the printer.

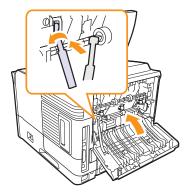
Return the fuser door to its original position.



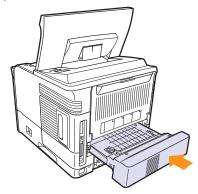
Push the pressure levers downwards.



Insert the rear cover stopper in the groove, and close the rear cover.



10 Insert the duplex unit into the slot.

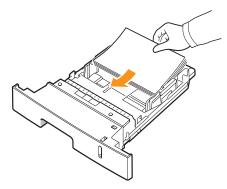


11 Close the top cover then the printer will resume printing.

Tips for avoiding paper jams

By selecting the correct media types, most paper jams can be avoided. When a paper jam occurs, follow the steps outlined on page 9.1.

- Follow the procedures on page 5.5. Ensure that the adjustable guides are positioned correctly.
- Do not overload the tray. Ensure that the paper level is below the paper capacity mark on the inside wall of the tray.
- Do not remove paper from tray while your printer is printing.
- · Flex, fan, and straighten paper before loading.
- · Do not use creased, damp, or highly curled paper.
- Do not mix paper types in a tray.
- Use only recommended print media. See page 5.1.
- Ensure that the recommended print side of print media is facing down in Tray 2 or optional tray 3, or facing up in tray 1(MPT).
- If paper jams occur frequently when you print on A5-sized paper: Load the paper into the tray with the long edge facing the front of the



In the printer properties window, set the page orientation to be rotated 90 degrees. See the Software Section.

Troubleshooting checklist

If the printer is not working properly, consult the following checklist. If the printer does not pass a step, follow the corresponding troubleshooting suggestions.

| Condition | Suggested solutions |
|---|---|
| Make sure that the Status LED on the control panel lights green and Ready is shown on the display. | If the Status LED is off, check the power cord connection. Check the power switch. Check the power source by plugging the power cord into another outlet. If the Status LED lights red, check the display message. See page 9.8. |
| Print a demo page to verify that the printer is feeding paper correctly. See page 2.9. | If a demo page does not print, check the paper supply in tray. If the paper jams in the printer, see page 9.1. If an error message appears on the display, see page 9.8. |
| Check the demo page to see if it printed correctly. | If there is a print quality problem, see page 9.13. |
| Print a short document from a software application to verify that the computer and printer are connected and are communicating correctly. | If the page does not print, check the cable connection between the printer and the computer. Check the print queue or print spooler to see if the printer has been paused. Check the software application to ensure that you are using the proper printer driver and communication port. If the page is interrupted during printing, see page 9.11. |
| If completing the checklist does not resolve the printer problem, check the following troubleshooting sections. | "Understanding display messages" on page 9.8. "Solving general printing problems" on page 9.11. "Common Windows problems" on page 9.15. "Common Linux problems" on page 9.16 "Common Macintosh problems" on page 9.17. |

Understanding the Status LED

| St | atus | Description |
|-------|----------|--|
| Off | | The printer is off-line and cannot print. The printer is in power save mode. When data is received, it switches to on-line automatically. |
| | On | The printer is on-line and can receive data from the computer. |
| Green | Blinking | When the backlight blinks slowly, the printer is receiving data from the computer. When the backlight blinks quickly, the printer is receiving and printing data. |
| On | | The printer is initializing at power on. A paper jam has occurred. To solve the problem, see page 9.1. The top cover is open. Close the top cover. There is no paper in tray. Load paper in tray. The printer has stopped printing due to a major error. |
| Red | Blinking | A minor error is occurring and the printer is waiting for the error to be cleared. When the problem is cleared, the printer resumes printing. The print cartridge is low. Order a new print cartridge. You can temporarily improve print quality by redistributing the toner. See page 8.3. |

Understanding display messages

Messages appear on the control panel display to indicate the printer's status or errors. Refer to the tables below to understand the messages' meaning and correct the problem if necessary. Messages and their meanings are listed in alphabetical order.



Note

When you call for service, it is very important to tell the service representative the display message.

- · xxx indicates the media type.
- · yyy indicates the paper tray.
- · zzz indicates the media size.

| Message | Meaning | Suggested solutions |
|------------------------------------|---|---|
| [yyy] Cassette Out | Tray cassette is not properly closed. | To close tray, lower the rear edge, align it with the slot, and slide it into the printer. |
| [ууу] Paper Empty | There is no paper in tray. | Load paper in tray. |
| ADC Not Confirm Error | There is a problem in the ADC (Analog to Digital Converter) of your machine. | Unplug the power cord and plug it back in. If the problem persists, contact the service representatives. |
| Deve Motor Locked | There is a problem with the deve motor that moves the toner supply device. | Unplug the power cord and plug it back in. If the problem persists, contact the service representatives. |
| Door Open | The top cover or rear cover is not securely latched. | Close the cover until it locks into place. |
| Duplex Jam 0 Check Inside | Paper has jammed during duplex printing. | Clear the jam. See page 9.4. |
| Duplex Jam 1 Open/Close Door | Paper has jammed during duplex printing. | Clear the jam. See page 9.5. |
| Fuser Door Open | The fuser door is not securely latched. | Open the rear cover and close the fuser door until it locks into place. For the location of the fuser door, see page 9.4. |

| Message | Meaning | Suggested solutions |
|-------------------------------------|--|--|
| Fuser Fan Locked | There is a problem with the fan for the fuser unit. | Unplug the power cord and plug it back in. If the problem persists, contact the service representatives. |
| Inner Temp. Open Cycle Power | The inner temperature of the machine is above the normal range. | Unplug the power cord and plug it back in. If the problem persists, contact the service representatives. |
| Inner Temp. Error Cycle Power | The inner temperature of the machine is out of the normal range. | Unplug the power cord and plug it back in. If the problem persists, contact the service representatives. |
| Load [yyy] with [zzz] [xxx] | The paper size specified in the printer properties does not match the paper you are loading. | Load the correct paper in tray. |
| Load Manually Press Stop Key | Tray 1(MPT) is empty in manual feed mode. | Load a sheet of print material and press Start/Stop. |
| Low Heat Error Cycle Power | There is a problem in the fuser unit. | Unplug the power cord and plug it back in. If the problem persists, please call for service. |
| LSU Hsync Error Cycle Power | A problem has occurred in the LSU (Laser Scanning Unit). | Unplug the power cord and plug it back inches. If the problem persists, please call for service. |
| LSU Motor Error Cycle Power | A problem has occurred in the LSU (Laser Scanning Unit). | Unplug the power cord and plug it back inches. If the problem persists, please call for service. |
| Main Motor Locked | There is a problem with the main motor for the machine. | Open and then close the top cover . |

| Message | Meaning | Suggested solutions |
|-----------------------------------|--|---|
| Open Heat Error Cycle Power | There is a problem in the fuser unit. | Unplug the power cord and plug it back in. If the problem persists, please call for service. |
| Out-Bin Full | The output tray of the machine is full of paper. | Remove paper. |
| Overheat Error Cycle Power | There is a problem in the fuser unit. | Unplug the power cord and plug it back in. If the problem persists, please call for service. |
| Paper Jam 0 Open/Close Door | Paper has jammed in the feeding area of tray. | Clear the jam. See page 9.1 and page 9.1. |
| Paper Jam 1 Open/Close Door | Paper has jammed in the fuser area. | Clear the jam. See page 9.3. |
| Paper Jam 2 Check Inside | Paper has jammed in the paper exit area. | Clear the jam. See page 9.4. |
| Printing | The printer is printing jobs using the displayed language. | Complete your printing. |
| Ready | The printer is on-line and ready to printer. | Use your printer. |
| Remove Jam Open/Close Door | Paper has jammed in the fuser area. | Clear the jam. (Page 9.3) |
| Self Diagnostics Temperature | The engine in your printer is checking some problems detected. | Please wait a few minutes. |
| Self Diagnostics LSU | The engine in your printer is checking some problems detected. | Please wait a few minutes. |
| Sleeping | The printer is in power save mode. | When data is received, it switches to on-line automatically. |
| SMPS Fan Locked | There is a problem with the SMPS (Switch Mode Power Supply) Fan. | Unplug the power cord and plug it back in. If the problem still persists, please call for service. |

| Message | Meaning | Suggested solutions |
|-----------------------|--------------------------------------|------------------------------|
| Tray 1 Paper Jam 0 | Paper has jammed in tray 1(MPT). | Clear the jam. (Page 9.2) |
| Tray 2 Paper Jam 0 | Paper has jammed in Tray 2 . | Clear the jam. (Page 9.1) |
| Tray 3 Paper Jam 0 | Paper has jammed in optional tray n. | Clear the jam. (Page 9.2) |

Print cartridge-related messages

| Message | Meaning | Suggested solutions |
|----------------------------|---|--|
| Install Toner | A print cartridge is not installed. | Install a print cartridge. |
| Invalid Toner | The print cartridge you have installed is not for your printer. | Install a Xerox-genuine print cartridge, designed for your printer. |
| Toner Low | The print cartridge is almost empty. | Take out the print cartridge and thoroughly shake it. By doing this, you can temporarily reestablish printing operations. |
| Toner Low Replace Toner | The toner in the cartridge has run out. | Install a new genuine print cartridge . You can keep printing but the quality cannot be guaranteed, and the product support is no longer provided. You can configure the machine to not see the Toner Low Replace Toner message. See page 8.5. |
| Replace Toner | The toner in the cartridge has run out. | This message appears when you turned off the Toner Low Replace Toner message. See page 8.5. Install a new genuine print cartridge . You can keep printing but the quality cannot be guaranteed, and the product support is no longer provided. |

Solving general printing problems

For problems with the operation of your printer, refer to the table for suggested solutions.

| Condition | Possible cause | Suggested solutions |
|-----------------------------|--|---|
| The printer does not print. | The printer is not receiving power. | Check the power cord connections. Check the power switch and the power source. |
| | The printer is not selected as the default printer. | Select Xerox Phaser 3600 PCL 6 or Xerox Phaser 3600 PS as your default printer. |
| | The printer cover is not closed. | Close the printer cover. |
| | Paper is jammed. | Clear the paper jam. See page 9.1. |
| | No paper is loaded. | Load paper. See page 5.4. |
| | The print cartridge is not installed. | Install the print cartridge . |
| | The printer may be in manual feed mode and out of paper. | Check the display message, add paper to tray 1(MPT) , and press OK on the printer's control panel. |
| | The connection cable between the computer and the printer is not connected properly. | Disconnect the printer cable and reconnect it. |
| | The connection cable between the computer and the printer is defective. | If possible, attach the cable to another computer that is working properly and try to print a document. You can also try using a different printer cable. |
| | The port setting is incorrect. | Check the Windows printer setting to make sure that the print job is sent to the correct port. If the computer has more than one port, make sure that the printer is attached to the correct one. |

| Condition | Possible cause | Suggested solutions |
|--|---|---|
| The printer does not print. (Continued) | The printer may be configured incorrectly. | Check the printer properties to ensure that all of the print settings are correct. |
| | The printer driver may be incorrectly installed. | Reinstall the printer driver; See the Software Section . Try printing a test page. |
| | The printer is malfunctioning. | Check the display message on the control panel to determine if the printer is indicating a system error. |
| | The document size is so big that the hard disk space of the computer is not enough to access the print job. | Get more hard disk space and print the document again. |
| Printer selects print materials from the wrong paper source. | The paper source selection in the printer properties may be incorrect. | For many software applications, the paper source selection is found under the Paper tab within the printer properties. Select the correct paper source. See the Software Section. |
| Paper does not feed into the printer. | Paper has not been loaded correctly. | Remove paper from tray and reload it correctly. Check that the paper size guides are set correctly. |
| | There is too much paper in tray. | Remove excess paper from tray. |
| | The paper is too thick. | Use only paper that meets printer specifications. |

| Condition | Possible cause | Suggested solutions |
|------------------------------|---|---|
| Print job is extremely slow. | The job may be very complex. | Reduce the complexity of the page(s) or try adjusting the print quality settings. |
| | | To adjust the print quality settings, reduce the resolution. If you have set the resolution to 1200 dpi (Best), change it to 600 dpi (Normal). See the Software Section. |
| | | Change the port setting to the USB or network port to improve print speed. |
| | | Your printer prints A4-sized paper at 38 ppm and letter-sized paper at 40 ppm. your printer prints A4-sized paper at 26 ipm and letter-sized paper at 27 ipm in the duplex printing mode. |
| | The printer may have insufficient random-access memory (RAM). | Install more memory in your printer. See page 10.1. |
| Half the page is blank. | The page layout is too complex. | Simplify the page layout and remove any unnecessary graphics from the document. Install more memory in your printer. See page 10.1. |
| | The page orientation setting may be incorrect. | Change the page orientation in your application. See the Software Section . |
| | The paper size and the paper size settings do not match. | Ensure that the paper size in the printer driver settings matches the paper in tray. Or, ensure that the paper size in the printer driver settings matches the paper selection in the software application settings you use. |

| Condition | Possible cause | Suggested solutions |
|--|---|--|
| The paper keeps jamming. | There is too much paper in tray. | Remove excess paper from tray. If printing on special materials, use tray 1(MPT). |
| | An incorrect type of paper is being used. | Use only paper that meets printer specifications. If printing on special materials, use tray 1(MPT). |
| | An incorrect output method is being used. | Special print materials, such as thick paper, should not be printed using the output tray (face-down). Use the rear cover (face-up) instead. |
| | There may be debris inside the printer. | Open the top cover and remove the debris. |
| The printer prints, but the text is wrong, garbled, or incomplete. | The printer cable is loose or defective. | Disconnect and reconnect the printer cable. Try a print job that you have already printed successfully. If possible, attach the cable and printer to another computer and try a print job that you know works. Finally, try a new printer cable. |
| | The wrong printer driver was selected. | Check the application's printer selection menu to ensure that your printer is selected. |
| | The software application is malfunctioning. | Try printing a job from another application. |
| | The operating system is malfunctioning. | If printing from Windows (any version), exit to a DOS prompt and verify functionality with the following command: At a C:\ prompt, type Dir LPT1, and press Enter. (This assumes you are connected to LPT1.) Exit Windows and reboot the computer. Turn the printer off and then back on again. |

| Condition | Possible cause | Suggested solutions |
|-------------------------|--|--|
| Pages print, but are | t, The print cartridge is defective or out of toner. | Redistribute the print cartridge . See page 8.3. |
| blank. | | If necessary, replace the print cartridge . See page 8.4. |
| | The file may have blank pages. | Check the file to ensure that it does not contain blank pages. |
| | Some parts, such as the controller or the board, may be defective. | Contact a service representative. |

Solving print quality problems

Dirt inside of the printer or improper paper loading may reduce print quality. See the table below to troubleshoot problems.

| Condition | Suggested solutions | | |
|---|---|--|--|
| Condition Light or faded print AaBCCC AaBCCC AaBCCC AaBCCC AaBCCC AaBCCC AaBCCC | Suggested solutions If a vertical white streak or faded area appears on the page: • The toner supply is low. You may be able to temporarily extend the print cartridge life. See page 8.3. If this does not improve print quality, install a new print cartridge. • The paper may not meet paper specifications (for example, the paper is too moist or too rough). See page 5.3. • If the entire page is light, the print resolution setting is too light or toner save mode is on. Adjust the print resolution and toner save mode in the printer properties. See the Software Section. • A combination of faded or smeared defects may indicate that the printer needs cleaning. See page 8.1. • The surface of LSU may be dirty. Clean the LSU. See page 8.1. | | |
| AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc | The paper may not meet specifications (for example, the paper is too moist or too rough). See page 5.3. The transfer roller or paper path may be dirty. See page 8.1. | | |
| Dropouts | If generally rounded, faded areas occur randomly on the page: | | |
| AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc | A single sheet of paper may be defective. Try reprinting the job. The moisture content of the paper is uneven or the paper has moist spots on its surface. Try a different brand of paper. See page 5.3. The paper lot is bad. The manufacturing processes can cause some areas to reject toner. Try a different kind or brand of paper. The print cartridge may be defective. See "Vertical repetitive defects" on the next page. If these steps do not correct the problems, contact a service representative. | | |

| Condition | Suggested solutions |
|---|---|
| Vertical lines AaBhillec AaBhillec AaBhillec AaBhillec AaBhillec AaBhillec | If black vertical streaks appear on the page: The drum inside the print cartridge has probably been scratched. Install a new print cartridge. The drum inside the print cartridge has probably been scratched. Install a new print cartridge. |
| Gray background AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc | If the amount of background shading becomes unacceptable, the procedures below may fix the problem. • Change to lighter weight pages. See page 5.3. • Check the printer's environment; very dry (low humidity) or high humidity (higher than 80% RH) conditions can increase the amount of background shading. • Remove the old print cartridge and install a new one. See page 8.4. |
| AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc | Clean the inside of the printer. See page 8.1. Check the type and quality. See page 5.2. Remove the print cartridge and install a new one. See page 8.4. |
| Vertical repetitive defects AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc | If marks repeatedly appear on the printed side of the page at even intervals: • The print cartridge may be damaged. If a repetitive mark occurs on the page, print a cleaning sheet several times to clean the cartridge; see page 8.2. After the printout, if you still have the same problems, install a new print cartridge . See page 8.4. • Parts of the printer may have toner on them. If the defects occur on the back of the page, the problem will likely correct itself after a few more pages. • The fusing assembly may be damaged. Contact a service representative. |

| Condition | Suggested solutions |
|--|---|
| Background scatter | Background scatter results from bits of toner distributed on the printed page. The paper may be too damp. Try printing with a different batch of paper. Do not open packages of paper until necessary so that the paper does not absorb too much moisture. If background scatter occurs on an envelope, change the printing layout to avoid printing over areas that have overlapping seams on the reverse side. Printing on seams can cause problems. If background scatter covers the entire surface area of a printed page, adjust the print resolution through your software application or via the printer properties window. |
| Misformed characters AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc | If characters are improperly formed and producing hollowed images, the paper stock may be too slick. Try a different paper. See page 5.3. If characters are improperly formed and producing a wavy effect, the scanner unit may need service. Verify that it also occurs on a demo page (see page 2.9). For service, contact a service representative. |
| AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc | Ensure that the paper is loaded properly. Check the paper type and quality. See page 5.2. Ensure that the paper or other material is loaded correctly and the guides are not too tight or too loose against the paper stack. |
| Curl or wave AaBbCC AaBbCC AaBbCC AaBbCC AaBbCC AaBbCC AaBbCC | Ensure that the paper is loaded properly. Check the type and quality. Both high temperature and humidity can cause paper curl. See page 5.2. Turn over the stack of paper in the tray. Also try rotating the paper 180° in tray. Try printing to the rear cover (face-up). |
| Wrinkles or creases AabbCc AabbCc AabbCc AabbCc AabbCc AabbCc AabbCc | Ensure that the paper is loaded properly. Check the paper type and quality. See page 5.2. Open the rear cover and try printing to the rear cover (face-up). Turn over the stack of paper in tray. Also try rotating the paper 180° in tray. |

| Condition | Suggested solutions |
|--|--|
| Back of printouts are dirty | The transfer roller may be dirty. See page 8.1. Check for leaking toner. Clean the inside of the printer. |
| AaBbCc AaBbCc AaBbCc AaBbCc | |
| Solid color or Black pages | The print cartridge may not be installed properly. Remove the cartridge and reinsert. The print cartridge may be defective and need replacing. Install a new print cartridge. The printer may require repair. Contact a service representative. |
| AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc | Clean the inside of the printer. Check the paper type and quality. See page 5.2. Install a new print cartridge. See page 8.4. If the problem persists, the printer may require repair. Contact a service representative. |
| Character Voids | Character voids are white areas within characters that should be solid black: If you are using transparencies, try another type of transparency. Because of the composition of the transparency, some character voids may be normal. You may be printing on the wrong surface on the paper. Remove the paper and turn it around. The paper may not meet paper specifications. See page 5.3. |
| Horizontal stripes AaBbCc AaBbCc AaBbCc AaBbCc AaBbCc | If horizontally aligned black streaks or smears appear: The print cartridge may be installed improperly. Remove the cartridge and reinsert. The print cartridge may be defective. Install a new print cartridge. See page 8.4. If the problem persists, the printer may require repair. Contact a service representative. |

| Condition | Suggested solutions |
|--|---|
| AaBbCc AaBbCc AaBbCc | If the printed paper is curled or paper does not feed into the printer: Turn over the stack of paper in tray. Also try rotating the paper 180° in tray. Try printing to rear cover. |
| An unknown image repetitively appears on a next few sheets or loose toner, light print, or contamination occurs. | Your printer is probably being used at an altitude of 2,500 m (8,200 ft) or above. The high altitude may affect the print quality such as loose toner or light imaging. You can set this option through Printer Settings Utility or Altitude Adj. in System Setup menu. See page 2.5. |

Common Windows problems

| Condition | Suggested solutions |
|--|---|
| "File in Use" message appears during installation. | Exit all software applications. Remove all software from the StartUp Group, then restart Windows. Reinstall the printer driver. |
| "Error Writing to LPTx" message appears. | Ensure that the cables are connected correctly, the printer is on. If bi-directional communication is not turned on in the driver, it will also cause this message. |
| "General Protection Fault", "Exception OE", "Spool32", or "Illegal Operation" messages appear. | Close all other applications, reboot Windows and try printing again. |
| "Fail To Print", "A printer timeout error occurred", messages appear. | These messages may appear during printing. Just keep waiting until the printer finishes printing. If the message appears in standby mode or after printing has been completed, check the connection and/or whether an error has occurred. |



Note

Refer to Microsoft Windows 2000/XP/Vista/2003 User Guide that came with your PC for further information on Windows error messages.

Common PostScript problems

The following situations are PostScript language specific and may occur when several printer languages are being used.



Note

To receive a printed or screen displayed message when PostScript errors occur, open the Print Options window and click the desired selection next to the PostScript errors section.

| Condition | Possible cause | Suggested solutions |
|--|--|--|
| PostScript file can not be printed. | The PostScript driver may not be installed correctly. | Print a configuration page and verify that the PostScript driver has been installed. Install the PostScript driver. If problem consists, contact a service representative. |
| "Limit Check Error" message appears. | The print job was too complex. | You might need to reduce the complexity of the page or install more memory. |
| A PostScript error page prints. | Print job may not be PostScript. | Make sure that the print job is a PostScript job. Check to see whether the software application expected a setup or PostScript header file to be sent to the printer. |
| The optional tray 3 is not selected in the driver. | The printer driver has not been configured to recognize the optional tray 3. | Open the PostScript driver properties, select the Device Settings tab, and set the Tray 3 option of the Installable Options section to Installed . |

Common Linux problems

| Condition | Suggested solutions |
|-----------------------------|---|
| The machine does not print. | Check if the printer driver is installed in your system. Open Unified Driver configurator and switch to the Printers tab in Printers configuration window to look at the list of available printers. Make sure that your machine is displayed on the list. If not, please, invoke Add new printer wizard to set up your device. Check if the printer is paused. Open Printers configuration and select your machine on the printers list. Look at the description in the Selected printer pane. If its status contains "(stopped)" string, please, press the Start button. After that normal operation of the printer should be restored. The "stopped" status might be activated when some problems in printing occurred. For instance, this could be an attempt to print document when port is claimed by a scanning application. Check if the port is busy. Since functional components of MFP (printer and scanner) share the same I/O interface (port), the situation of simultaneous access of different "consumer" application to the same port is possible. To avoid possible conflicts, only one of them at a time is allowed to gain control over the device. The other "consumer" will encounter "device busy" response. You should open ports configuration and select the port assigned to your printer. In the Selected port pane you can see if the port is occupied by some other application. If this is the case, you should wait for completion of the current job or should press Release port button, if you are sure that the present owner is not functioning properly. Check if your application has special print option such as "-oraw". If "-oraw" is specified in the command line parameter then remove it to print properly. For Gimp front-end, select "print" -> "Setup printer" and edit command line parameter in the command line parameter in the command line parameter in the command line parameter in the |

| Condition | Suggested solutions |
|---|---|
| The machine does not print. | The CUPS (Common Unix Printing System) version distributed with SuSE Linux 9.2 (cups-1.1.21) has a problem with ipp (Internet Printing Protocol) printing. Use the socket printing instead of ipp or install later version of CUPS (cups-1.1.22 or higher). |
| Some color images come out all black. | This is a known bug in Ghostscript (until GNU Ghostscript version 7.05) when the base color space of the document is indexed color space and it is converted through CIE color space. Because PostScript uses CIE color space for Color Matching System, you should upgrade Ghostscript on your system to at least GNU Ghostscript version 7.06 or later. You can find recent Ghostscript versions at www.ghostscript.com . |
| Some color images come out in unexpected color. | This is a known bug in Ghostscript (until GNU Ghostscript version 7.xx) when the base color space of the document is indexed RGB color space and it is converted through CIE color space. Because PostScript uses CIE color space for Color Matching System, you should upgrade Ghostscript on your system to at least GNU Ghostscript version 8.xx or later. You can find recent Ghostscript versions at www.ghostscript.com . |
| The machine does not print whole pages and its output is half page printed. | It is a known problem that occurs when a color printer is used on version 8.51 or earlier of Ghostscript, 64-bit Linux OS, and reported to bugs.ghostscript.com as Ghostscript Bug 688252. The problem is solved in AFPL Ghostscript v. 8.52 or above. Download the latest version of AFPL Ghostscript from http://sourceforge.net/projects/ghostscript/ and install it to solve this problem. |
| I encounter error "Cannot open port device file" when printing a document. | Please avoid changing print job parameters (via LPR GUI, for example) while a print job is in progress. Known versions of CUPS server break the print job whenever print options are changed and then try to restart the job from the beginning. Since Unified Linux Driver locks port while printing, the abrupt termination of the driver keeps the port locked and therefore unavailable for subsequent print jobs. If this situation occurred, please, try to release the port. |

| Condition | Suggested solutions |
|---|---|
| The printer does not print PDF file correctly. | Incompatibility between the PDF file and the Acrobat products: |
| Some parts of graphics, text, or illustrations are missing. | Printing the PDF file as an image may solve this problem. Turn on Print As Image from the Acrobat printing options. NOTE: It will take longer to print when you print a PDF file as an image. |

Common Macintosh problems

| Condition | Suggested solutions |
|--|---|
| The printer does not print a document from Acrobat Reader. | You should change the Print Method option to Print as Image when you print from Acrobat Reader. |
| The document has printed, but the print job has not disappeared from the spooler in Mac OS 10.3.2. | Update your Mac OS to OS 10.3.3 or higher. |
| Some letters are not displayed normally during the Cover page printing. | This problem is caused because Mac OS can not create the font during the Cover page printing. English alphabet and numbers are displayed normally at the Cover page. |
| When printing a document in Mac OS with Acrobat Reader 6.0 or higher, colors print incorrectly. | This problem is caused because the resolution setting in the printer driver may not be matched with that in Acrobat Reader. Make sure that the resolution setting in your printer driver matches that in Acrobat Reader. |

Installing accessories

Your printer is a full-featured laser printer that has been optimized to meet most of your printing needs. Recognizing that each user may have different requirements, however, Xerox makes several accessories available to enhance the printer's capabilities.

This chapter includes:

- Precautions when installing accessories
- Installing a memory DIMM

Precautions when installing accessories

Disconnect the power cord:

Never remove the control board cover while the power is being supplied.

To avoid the possibility of an electrical shock, always disconnect the power cord when installing or removing ANY internal or external accessories.

Discharge static electricity:

The control board and internal accessories (network interface card and memory DIMM) are sensitive to static electricity. Before installing or removing any internal accessories, discharge static electricity from your body by touching something metal, such as the metal back plate on any device plugged into a grounded power source. If you walk round before finishing installation, discharge any static electricity once again.

Installing a memory DIMM

Your printer has a dual in-line memory module (DIMM) slot. Use this DIMM slot to install additional memory.

Phaser 3600/B has 64 MB, and Phaser 3600N or Phaser 3600/DN has 128 MB of memory. The memory can be expanded to 512 MB.

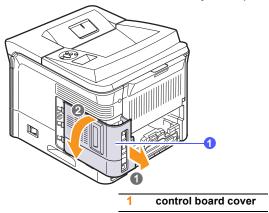
For order information for optional memory DIMMs, see page 7.1.

1 Turn the printer power off and unplug all cables from the printer.

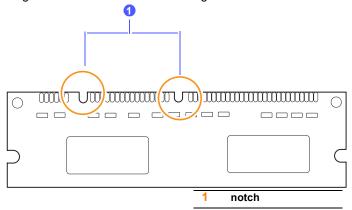
Remove the duplex-slot cover from the back of the printer. If you installed an optional duplex unit, remove it from the printer.



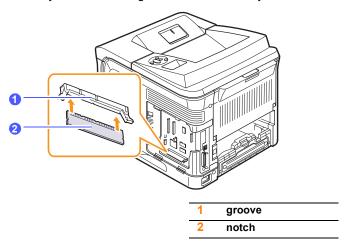
Grasp the **control board cover** and slide toward you to open it.



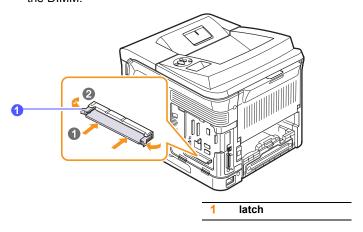
- Completely open the latches on each side of the DIMM slot.
- Remove the memory DIMM from its antistatic package. Locate the alignment notches on the bottom edge of the DIMM.



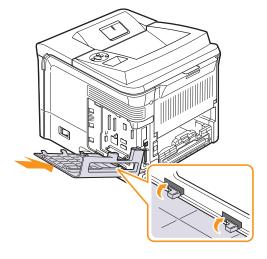
Holding the memory DIMM by the edges, align the notches on the memory DIMM with the grooves on the memory DIMM slot.



Push the DIMM straight into the DIMM slot until it snaps into place. Make sure the latches fit over the notches located on either side of the DIMM.



Replace the control board cover.



- Reinstall the duplex-slot cover or the optional duplex unit.
- 10 Reconnect the **power cord** and printer cable, and turn the printer

Setting the memory in the PostScript printer properties

After installing the memory DIMM, you need to select it in the printer properties of the PostScript printer driver so that you can use it.

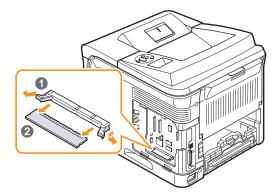
- Make sure that the PostScript printer driver is installed in your computer. To install the PostScript printer driver, you need to select Custom and put a check mark on the PostScript printer driver. See the Software Section.
- Click the Windows Start menu.
- **3** For Windows 2000, select Settings and then Printers.

For Windows XP/2003, select Printers and Faxes. For Windows Vista, select Control Panel > Hardware and Sound > Printers.

- Select the Xerox Phaser 3600 PS printer.
- Click the right mouse button on the printer icon and select Properties.
- For Windows 2000/XP//Vista/2003, select Device Settings tab.
- Select the amount of memory you installed from **Printer Memory** in the Installable Option section.
- Click OK.

Removing the Memory DIMM

- Follow steps 1 and 3 on page 10.1 to access the control board.
- Push the latches at both ends of the DIMM slot away from the DIMM. Pull out the DIMM.



- Place the DIMM in its original package or wrap it with a sheet of thin metal, such as aluminium foil, and store it in a box.
- Follow from step 8 on page 10.2.

11 Specifications

This chapter includes:

Printer specifications

Printer specifications

| Item | Specificat | tions and Description | |
|---------------------------------------|---|---|--|
| Printing speed ^a | Up to 38 ppm (A4); Up to 40 ppm (Letter) Duplex: Up to 26 ipm (A4); Up to 27 ipm (Letter) | | |
| Resolution | Up to 1200 x 1200 | dpi effective output | |
| Warm-up time | Less than 45 secon | nds | |
| First print out time | Standby mode: 9 s Sleep mode: 40 se | | |
| Power rating | AC 110 - 127 V or AC 220 - 240 V See the Rating label on the machine for the correct voltage, frequency (hertz) and type of current for your machine. | | |
| Power consumption | Average: 700 W Power save mode: Less than 13 W | | |
| Noise level ^b | Standby mode: Less than 35 dBA Printing mode: Less than 56 dBA | | |
| Print cartridge life ^c | Starter print cartridge: Approx. 7,000 pages Standard: Approx. 7,000 pages High yield: Approx. 14,000 pages | | |
| Duty cycle | Monthly: Up to 200,000 pages | | |
| Weight | Phaser 3600/B, Phaser 3600/N | Gross: 23.5 Kg/ Net: 19.7 Kg | |
| | Phaser 3600/DN | Gross: 25.4 Kg/ Net: 21.0 Kg | |
| Package weight | Paper: 2.71 Kg, Plastic: 0.79 Kg | | |
| External dimensions (W x D x H) | Phaser 3600/B, Phaser 3600/N | 396 x 476 x 375 mm (15.6 x 18.7 x 14.8 inches) | |
| | Phaser 3600/DN | 396 x 509 x 375 mm (15.6 x 20.0 x 14.8 inches) | |
| Operating environment | Temperature: 10 ~ 30° C (50 ~ 86° F) Humidity: 20 ~ 80% RH | | |
| Printer language | PCL 6 ^d , PostScript 3, IBM ProPrinter, EPSON | | |

| Item | Specifications and Description |
|-------------------------------|---|
| Memory | 64 MB for Phaser 3600/B 128 MB for Phaser 3600/N , Phaser 3600/DN |
| | 64 MB, 128 MB, or 256 MB optional memory available. |
| Fonts | 1 bitmap, 45 scalable, 136 PostScript3 fonts |
| Interface | IEEE 1284 Bidirectional Parallel Standard Modes supported: Compatible, Nibble, Byte, ECP USB Interface Standard |
| | - USB 2.0 compliant - 480 Mbps 1 port |
| | Network Interface (Phaser 3600/N, Phaser 3600/DN only) 10/100 Base TX |
| OS compatibility ^e | Windows 2000/XP/Vista/2003 Various Linux OS Mac OS 10.2 ~ 10.5 |
| Options | • 500-sheet tray • Duplex unit for Phaser 3600/B or Phaser 3600/N |

- a. Print speed will be affected by operating system used, computing performance, application software, connection method, media type, media size, and job complexity.
- b. Sound pressure Level, ISO 7779.
- c. Average cartridge yield declared in accordance with ISO/IEC 19752. The number of pages may be affected by operating environment, printing interval, media type, and media size.
- d. Compatible with PCL 6 Version 2.1.
- e. Please visit <u>www.xerox.com/office/support</u> to download the latest software version.

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laser printer

Software section



SOFTWARE SECTION

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Installing Printer Software in Windows

This chapter includes:

- Installing Printer Software
- Reinstalling Printer Software
- Removing Printer Software

Installing Printer Software

You can install the printer software for local printing or network printing. To install the printer software on the computer, perform the appropriate installation procedure depending on the printer in use.

A printer driver is software that lets your computer communicate with your printer. The procedure to install drivers may differ depending on the operating system you are using.

All applications should be closed on your PC before beginning installation.

Installing Software for Local Printing

A local printer is a printer directly attached to your computer using the printer cable supplied with your printer, such as a USB or parallel cable. If your printer is attached to a network, skip this step and go to "Installing Software for Network Printing" on page 7.

You can install the printer software using the typical or custom method.

NOTE: If the "New Hardware Wizard" window appears during the installation procedure, click in the upper right corner of the box to close the window, or click **Cancel**.

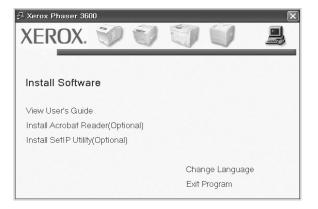
Typical Installation

This is recommended for most users. All components necessary for printer operations will be installed.

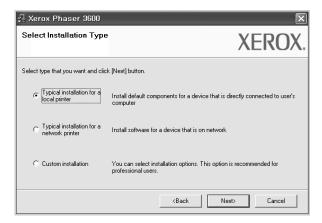
- 1 Make sure that the printer is connected to your computer and powered on.
- Insert the supplied CD-ROM into your CD-ROM drive. The CD-ROM should automatically run, and an installation window appears.

If the installation window does not appear, click **Start** and then **Run**. Type **X:\Setup.exe**, replacing "**X**" with the letter which represents your drive and click **OK**. If you use Windows Vista, click **Start** \rightarrow **All programs** \rightarrow **Accessories** \rightarrow **Run**, and type **X:\Setup.exe**.

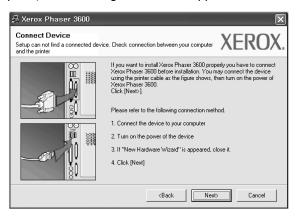
If the **AutoPlay** window appears in Windows Vista, click **Run Setup.exe** in **Install or run program** field, and click **Continue** in the **User Account Control** window.



- 3 Click Install Software.
- 4 Select Typical installation for a local printer. Click Next.



NOTE: If your printer is not already connected to the computer, the following window will appear.



- After connecting the printer, click Next.
- If you don't want to connect the printer at this time, click Next, and No on the following screen. Then the installation will start and a test page will not be printed at the end of the installation.
- The installation window that appears in this User's Guide may differ depending on the printer and interface in use.
- After the installation is finished, a window asking you to print a test page appears. If you choose to print a test page, select the checkbox and click **Next**. Otherwise, just click **Next** and skip to step 7.
- 6 If the test page prints out correctly, click Yes.
 If not, click No to reprint it.
- 7 Click Finish.

NOTE: After setup is complete, if your printer driver doesn't work properly, reinstall the printer driver. See "Reinstalling Printer Software" on page 10.

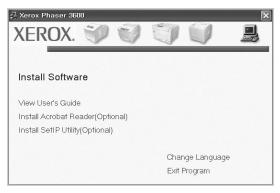
Custom Installation

You can choose individual components to install.

- 1 Make sure that the printer is connected to your computer and powered on.
- Insert the supplied CD-ROM into your CD-ROM drive. The CD-ROM should automatically run, and an installation window appears.

If the installation window does not appear, click **Start** and then **Run**. Type **X:\Setup.exe**, replacing "X" with the letter which represents your drive and click **OK**. If you use Windows Vista, click **Start** \rightarrow **All programs** \rightarrow **Accessories** \rightarrow **Run**, and type **X:\Setup.exe**.

If the **AutoPlay** window appears in Windows Vista, click **Run Setup.exe** in **Install or run program** field, and click **Continue** in the **User Account Control** window.



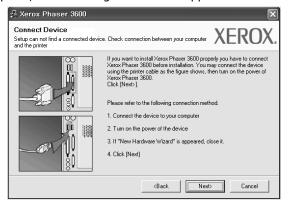
- 3 Click Install Software.
- 4 Select Custom installation. Click Next.



5 Select your printer and click **Next**.

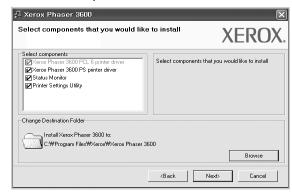


NOTE: If your printer is not already connected to the computer, the following window will appear.



- After connecting the printer, click Next.
- If you don't want to connect the printer at this time, click
 Next, and No on the following screen. Then the installation
 will start and a test page will not be printed at the end of the
 installation.
- The installation window that appears in this User's Guide may differ depending on the printer and interface in use.

6 Select the components to be installed and click **Next**.



NOTE: You can change the desired installation folder by clicking [**Browse**].

- 7 After the installation is finished, a window asking you to print a test page appears. If you choose to print a test page, select the checkbox and click **Next**.
 - Otherwise, just click **Next** and skip to step 9.
- **8** If the test page prints out correctly, click **Yes**. If not, click **No** to reprint it.
- 9 Click Finish.

Installing Software for Network Printing

When you connect your printer to a network, you must first configure the TCP/IP settings for the printer. After you have assigned and verified the TCP/IP settings, you are ready to install the software on each computer on the network.

You can install the printer software using the typical or custom method.

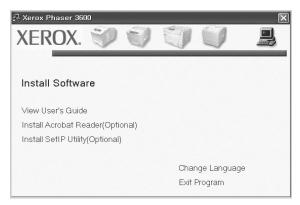
Typical Installation

This is recommended for most users. All components necessary for printer operations will be installed.

- 1 Make sure that the printer is connected to your network and powered on. For details about connecting to the network, see the supplied printer's User's Guide.
- Insert the supplied CD-ROM into your CD-ROM drive. The CD-ROM should automatically run, and an installation window appears.

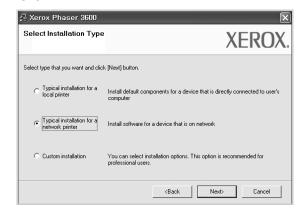
If the installation window does not appear, click **Start** and then **Run**. Type **X:\Setup.exe**, replacing "X" with the letter which represents your drive and click **OK**. If you use Windows Vista, click **Start** \rightarrow **All programs** \rightarrow **Accessories** \rightarrow **Run**, and type **X:\Setup.exe**.

If the **AutoPlay** window appears in Windows Vista, click **Run Setup.exe** in **Install or run program** field, and click **Continue** in the **User Account Control** window.



3 Click Install Software.

4 Select Typical installation for a network printer. Click Next.



The list of printers available on the network appears. Select the printer you want to install from the list and then click **Next**.



- If you do not see your printer on the list, click **Update** to refresh the list, or select **Add TCP/IP Port** to add your printer to the network. To add the printer to the network, enter the port name and the IP address for the printer. To verify your printer's IP address or the MAC address, print a Network Configuration page.
- To find a shared network printer (UNC Path), select Shared Printer [UNC] and enter the shared name manually or find a shared printer by clicking the Browse button.

NOTE: If you cannot find your machine in network, please turn off the firewall and click **Update**.

For Windows operating system, click **Start** \rightarrow **Control Panel** and start windows firewall, and set this option unactivated. For other operating system, refer to its on-line guide.

- 6 After the installation is finished, a window asking you to print a test page appears. If you choose to print a test page, select the checkbox and click **Next**.
 - Otherwise, just click **Next** and skip to step 8.
- 7 If the test page prints out correctly, click Yes.
 If not, click No to reprint it.
- 8 Click Finish.

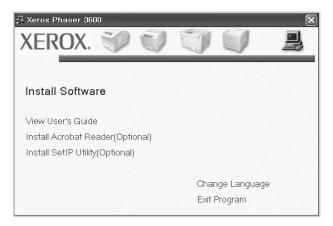
NOTE: After setup is complete, if your printer driver doesn't work properly, reinstall the printer driver. See "Reinstalling Printer Software" on page 10.

Custom Installation

You can choose individual components to install and set a specific IP address.

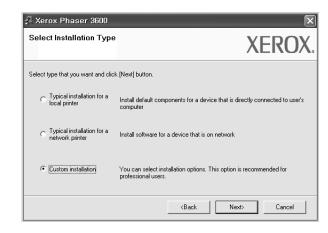
- 1 Make sure that the printer is connected to your network and powered on. For details about connecting to the network, see the supplied printer's User's Guide.
- 2 Insert the supplied CD-ROM into your CD-ROM drive. The CD-ROM should automatically run, and an installation window appears.

If the installation window does not appear, click **Start** and then **Run**. Type **X:\Setup.exe**, replacing "X" with the letter which represents your drive and click **OK**. If you use Windows Vista, click **Start** \rightarrow **All programs** \rightarrow **Accessories** \rightarrow **Run**, and type **X:\Setup.exe**. If the **AutoPlay** window appears in Windows Vista, click **Run Setup.exe** in **Install or run program** field, and click **Continue** in the **User Account Control** window.

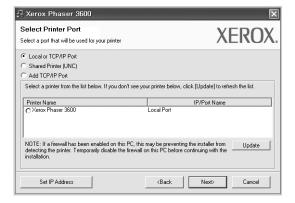


3 Click Install Software.

4 Select Custom installation. Click Next.



5 The list of printers available on the network appears. Select the printer you want to install from the list and then click Next.

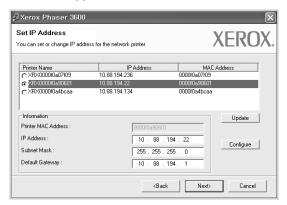


- If you do not see your printer on the list, click **Update** to refresh the list, or select **Add TCP/IP Port** to add your printer to the network. To add the printer to the network, enter the port name and the IP address for the printer. To verify your printer's IP address or the MAC address, print a Network Configuration page.
- To find a shared network printer (UNC Path), select Shared Printer [UNC] and enter the shared name manually or find a shared printer by clicking the Browse button.

NOTE: If you cannot find your machine in network, please turn off the firewall and click **Update**.

For Windows operating system, click $Start \rightarrow Control\ Panel$ and start windows firewall, and set this option unactivated. For other operating system, refer to its on-line guide.

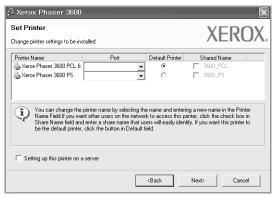
TIP: If you want to set a specific IP address on a specific network printer, click the **Set IP Address** button. The Set IP Address window appears. Do as follows:



- a. Select a printer to be set with a specific IP address from the list.
- b. Configure an IP address, subnet mask, and gateway for the printer manually and click **Configure** to set the specific IP address for the network printer.
- c. Click Next.
- 6 Select the components to be installed and click **Next**.



7 You can also change the printer name, set the printer to be shared on the network, set the printer as the default printer, and change the port name of each printer. Click **Next**.



- To install this software on a server, select the **Setting up this printer on a server** checkbox.
- **8** After the installation is finished, a window asking you to print a test page appears. If you choose to print a test page, select the checkbox and click **Next**.
 - Otherwise, just click **Next** and skip to step 10.
- 9 If the test page prints out correctly, click Yes.
 If not, click No to reprint it.
- 10 Click Finish.

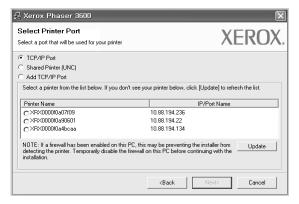
NOTE: After setup is complete, if your printer driver doesn't work properly, reinstall the printer driver. See "Reinstalling Printer Software" on page 10.

Reinstalling Printer Software

You can reinstall the software if installation fails.

- Start Windows.
- 2 From the Start menu select Programs or All Programs

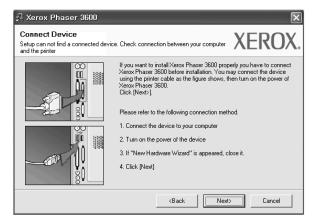
 → your printer driver name → Maintenance.
- 3 Select **Repair** and click **Next**.
- 4 The list of printers available on the network appears. Select the printer you want to install from the list and then click Next.



- If you do not see your printer on the list, click **Update** to refresh the list, or select **Add TCP/IP Port** to add your printer to the network. To add the printer to the network, enter the port name and the IP address for the printer.
- To find a shared network printer (UNC Path), select
 Shared Printer [UNC] and enter the shared name manually or find a shared printer by clicking the Browse button.

You will see a component list so that you can reinstall any item individually.

NOTE: If your printer is not already connected to the computer, the following window will appear.



- After connecting the printer, click **Next**.
- If you don't want to connect the printer at this time, click Next, and No on the following screen. Then the installation will start and a test page will not be printed at the end of the installation.
- The reinstallation window that appears in this User's Guide may differ depending on the printer and interface in use.
- 5 Select the components you want to reinstall and click Next.

If you installed the printer software for local printing and you select **your printer driver name**, the window asking you to print a test page appears. Do as follows:

- a. To print a test page, select the check box and click Next.
- b. If the test page prints out correctly, click **Yes**.If it doesn't, click **No** to reprint it.
- **6** When the reinstallation is done, click **Finish**.

Removing Printer Software

- 1 Start Windows.
- 2 From the Start menu select Programs or All Programs

 → your printer driver name → Maintenance.
- 3 Select Remove and click Next.

You will see a component list so that you can remove any item individually.

- 4 Select the components you want to remove and then click Next.
- When your computer asks you to confirm your selection, click Yes.

The selected driver and all of its components are removed from your computer.

6 After the software is removed, click **Finish**.

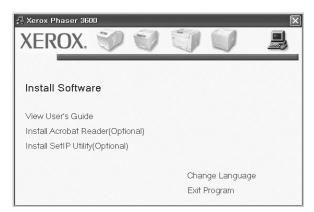
Using SetIP (Phaser 3600/N, Phaser 3600/DN only)

- Installing SetIP
- Using SetIP

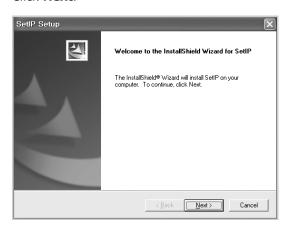
Installing SetIP

- **1** Make sure that the printer is connected to your computer and powered on.
- Insert the supplied CD-ROM into your CD-ROM drive. The CD-ROM should automatically run, and an installation window appears.

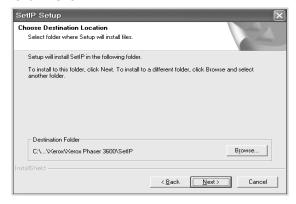
If the installation window does not appear, click **Start** and then **Run**. Type **X:\Setup.exe**, replacing "**X**" with the letter which represents your drive and click **OK**.



- 3 Click Install SetIP Utility(Optional).
- 4 Click Next.



5 Click Next.

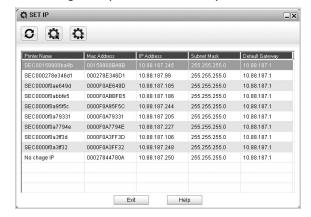


6 Click Finish.

Using SetIP

1 From the Windows Start menu, select Programs or All Programs → your printer driver name → SetIP → SetIP.

The program automatically detects and displays new and configured print servers on your network.



2 Select the name of your printer and click . If you cannot find your printer name, click to refresh the list.

NOTES:

- To confirm the MAC address, see the NETWORK PRINTER CARD TEST PAGE. The NETWORK PRINTER CARD TEST PAGE will be printed after the Configuration Page.
- The refreshed list doesn't show your printer, click enter your network printer card's IP address, subnet mask, default gateway, and then click **Apply**.
- **3** Click **OK** to confirm the settings.
- 4 Click **Exit** to close the SetIP program.

3 Basic Printing

This chapter explains the printing options and common printing tasks in Windows.

This chapter includes:

- Printing a Document
- Printing to a file (PRN)
- Printer Settings
 - Layout Tab
 - Paper Tab
 - Graphics Tab
 - Extras Tab
 - Troubleshooting Tab
 - Printer Information Page
 - Using a Favorite Setting
 - Using Help

Printing a Document

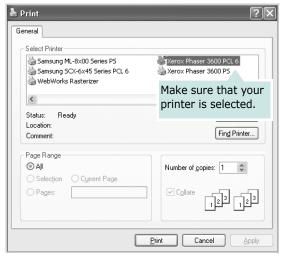
Notes:

- Your printer driver **Properties** window that appears in this User's Guide may differ depending on the printer in use. However the composition of the printer properties window is similar.
- Check the Operating System(s) that are compatible with your printer. Please refer to the OS Compatibility section of Printer Specifications in your Printer User's Guide.
- If you need to know the exact name of your printer, you can check the supplied CD-ROM.

The following procedure describes the general steps required for printing from various Windows applications. The exact steps for printing a document may vary depending on the application program you are using. Refer to the User's Guide of your software application for the exact printing procedure.

- Open the document you want to print.
- Select **Print** from the **File** menu. The Print window is displayed. It may look slightly different depending on your application.

The basic print settings are selected within the Print window. These settings include the number of copies and print range.



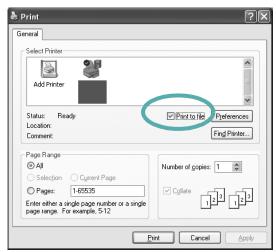
- 3 Select your printer driver from the Name drop-down list.
- 4 To take advantage of the printer features provided by your printer driver, click **Properties** or **Preferences** in the application's Print window. For details, see "Printer Settings" on page 13.
 - If you see **Setup**, **Printer**, or **Options** in your Print window, click it instead. Then click **Properties** on the next screen.
- 5 Click **OK** to close the printer properties window.
- **6** To start the print job, click **OK** or **Print** in the Print window.

Printing to a file (PRN)

You will sometimes need to save the print data as a file for your purpose.

To create a file:

1 Check the Print to file box at the Print window.



2 Select the folder and assign a name of the file and then click OK.

Printer Settings

You can use the printer properties window, which allows you to access all of the printer options you need when using your printer. When the printer properties are displayed, you can review and change the settings needed for your print job.

Your printer properties window may differ, depending on your operating system. This Software User's Guide shows the Properties window for Windows XP.

Your printer driver **Properties** window that appears in this User's Guide may differ depending on the printer in use.

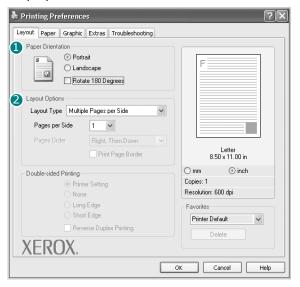
If you access printer properties through the Printers folder, you can view additional Windows-based tabs (refer to your Windows User's Guide) and the Printer tab (see "Printer Information Page" on page 17).

Notes:

- Most Windows applications will override settings you specify in the printer driver. Change all print settings available in the software application first, and change any remaining settings using the printer driver.
- The settings you change remain in effect only while you are using the current program. To make your changes permanent, make them in the Printers folder.
- The following procedure is for Windows XP. For other Windows OS, refer to the corresponding Windows User's Guide or online help.
 - 1. Click the Windows **Start** button.
 - 2. Select Printers and Faxes.
 - 3. Select your printer driver icon.
 - 4. Right-click on the printer driver icon and select **Printing Preferences**.
 - 5. Change the settings on each tab, click OK.

Layout Tab

The **Layout** tab provides options to adjust how the document appears on the printed page. The **Layout Options** includes Multiple Pages per Side and Poster Printing. See "Printing a Document" on page 12 for more information on accessing printer properties.



Paper Orientation

Paper Orientation allows you to select the direction in which information is printed on a page.

- Portrait prints across the width of the page, letter style.
- **Landscape** prints across the length of the page, spreadsheet
- Rotate allows you to rotate the page the selected degrees





Portrait

Landscape

Layout Options

Layout Options allows you to select advanced printing options. You can choose Multiple Pages per Side and Poster Printing.

- For details, see "Printing Multiple Pages on One Sheet of Paper (N-Up Printing)" on page 19.
- For details, see "Printing Posters" on page 20

Double-sided Printing

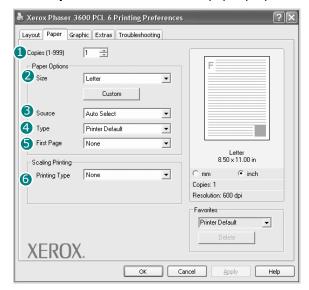
Double-sided Printing allows you to print on both sides of paper. If this option does not appear, your printer does not have this feature.

• For details, see "Printing on Both Sides of Paper" on page 21.

Paper Tab

Use the following options to set the basic paper handling specifications when you access the printer properties. See "Printing a Document" on page 12 for more information on accessing printer properties.

Click the **Paper** tab to access various paper properties.



Copies

Copies allows you to choose the number of copies to be printed. You can select 1 to 999 copies.

Size

Size allows you to set the size of paper you loaded in tray. If the required size is not listed in the **Size** box, click **Custom**. When the **Custom Paper Setting** window appears, set the paper size and click **OK**. The setting appears in the list so that you can select it.

Source

Make sure that **Source** is set to the corresponding paper tray. Use **Manual Feeder** when printing on special materials like envelopes and transparencies. You have to load one sheet at a time into Manual Tray or Multi-Purpose Tray.

If the paper source is set to **Auto Selection**, the printer automatically picks up print material in the following tray order: Manual Tray or Multi-Purpose Tray (Tray1), Tray2, optional Tray n.

4 Type

Set **Type** to correspond to the paper loaded in tray from which you want to print. This will let you get the best quality printout. If not, print quality may not be acheived as you want.

Cotton: 20 lb to 24 lb (75~90 g/m2) cotton paper such as Gilbert 25 % and Gilbert 100 %.

Plain Paper: Normal plain paper. Select this type if your printer is monochrome and printing on the 16 lb (60 g/m2) cotton paper. **Recycled Paper**: 20 lb to 24 lb (75~90 g/m2) recycled paper. **Color Paper**: 20 lb to 24 lb (75~90 g/m2) color-backgrounded paper.

5 First Page

This property allows you to print the first page using a different paper type from the rest of the document. You can select the paper source for the first page.

For example, load thick stock for the first page into the Multipurpose Tray, and plain paper into Tray n. Then, select **Tray n** in the **Source** option and **Multi-Purpose Tray** in the **First Page** option. **If this option does not appear, your printer does not have this feature.**

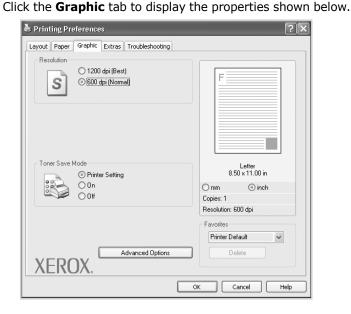
6 Scaling Printing

Scaling Printing allows you to automatically or manually scale your print job on a page. You can choose from **None**, **Reduce/Enlarge**, and **Fit to Page**.

- For details, see "Printing a Reduced or Enlarged Document" on page 21.
- For details, see "Fitting Your Document to a Selected Paper Size" on page 21.

Graphics Tab

Use the following Graphic options to adjust the print quality for your specific printing needs. See "Printing a Document" on page 12 for more information on accessing printer properties.



Resolution

The Resolution options you can select may vary depending on your printer model. The higher the setting, the sharper the clarity of printed characters and graphics. The higher setting also may increase the time it takes to print a document.

Toner Save Mode

Selecting this option extends the life of your toner cartridge and reduces your cost per page without a significant reduction in print quality.

- **Printer Setting**: If you select this option, this feature is determined by the setting you've made on the control panel of the printer.
- **On**: Select this option to allow the printer to use less toner on each page.
- **Off**: If you don't need to save toner when printing a document, select this option.

Advanced Options

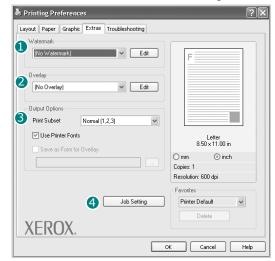
You can set advanced settings by clicking the **Advanced Options** button.

- TrueType Options: This option determines what the driver tells the printer about how to image the text in your document.
 Select the appropriate setting according to the status of your document.
 - **Download as Outline**: When this option is selected, the driver will download any TrueType fonts that are used in your document not already stored (resident) on your printer. If, after printing a document, you find that the fonts did not print correctly, choose Download as bit image and resubmit your print job. The Download as bit image setting is often useful when printing Adobe. **This feature is available only when you use the PCL printer driver.**
 - Download as Bitmap: When this option is selected, the driver will download the font data as bitmap images.
 Documents with complicated fonts, such as Korean or Chinese, or various other fonts, will print faster in this setting.
 - Print as Graphics: When this option is selected, the driver will download any fonts as graphics. When printing documents with high graphic content and relatively few TrueType fonts, printing performance (speed) may be enhanced in this setting.
- **Print All Text To Black**: When the **Print All Text To Black** option is checked, all text in your document prints solid black, regardless of the color it appears on the screen.

Extras Tab

You can select output options for your document. See "Printing a Document" on page 12 for more information about accessing the printer properties.

Click the **Extras** tab to access the following feature:



1 Watermark

You can create a background text image to be printed on each page of your document. For details, see "Using Watermarks" on page 22.

Overlay

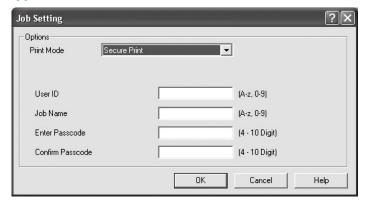
Overlays are often used to take the place of preprinted forms and letterhead paper. For details, see "Using Overlays" on page 23.

6 Output Options

- **Print Subset**: You can set the sequence in which the pages print. Select the print order from the drop-down list.
 - **Normal**: Your printer prints all pages from the first page to the last page.
 - **Reverse All Pages(3,2,1)**: Your printer prints all pages from the last page to the first page.
 - Print Odd Pages: Your printer prints only the odd numbered pages of the document.
 - **Print Even Pages**: Your printer prints only the even numbered pages of the document.
- Use Printer Fonts: When Use Printer Fonts is checked, the printer uses the fonts that are stored in its memory (resident fonts) to print your document, rather than downloading the fonts used in your document. Because downloading fonts takes time, selecting this option can speed up your printing time. When using Printer fonts, the printer will try to match the fonts used in your document to those stored in its memory. If, however, you use fonts in your document that are very different from those resident in the printer, your printed output will appear very different from what it looks like on the screen. This feature is available only when you use the PCL printer driver.

4 Job Setting

Job Setting dialog allows you to select how to print or save the printing file. **Some printers require optional memory to support this feature.**



Using Onscreen Help File

- For more information about **Job Setting**, click ② at the top right corner of the window. The **Job Setting** Help window opens and allows you to view onscreen help supplied on the **Job Setting**.
 - Normal: Select this setting for normal printing.
 - **Secure Print**: Select this setting to send your document with a specified passcode to the memory so that you can prevent the other users from accessing it. To print the document, you must enter the passcode.

The Job Properties options are available as below.

- User ID: Enter the user's ID. It can be used when you print the file at a later time or when find the saved file using the printer's control panel.
- **Job Name**: Enter the name of the print job. It can be used when you print the file at a later time or when find the saved file using the printer's control panel.
- Passcode: Enter the passcode in which will be used for secure print setting. If you set the passcode a specific file, you must enter the passcode to print or delete the job.

Troubleshooting Tab

Click the **Troubleshooting** tab to access the following feature:



Printer Information Page

To print information pages or to perform diagnostic actions, select an item from the list below and click **Print**

Web Links

If you have an Internet connection and a browser installed, click one of the web links to connect to a web page directly from the driver.

About

Use the **About** tab to display the copyright notice and the version number of the driver.

Printer Tab

If you access printer properties through the **Printers** folder, you can view the **Printer** tab. You can set the printer configuration.

The following procedure is for Windows XP. For other Windows OS, refer to the corresponding Windows User's Guide or online help.

- 1 Click the Windows **Start** menu.
- 2 Select Printers and Faxes.
- 3 Select your printer driver icon.
- 4 Right-click on the printer driver icon and select **Properties**.
- 5 Click the Printer tab and set the options.

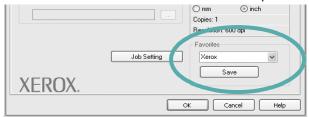
Using a Favorite Setting

The **Favorites** option, which is visible on each properties tab, allows you to save the current properties settings for future use.

To save a **Favorites** item:

1 Change the settings as needed on each tab.

2 Enter a name for the item in the **Favorites** input box.



3 Click Save.

When you save **Favorites**, all current driver settings are saved.

To use a saved setting, select the item from the **Favorites** drop down list. The printer is now set to print according to the Favorites setting you selected.

To delete a Favorites item, select it from the list and click **Delete**.

You can also restore the printer driver's default settings by selecting **Printer Default** from the list.

Using Help

Your printer has a help screen that can be activated by clicking the **Help** button in the printer properties window. These help screens give detailed information about the printer features provided by the printer driver.

You can also click **1** from the upper right corner of the window, and then click on any setting.

4

Advanced Printing

This chapter explains printing options and advanced printing tasks.

Notes:

- Your printer driver **Properties** window that appears in this User's Guide may differ depending on the printer in use. However the composition of the printer properties window is similar.
- If you need to know the exact name of your printer, you can check the supplied CD-ROM.

This chapter includes:

- Printing Multiple Pages on One Sheet of Paper (N-Up Printing)
- Printing Posters
- Printing Booklets
- Printing on Both Sides of Paper
- Printing a Reduced or Enlarged Document
- Fitting Your Document to a Selected Paper Size
- Using Watermarks
- Using Overlays

Printing Multiple Pages on One Sheet of Paper (N-Up Printing)



You can select the number of pages to print on a single sheet of paper. To print more than one page per sheet, the pages will be reduced in size and arranged in the order you specify. You can print up to 16 pages on one sheet.

- 1 To change the print settings from your software application, access printer properties. See "Printing a Document" on page 12.
- 2 From the Layout tab, choose Multiple Pages per Side in the Layout Type drop-down list.
- 3 Select the number of pages you want to print per sheet (1, 2, 4, 6, 9, or 16) in the **Pages per Side** drop-down list.
- 4 Select the page order from the **Pages Order** drop-down list, if necessary.
 - Check **Print Page Border** to print a border around each page on the sheet.
- 5 Click the **Paper** tab, select the paper source, size, and type.
- 6 Click **OK** and print the document.

Printing Posters



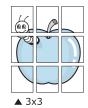


This feature allows you to print a single-page document onto 4, 9, or 16 sheets of paper, for the purpose of pasting the sheets together to form one poster-size document.

- 1 To change the print settings from your software application, access printer properties. See "Printing a Document" on page 12.
- Click the Layout tab, select Poster Printing in the Layout Type drop-down list.
- 3 Configure the poster option:

You can select the page layout from **Poster<2x2>**, **Poster<3x3>**, **Poster<4x4>** or **Custom**. If you select **Poster<2x2>**, the output will be automatically stretched to cover 4 physical pages. If the option is set to Custom, you can enlarge the original from 150% to 400%. Depending on the level of the enlargement, the page layout is automatically adjusted to **Poster<2x2>**, **Poster<3x3>**, **Poster<4x4>**.

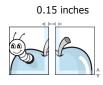




Specify an overlap in millimeters or inches to make it easier to pasting the sheets together.







0.15 inches

- 4 Click the **Paper** tab, select the paper source, size, and type.
- 5 Click **OK** and print the document. You can complete the poster by pasting the sheets together.

Printing Booklets







This printer feature allows you to print your document on both sides of the paper and arranges the pages so that the paper can be folded in half after printing to produce a booklet.

- 1 To change the print settings from your software application, access the printer properties. See "Printing a Document" on page 12.
- 2 From the Layout tab, choose Booklet Printing from the Type drop-down list.

NOTE: The **Booklet Printing** option is not available for all paper sizes. In order to find out the available paper size for this feature, select the paper size in the **Size** option on the **Paper** tab, then check if the **Booklet Printing** in a **Layout Type** drop-down list on the **Layout** tab is activated.

- 3 Click the **Paper** tab, and select the paper source, size, and type.
- 4 Click **OK** and print the document.
- 5 After printing, fold and staple the pages.

Printing on Both Sides of Paper

You can print on both sides of a sheet of paper. Before printing, decide how you want your document oriented.

The options are:

- Printer Setting, if you select this option, this feature is determined by the setting you've made on the control panel of the printer. If this option does not appear, your printer does not have this feature.
- None
- **Long Edge**, which is the conventional layout used in book binding.
- **Short Edge**, which is the type often used with calendars.









s Long Edge

s Short Edge

 Reverse Duplex, allows you to select general print order compare to duplex print order. If this option does not appear, your printer does not have this feature.

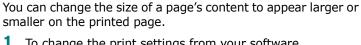
Note:

- Do not print on both sides of labels, transparencies, envelopes, or thick paper. Paper jamming and damage to the printer may result.
- To use double-sided printing, you can use only the following paper sizes: A4, Letter, Legal, Oficio and Folio, with a weight of 20~24 lbs (75~90 g/m²).
- 1 To change the print settings from your software application, access printer properties. "Printing a Document" on page 12.
- **2** From the **Layout** tab, select the paper orientation.
- **3** From the **Double-sided Printing** section, select the binding option you want.
- 4 Click the **Paper** tab and select the paper source, size, and type.
- 5 Click **OK** and print the document.

NOTE: If your printer does not have a duplex unit, you should complete the printing job manually. The printer prints every other page of the document first. After printing the first side of your job, the Printing Tip window appears. Follow the onscreen instructions to complete the printing job.

Printing a Reduced or Enlarged Document





- To change the print settings from your software application, access printer properties. See "Printing a Document" on page 12.
- 2 From the Paper tab, select Reduce/Enlarge in the Printing Type drop-down list.
- 3 Enter the scaling rate in the **Percentage** input box. You can also click the ▼ or ▲ button.
- 4 Select the paper source, size, and type in Paper Options.
- 5 Click **OK** and print the document.

Fitting Your Document to a Selected Paper Size



This printer feature allows you to scale your print job to any selected paper size regardless of the digital document size. This can be useful when you want to check fine details on a small document.

- 1 To change the print settings from your software application, access printer properties. See "Printing a Document" on page 12.
- 2 From the Paper tab, select Fit to Page in the Printing Type drop-down list.
- 3 Select the correct size from the Output size drop-down list.
- 4 Select the paper source, size, and type in **Paper Options**.
- 5 Click **OK** and print the document.

Using Watermarks

The Watermark option allows you to print text over an existing document. For example, you may want to have large gray letters reading "DRAFT" or "CONFIDENTIAL" printed diagonally across the first page or all pages of a document.

There are several predefined watermarks that come with the printer, and they can be modified, or you can add new ones to the list.

Using an Existing Watermark

- 1 To change the print settings from your software application, access printer properties. See "Printing a Document" on page 12.
- Click the Extras tab, and select the desired watermark from the Watermark drop-down list. You will see the selected watermark in the preview image.
- 3 Click **OK** and start printing.

NOTE: The preview image shows how the page will look when it is printed.

Creating a Watermark

- 1 To change the print settings from your software application, access printer properties. See "Printing a Document" on page 12.
- Click the Extras tab, and click the Edit button in the Watermark section. The Edit Watermark window appears.
- **3** Enter a text message in the **Watermark Message** box. You can enter up to 40 characters. The message displays in the preview window.
 - When the **First Page Only** box is checked, the watermark prints on the first page only.
- 4 Select watermark options.
 - You can select the font name, style, size, or grayscale level from the **Font Attributes** section and set the angle of the watermark from the **Message Angle** section.
- 5 Click **Add** to add a new watermark to the list.
- **6** When you have finished editing, click **OK** and start printing.

To stop printing the watermark, select (**No Watermark**) from the **Watermark** drop-down list.

Editing a Watermark

- 1 To change the print settings from your software application, access printer properties. See "Printing a Document" on page 12.
- Click the Extras tab and click the Edit button in the Watermark section. The Edit Watermark window appears.
- 3 Select the watermark you want to edit from the Current Watermarks list and change the watermark message and options.
- 4 Click **Update** to save the changes.
- 5 Click **OK** until you exit the Print window.

Deleting a Watermark

- 1 To change the print settings from your software application, access printer properties. See "Printing a Document" on page 12.
- 2 From the Extras tab, click the Edit button in the Watermark section. The Edit Watermark window appears.
- 3 Select the watermark you want to delete from the **Current Watermarks** list and click **Delete**.
- 4 Click **OK** until you exit the Print window.

Using Overlays

What is an Overlay?



An overlay is text and/or images stored in the computer hard disk drive (HDD) as a special file format that can be printed on any document. Overlays are often used to take the place of preprinted forms and letterhead paper. Rather than using preprinted letterhead, you can create an overlay containing the exact same information that is currently on your letterhead. To print a letter with your company's letterhead, you do not need to load preprinted letterhead paper in the printer. You need only tell the printer to print the letterhead overlay on your document.

Creating a New Page Overlay



To use a page overlay, you must create a new page overlay containing your logo or image.

- 1 Create or open a document containing text or an image for use in a new page overlay. Position the items exactly as you wish them to appear when printed as an overlay.
- 2 To save the document as an overlay, access printer properties. See "Printing a Document" on page 12.
- 3 Click the Extras tab, and click Edit button in the Overlay section.
- 4 In the Edit Overlay window, click **Create Overlay**.
- In the Create Overlay window, type a name of up to eight characters in the **File name** box. Select the destination path, if necessary. (The default is C:\Formover).
- 6 Click **Save**. The name appears on the **Overlay List** box.
- 7 Click **OK** or **Yes** to finish creating.

The file is not printed. Instead it is stored on your computer hard disk drive.

NOTE: The overlay document size must be the same as the documents you print with the overlay. Do not create an overlay with a watermark.

Using a Page Overlay

After an overlay has been created, it is ready to be printed with your document. To print an overlay with a document:

- 1 Create or open the document you want to print.
- 2 To change the print settings from your software application, access printer properties. See "Printing a Document" on page 12.
- 3 Click the Extras tab.
- 4 Select the desired overlay from the **Overlay** drop-down list box.
- If the overlay file you want does not appear in the Overlay list, click Edit button and Load Overlay, and select the overlay file.
 - If you have stored the overlay file you want to use in an external source, you can also load the file when you access the **Load Overlay** window.
 - After you select the file, click **Open**. The file appears in the **Overlay List** box and is available for printing. Select the overlay from the **Overlay List** box.
- If necessary, click Confirm Page Overlay When Printing. If this box is checked, a message window appears each time you submit a document for printing, asking you to confirm your wish to print an overlay on your document.
 - If this box is not checked and an overlay has been selected, the overlay automatically prints with your document.
- 7 Click **OK** or **Yes** until printing begins.

The selected overlay downloads with your print job and prints on your document.

NOTE: The resolution of the overlay document must be the same as that of the document you will print with the overlay.

Deleting a Page Overlay

You can delete page overlays that you no longer use.

- 1 In the printer properties window, click the **Extras** tab.
- 2 Click the **Edit** button in the **Overlay** section.
- 3 Select the overlay you want to delete from the **Overlay** List box.
- 4 Click **Delete Overlav**.
- 5 When a confirming message window appears, click **Yes**.
- 6 Click **OK** until you exit the Print window.

5

Using Windows PostScript Driver

If you want to use the PostScript driver provided with your system CD-ROM to print a document.

PPDs, in combination with the PostScript driver, access printer features and allow the computer to communicate with the printer. An installation program for the PPDs is provided on the supplied software CD-ROM.

This chapter includes:

Printer Settings

You can use the printer properties window, which allows you to access all of the printer options you need when using your printer. When the printer properties are displayed, you can review and change the settings needed for your print job.

Your printer properties window may differ, depending on your operating system. This Software User's Guide shows the Properties window for Windows XP.

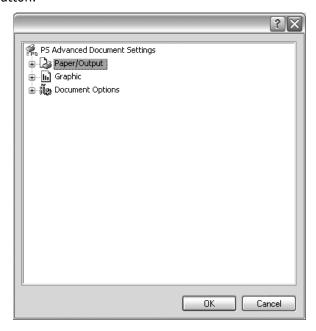
Your printer driver **Properties** window that appears in this User's Guide may differ depending on the printer in use.

Notes:

- Most Windows applications will override settings you specify in the printer driver. Change all print settings available in the software application first, and change any remaining settings using the printer driver.
- The settings you change remain in effect only while you are using the current program. To make your changes permanent, make them in the Printers folder.
- The following procedure is for Windows XP. For other Windows OS, refer to the corresponding Windows User's Guide or online help.
 - 1. Click the Windows **Start** button.
 - 2. Select Printers and Faxes.
 - 3. Select your printer driver icon.
 - 4. Right-click on the printer driver icon and select **Printing Preferences**.
 - 5. Change the settings on each tab, click OK.

Advanced

You can use advanced settings by clicking the **Advanced** button.



- Paper/Output this option allows you to select the size of the paper loaded in tray.
- Graphic this option allows you to adjust the print quality for your specific printing needs.
- **Document Options** this options allow you to set the PostScript options or printer features.

Using Help

You can click from the upper right corner of the window, and then click on any setting.

Using Utility Applications

If an error occurs while printing, the Status Monitor window appears, showing the error.

NOTES:

- To use the this program, you need:
 - To check for Operating System(s) that are compatible with your printer, refer to Printer Specifications in your Printer User's Guide.
 - Internet Explorer version 5.0 or higher for flash animation in HTML Help.
- If you need to know the exact name of your printer, you can check the supplied CD-ROM.

Using Printer Settings Utility

Using the Printer Settings Utility, you can configure and check print settings.

- 1 from the Start menu, select Programs or All Programs \rightarrow your printer driver name \rightarrow Printer Settings Utility.
- Change the settings.
- **3** To send the changes to the printer, click the **Apply** button.

Using Onscreen Help

For more information about **Printer Settings Utility**, click



Opening the Troubleshooting Guide

Using the troubleshooting guide, you can view solutions for error status problems.

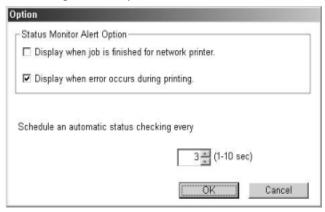
Double click the Status Monitor icon on the Windows task bar. Or, from the Start menu, select Programs or All Programs \rightarrow your printer driver name \rightarrow Troubleshooting Guide.



Changing the Status Monitor Program Settings

Select the Status Monitor icon on the Windows task bar and right-click on the Status Monitor icon. Select **Options**.

The following window opens.



- Display when job is finished for network printer shows the Status Monitor balloon when your job is complete. (Only for a network supported printer.)
- Display when error occurs during printing shows the Status Monitor balloon when an error occurs during printing.
- Schedule an automatic status checking every allows the computer to update the printer status regularly. Setting the value close to 1 second causes the computer to check the printer status more frequently, thereby allowing a faster response to any printer error.

7 Sharing the Printer Locally

You can connect the printer directly to a selected computer, which is called "host computer," on the network.

The following procedure is for Windows XP. For other Windows OS, refer to the corresponding Windows User's Guide or online help.

Notes:

- Check the Operating System(s) that are compatible with your printer. Please refer to the OS Compatibility section of Printer Specifications in your Printer User's Guide.
- If you need to know the exact name of your printer, you can check the supplied CD-ROM.

Setting Up a Host Computer

- 1 Start Windows.
- 2 From the Start menu select Printers and Faxes.
- 3 Double-click your printer driver icon.
- 4 From the Printer menu, select Sharing.
- 5 Check the **Share this printer** box.
- 6 Fill in the **Shared Name** field, and then click **OK**.

Setting Up a Client Computer

- 1 Right-click the Windows Start button and select Explore.
- 2 Select My Network Places and then right-click Search for Computers.
- Fill in the IP address of host computer in Computer name field, and click Search. (In case host computer requires User name and Password, fill in User ID and password of host computer account.)
- 4 Double-click **Printers and Faxes**.
- **5** Right-click printer driver icon, select **Connect**.
- **6** Click **Yes**, if the installation confirm message appears.

8

Using Your Printer in Linux

You can use your machine in a Linux environment.

This chapter includes:

- Getting Started
- Installing the Unified Linux Driver
- Using the Unified Driver Configurator
- Configuring Printer Properties
- Printing a Document

Getting Started

The supplied CD-ROM provides you with Xerox's Unified Linux Driver package for using your machine with a Linux computer.

After the driver is installed on your Linux system, the driver package allows you to monitor a number of machine devices via fast ECP parallel ports and USB simultaneously.

The Unified Linux Driver package is supplied with a smart and flexible installation program. You don't need to search for additional components that might be necessary for the Unified Linux Driver software: all required packages will be carried onto your system and installed automatically; this is possible on a wide set of the most popular Linux clones.

Installing the Unified Linux Driver

Installing the Unified Linux Driver

- 1 Make sure that you connect your machine to your computer. Turn both the computer and the machine on.
- When the Administrator Login window appears, type in *root* in the Login field and enter the system password.

NOTE: You must log in as a super user (root) to install the printer software. If you are not a super user, ask your system administrator.

Insert the printer software CD-ROM. The CD-ROM will automatically run.

If the CD-ROM does not automatically run, click the icon at the bottom of the desktop. When the Terminal screen appears, type in:

If the CD-ROM is secondary master and the location to mount is /mnt/cdrom,

[root@localhost root]#mount -t iso9660 /dev/hdc /mnt/ cdrom

[root@localhost root]#cd /mnt/cdrom/Linux

[root@localhost root]#./install.sh

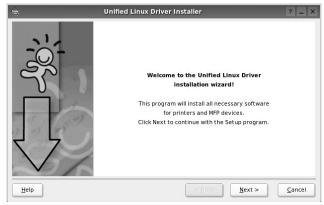
If you still failed to run the CD-ROM, type the followings in sequence:

[root@localhost root]#umount/dev/hdc

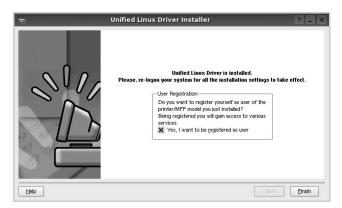
[root@localhost root]#mount -t iso9660 /dev/hdc /mnt/ cdrom

NOTE: The installation program runs automatically if you have an autorun software package installed and configured.

When the welcome screen appears, click Next.



5 When the installation is complete, click **Finish**.



The installation program has added the Unified Driver Configurator desktop icon and Xerox Unified Driver group to the system menu for your convenience. If you have any difficulties, consult the onscreen help that is available through your system menu or can otherwise be called from the driver package windows applications, such as **Unified Driver Configurator**.

NOTE: Installing the driver in the text mode:

- If you do not use the graphical interface or have failed the driver installation, you have to use the driver in the text mode.
- Follow the step 1 to 3, then type [root@localhost Linux]# ./ install.sh, than follow the instruction on the terminal screen. Then the installation completes.
- When you wan to uninstall the driver, follow the installation instruction above, but type [root@localhost Linux]# ./ uninstall.sh on the terminal screen.

Uninstalling the Unified Linux Driver

1 When the Administrator Login window appears, type in *root* in the Login field and enter the system password.

NOTE: You must log in as a super user (root) to install the printer software. If you are not a super user, ask your system administrator.

2 Insert the printer software CD-ROM. The CD-ROM will automatically run.

If the CD-ROM does not automatically run, click the licon at the bottom of the desktop. When the Terminal screen appears, type in:

If the CD-ROM is secondary master and the location to mount is /mnt/cdrom,

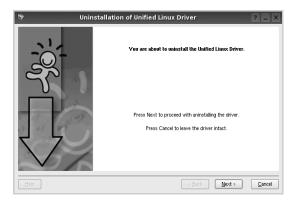
[root@localhost root]#mount -t iso9660 /dev/hdc /mnt/ cdrom

[root@localhost root]#cd /mnt/cdrom/Linux

[root@localhost root]#./uninstall.sh

NOTE: The installation program runs automatically if you have an autorun software package installed and configured.

- 3 Click Uninstall.
- 4 Click Next.



5 Click Finish.

Using the Unified Driver Configurator

Unified Linux Driver Configurator is a tool primarily intended for configuring Printer.

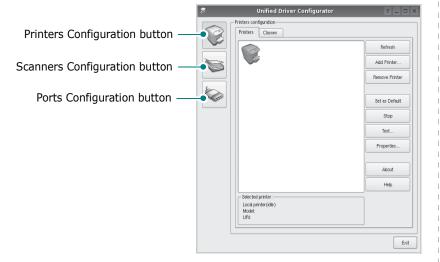
After installing the Unified Linux driver, the Unified Linux Driver Configurator icon will automatically be created on your desktop.

Opening the Unified Driver Configurator

Double-click Unified Driver Configurator on the desktop.

You can also click the Startup Menu icon and select **Xerox Unified Driver** and then **Unified Driver Configurator**.

Press each button on the Modules pane to switch to the corresponding configuration window.



You can use the onscreen help by clicking **Help**.

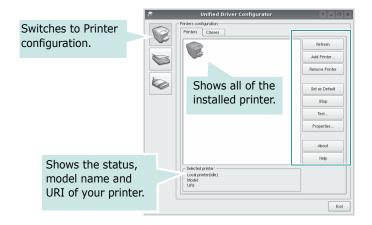
3 After changing the configurations, click Exit to close the Unified Driver Configurator.

Printers Configuration

Printers configuration has the two tabs: **Printers** and **Classes**.

Printers Tab

You can see the current system's printer configuration by clicking on the printer icon button on the left side of the Unified Driver Configurator window.

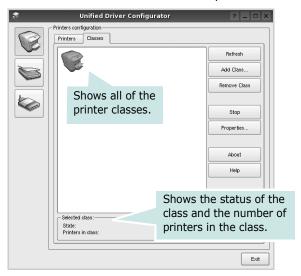


You can use the following printer control buttons:

- Refresh: renews the available printers list.
- Add Printer: allows you to add a new printer.
- Remove Printer: removes the selected printer.
- Set as Default: sets the current printer as a default printer.
- Stop/Start: stops/starts the printer.
- Test: allows you to print a test page to check if the machine is working properly.
- **Properties**: allows you to view and change the printer properties. For details, see page 30.

Classes Tab

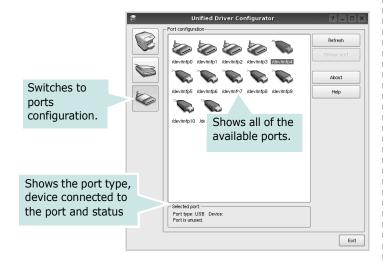
The Classes tab shows a list of available printer classes.



- Refresh : Renews the classes list.
- Add Class...: Allows you to add a new printer class.
- Remove Class: Removes the selected printer class.

Ports Configuration

In this window, you can view the list of available ports, check the status of each port and release a port that is stalled in busy state when its owner is terminated for any reason.

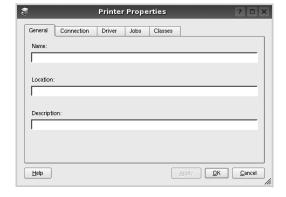


- Refresh: Renews the available ports list.
- Release port: Releases the selected port.

Configuring Printer Properties

Using the properties window provided by the Printers configuration, you can change the various properties for your machine as a printer.

- 1 Open the Unified Driver Configurator.
 - If necessary, switch to Printers configuration.
- Select your machine on the available printers list and click Properties.
- 3 The Printer Properties window opens.



The following five tabs display at the top of the window:

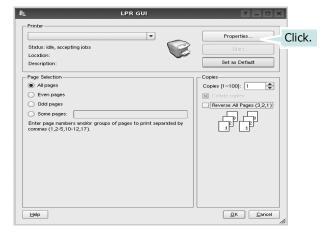
- •**General**: allows you to change the printer location and name. The name entered in this tab displays on the printer list in Printers configuration.
- •Connection: allows you to view or select another port. If you change the printer port from USB to parallel or vice versa while in use, you must re-configure the printer port in this tab.
- •**Driver**: allows you to view or select another printer driver. By clicking **Options**, you can set the default device options.
- •Jobs: shows the list of print jobs. Click Cancel job to cancel the selected job and select the Show completed jobs check box to see previous jobs on the job list.
- •Classes: shows the class that your printer is in. Click Add to Class to add your printer to a specific class or click Remove from Class to remove the printer from the selected class.
- 4 Click **OK** to apply the changes and close the Printer Properties Window.

Printing a Document

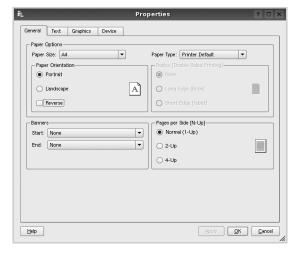
Printing from Applications

There are a lot of Linux applications that you are allowed to print from using Common UNIX Printing System (CUPS). You can print on your machine from any such application.

- 1 From the application you are using, select **Print** from the **File** menu.
- 2 Select **Print** directly using **lpr**.
- In the LPR GUI window, select the model name of your machine from the Printer list and click **Properties**.



4 Change the printer and print job properties.



The following four tabs display at the top of the window.

- •**General** allows you to change the paper size, the paper type, and the orientation of the documents, enables the duplex feature, adds start and end banners, and changes the number of pages per sheet.
- •**Text** allows you to specify the page margins and set the text options, such as spacing or columns.
- •**Graphics** allows you to set image options that are used when printing images/files, such as color options, image size, or image position.
- **Device**: allows you to set the print resolution, paper source, and destination.
- 5 Click Apply to apply the changes and close the Properties window.
- 6 Click **OK** in the LPR GUI window to start printing.
- 7 The Printing window appears, allowing you to monitor the status of your print job.

To abort the current job, click **Cancel**.

Printing Files

You can print many different types of files on the Xerox machine device using the standard CUPS way - directly from the command line interface. The CUPS lpr utility allows you do that. But the drivers package replaces the standard lpr tool by a much more user-friendly LPR GUI program.

To print any document file:

- 1 Type *lpr <file_name>* from the Linux shell command line and press **Enter**. The LPR GUI window appears.
 - When you type only *lpr* and press **Enter**, the Select file(s) to print window appears first. Just select any files you want to print and click **Open**.
- 2 In the LPR GUI window, select your printer from the list, and change the printer and print job properties.
 - For details about the properties window, see page 31.
- 3 Click **OK** to start printing.

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Using Your Printer with a Macintosh

Your printer supports Macintosh systems with a built-in USB interface or 10/100 Base-TX network interface card. When you print a file from a Macintosh computer, you can use the driver by installing the PPD file.

NOTE: Some printers do not support a network interface. Make sure that your printer supports a network interface by referring to Printer Specifications in your Printer User's Guide.

This chapter includes:

- Installing printer driver for Macintosh
- Setting Up the Printer
- Printing

Installing printer driver for Macintosh

The PostScript driver CD-ROM that came with your machine provides you with the PPD file to use the PS driver, Apple LaserWriter driver, for printing on a Macintosh computer.

- 1 Connect your machine to the computer using the USB cable or the Ethernet cable.
- **2** Turn on your computer and the machine.
- Insert the PostScript driver CD-ROM which came with your machine into the CD-ROM drive.
- 4 Double-click CD-ROM icon that appears on your Macintosh desktop.
- 5 Double-click the MAC_Installer folder.
- 6 Double-click the MAC_Printer folder.
- 7 For Mac OS 10.2 or higher, double-click the **Xerox Phaser 3600_OSX** icon.
- **8** Enter the password and click **OK**.
- 9 Click Continue.
- **10** Select **Easy Install** and click **Install**.
- **11** After the installation is finished, click **Quit**.

Uninstalling the printer driver

- 1 Connect your machine to the computer using the USB cable or the Ethernet cable.
- 2 Turn on your computer and the machine.
- 3 Insert the PostScript driver CD-ROM which came with your machine into the CD-ROM drive.
- 4 Double-click **CD-ROM icon** that appears on your Macintosh desktop.
- 5 Double-click the MAC_Installer folder.
- 6 Double-click the MAC_Printer folder.
- 7 For Mac OS 10.2 or higher, double-click the **Xerox Phaser 3600_OSX** icon.
- 8 Select **Uninstall** and then click **Uninstall**.
- 9 Click Continue.
- **10** When the uninstallation is done, click **Quit**.

Setting Up the Printer

Set up for your printer will be different depending on which cable you use to connect the printer to your computer—the network cable or the USB cable.

For a Network-connected Macintosh

Note: Some printers do not support a network interface. Before connecting your printer, make sure that your printer supports a network interface by referring to Printer Specifications in your Printer User's Guide.

Mac OS 10.2 or higher

- Follow the instructions on Installing printer driver for Macintosh on page 32 to install the PPD file on your computer.
- Open Print Center or Printer Setup Utility from the Utilities folder.
 - For MAC OS 10.5, open **System Preferences** from the **Applications** folder, and click **Print & Fax**.
- 3 Click **Add** on the Printer List.
 - For MAC OS 10.5, press the "+" icon then a display window will pop up.
- **4** For MAC OS 10.3, select the **Rendezvous** tab.
 - For MAC OS 10.4, click **Default Browser** and find the **Bonjour**.
 - For MAC OS 10.5, click **Default** and find the **Bonjour**.

The name of your machine appears on the list. Select **XRX000xxxxxxxx** from the printer box, where the **xxxxxxxx** varies depending on your machine.

- 5 For MAC OS 10.3, if Auto Select does not work properly, select Xerox in Printer Model and your printer name in Model Name.
 - For MAC OS 10.4, if Auto Select does not work properly, select Xerox in Print Using and your printer name in Model.
 - For MAC OS 10.5, if Auto Select does not work properly, select Select a driver to use... and your printer name in Print Using.

Your machine appears on the Printer List and is set as the default printer.

6 Click Add.

For a USB-connected Macintosh

Mac OS 10.2 or higher

- 1 Follow the instructions on Installing printer driver for Macintosh on page 32 to install the PPD file on your computer.
- Open Print Center or Printer Setup Utility from the Utilities folder.
 - For MAC OS 10.5, open **System Preferences** from the **Applications** folder, and click **Print & Fax**.
- 3 Click Add on the Printer List.
 - For MAC OS 10.5, press the "+" icon then a display window will pop up.
- 4 For MAC OS 10.3, select the **USB** tab.
 - For MAC OS 10.4, click **Default Browser** and find the USB connection.
 - For MAC OS 10.5, click **Default** and find the USB connection.
- 5 Select your printer name.
- For MAC OS 10.3, if Auto Select does not work properly, select Xerox in Printer Model and your printer name in Model Name.
 - For MAC OS 10.4, if Auto Select does not work properly, select Xerox in Print Using and your printer name in Model.
 - For MAC OS 10.5, if Auto Select does not work properly, select **Select a driver to use...** and **your printer name** in **Print Using**.

Your machine appears on the Printer List and is set as the default printer.

7 Click Add.

Installable Options

After setting up for your printer, you can set some more detailed options.

- Open Print Center or Printer Setup Utility from the Utilities folder.
 - For MAC OS 10.5, open **System Preferences** from the **Applications** folder, and click **Print & Fax**.
- 2 Select your printer model name.
- 3 Click Show Info.
 - •For MAC OS 10.5, click Options & Supplies...
- 4 Select Installable Options tab.
 - •For MAC OS 10.5, Select Driver tab.
- 5 Configure each items in **Installable Options** window.
 - •**Tray n**: If the machine have optional tray n, you have to check the tray name.
 - **Duplex Unit**: If the machine has duplex unit, you have t o check this item.
 - **Printer Memory**: If you installed additional printer memory, you have to configure the size of memory.
- Select Apply Change.

Printing

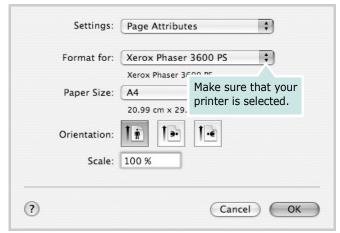
Notes:

- The Macintosh printer's properties window that appears in this User's Guide may differ depending on the printer in use. However the composition of the printer properties window is similar.
- You can check your printer name in the supplied CD-ROM.

Printing a Document

When you print with a Macintosh, you need to check the printer software setting in each application you use. Follow these steps to print from a Macintosh.

- 1 Open a Macintosh application and select the file you want to print.
- 2 Open the **File** menu and click **Page Setup** (**Document Setup** in some applications).
- 3 Choose your paper size, orientation, scaling, and other options and click OK.



- ▲ Mac OS 10.4
- 4 Open the **File** menu and click **Print**.
- 5 Choose the number of copies you want and indicate which pages you want to print.
- 6 Click **Print** when you finish setting the options.

Changing Printer Settings

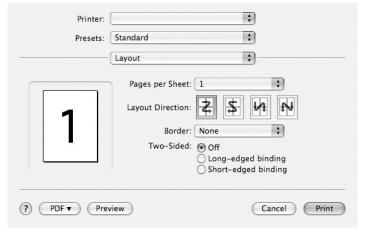
You can use advanced printing features when using your printer.

From your Macintosh application, select **Print** from the **File** menu. The printer name which appears in the printer properties window may differ depending on the printer in use. Except for the name, the composition of the printer properties window is similar.

NOTES: The setting options may differ depending on printers and Macintosh OS version.

Layout

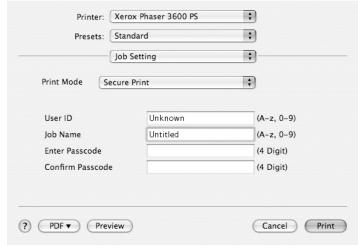
The **Layout** tab provides options to adjust how the document appears on the printed page. You can print multiple pages on one sheet of paper. Select **Layout** from the drop-down list to access the following features. For details, see "Printing Multiple Pages on One Sheet of Paper" on the next column.



- ▲ Mac OS 10.4
 - Pages per Sheet: This feature determines how many pages printed on one page. For details, seePrinting Multiple Pages on One Sheet of Paper on page 36.
 - Layout Direction: You can select the printing direction on a page as like the examples on UI.

Job Setting

The **Job Setting** tab provides options to select print mode. Select **Job Setting** from the drop-down list to access the following features.



▲ Mac OS 10.4

Secure Print

You can use this feature to print your document with preventing the other users from accessing it. When you send the document using **Secure Print** mode, the data will be stored in the machine without printing directly. You have to go to the machine in person, then you can print your document using **Secure Print Menu** on the control panel of the printer. See "Secure Print menu" on page 2.2.

The Job Properties options are available as below.

- **User ID**: Enter the user's ID. It can be used when you print the file at a later time or when find the saved file using the printer's control panel.
- **Job Name**: Enter the name of the print job. It can be used when you print the file at a later time or when find the saved file using the printer's control panel.
- **Passcode:** Enter the passcode in which will be used for secure print setting. If you set the passcode a specific file, you must enter the passcode to print or delete the job.

NOTES:

- This feature can be supported on a computer with Mac 10.3 or higher.
- You can use this mode only when the machine have 128 MB or higher memory.

Printer Features

This tab provides options for selecting the paper type and adjusting print quality. Select **Printer Features** from the dropdown list to access the following features:

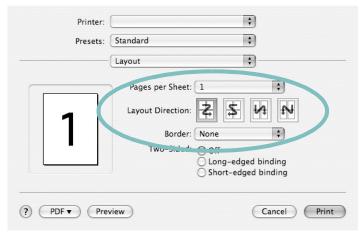


- ▲ Mac OS 10.4
 - **Reverse Duplex Printing**: Allows you to select general print order compare to duplex print order.
 - Fit to Page: This printer feature allows you to scale your print job to any selected paper size regardless of the digital document size. This can be useful when you want to check fine details on a small document.
 - Paper Type: Set Type to correspond to the paper loaded in tray from which you want to print. This will let you get the best quality printout. If you load a different type of print material, select the corresponding paper type.
 - •Resolution(Quality): The Resolution options you can select may vary depending on your printer model. You can select the printing resolution. The higher the setting, the sharper the clarity of printed characters and graphics. The higher setting also may increase the time it takes to print a document.
 - •**Toner Save Mode:** Selecting this option extends the life of your toner cartridge and reduces your cost per page without a significant reduction in print quality.

Printing Multiple Pages on One Sheet of Paper

You can print more than one page on a single sheet of paper. This feature provides a cost-effective way to print draft pages.

- 1 From your Macintosh application, select **Print** from the **File** menu.
- 2 Select Layout.



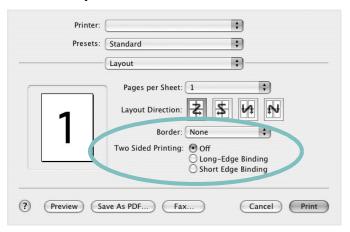
- ▲ Mac OS 10.3
- 3 Select the number of pages you want to print on one sheet of paper on the **Pages per Sheet** drop-down list.
- 4 Select the page order from the **Layout Direction** option. To print a border around each page on the sheet, select the option you want from the **Border** drop-down list.
- 5 Click **Print**, and the printer prints the selected number of pages on one side of each page.

Duplex Printing

(Phaser 3600/DN only)

You can print on both sides of the paper. Before printing in the duplex mode, decide on which edge you will be binding your finished document. The binding options are:

- Long-Edge Binding: Which is the conventional layout used in book binding.
- **Short-Edge Binding**: Which is the type often used with calendars.
- 1 From your Macintosh application, select Print from the File menu.
- 2 Select the **Layout**.



- ▲ Mac OS 10.3
- 3 Select a binding orientation from **Two Sided Printing** option.
- 4 Click **Print** and the printer prints on both sides of the paper.

CAUTION: If you have selected duplex printing and then try to print multiple copies of a document, the printer may not print the document in the way you want. In case of "Collated copy", if your document has odd pages, the last page of the first copy and the first page of the next copy will be printed on the front and back of one sheet. In case of "Uncollated copy", the same page will be printed on the front and back of one sheet. Therefore, if you need multiple copies of a document and you want those copies on both sides of the paper, you must print them one at a time, as separate print jobs.

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