REQUEST FOR QUALIFICATIONS (RFQ)

Security Design Services

ADDENDUM 1

This Addendum is issued in response to questions received from potential respondents to the RFQ. Please acknowledge receipt of this Addendum by sending a confirmation email to the University's Representative, Jihee Lee.

ANSWERS TO RFIs

Question #1: We noted that in the RFQ, under Scope of Services | Electrical Scope, this scope includes low-voltage and electrical design as required to integrate security systems. Our team will provide complete design services for all low-voltage (48 V or less) systems and devices (Division 28). Our team would like to confirm that it is not the intent of this RFQ Scope of Services to include a State Certified, Electrical Professional Engineer (PE) for Medium electrical (120-240 V) or High electrical (440 – or greater) within our team composition. Typically, we will work with any USC approved electrical engineer consultant to coordinate designs for all medium and high-voltage electrical systems and infrastructure. Please advise if the university wants us to add an Electrical firm (Division 26) to our team.

Answer #1: The intent of the RFQ is to solicit qualified security design firms. Our primary focus during the review will be the qualifications of the firm and the team of security consultants. Including an electrical consultant is optional at this stage. The selected security design firm may choose to add an electrical engineer as a subconsultant later, or the University may opt to engage one separately. Once a security design firm is selected, we will determine the most appropriate approach to support the assessment and/or potential upgrades.

Question #2: We noted that in the RFQ, under Scope of Services Agreements, there are five (5) different contract templates, including Architect Master agreements. Our team would like to confirm that this RFQ Scope of Services does not intend to include a State Certified Architect within our team composition. Typically, we will work with any USC approved Architectural firm to coordinate designs for all low-voltage security systems and infrastructure. Please advise if the university wants us to add an Architectural firm (Division 1) to our team.

Answer #2: You may interpret "Architect" as referring to the "Engineer" in this context; it is simply the title used in our master agreement template. An architect may be included as a subconsultant to the security design firm, or the University may engage one separately—depending on what best suits the scope of work.

Question #3: We want to confirm, for this RFQ, that we will be submitting three (3) hard copies and one (1) electronic copy of our qualifications. Please advise if the university would prefer the electronic version transmitted to your email address (jihee.lee@ucop.edu) or added to the hardcopy package with a USB Drive or CD?

Answer #3: You can send to my e-mail address or via USB drive. No CD.

Question #4: Regarding the referenced proposal/qualifications RFP, can you please confirm if the requirement of "Being the resident engineer for at least 3 years in one facility" is a strict requirement for the project? We have vast experience in a variety of vertical markets on the consulting and engineering side, but have not been a resident engineer in those projects.

Answer #4: This is not a strict requirement; however, it is part of the evaluation criteria and will be considered when comparing consultant teams. If your firm has experience that is similar in nature—such as serving as a "go-to" engineer for a repeat client over an extended period—please describe that in your proposal. Demonstrating long-term, trusted involvement with a client can help illustrate comparable experience to a resident engineer role.

Question #5: The RFQs mentions there is a 10-page limit and lists the maximum page limit for each subsection such as this:

3. **RELEVANT PROJECT EXPERIENCE** (*maximum of 3 double-sided pages*)

Does that mean the total page limit for the submittal is 10 double-sided (20 single sided) pages?

Answer #5: 10 pages total

Question #6: The RFQ seems to be directed at architects, can a security consultant act as prime and have an architect as a sub? We have operated with that arrangement in the past on security centric projects.

Answer #6: Yes, the security consultant can have other consultants as their subconsultants which includes architects. The make up of the team may depending on what will work best for the project.

Question #7: We also noticed that in one paragraph in this RFQ, it states that "Architectural firms interested in submitting qualifications are recommended to notify the University prior to submittal by e-mail." Are you anticipating Registered Architects to respond?

Answer #7: That's an error. It should have stated "The firms interested..."

END OF ADDENDUM NO.1