



OFFICE OF THE VICE PROVOST --
ACADEMIC PERSONNEL

OFFICE OF THE PRESIDENT
1111 Franklin Street, 11th Floor
Oakland, California 94607-5200

April 4, 2018

CHANCELLORS
LABORATORY DIRECTOR WITHERELL
ACADEMIC COUNCIL CHAIR WHITE
ANR VICE PRESIDENT HUMISTON

**Re: Issuance of Revised Academic Personnel Manual Section 330 (APM - 330),
Specialist Series**

Dear Colleagues:

I am formally transmitting revised Section 330 of the Academic Personnel Manual (APM - 330), Specialist Series. The revised policy is issued to be effective immediately. The revisions represent technical changes to ensure uniformity between APM - 330 and the Specialist Series salary scales (Tables 24 and 24N), previously issued on July 1, 2017. The July 1, 2017 salary scales added Steps VI through IX to the Specialist Series; however, the policy was not updated at that time to reflect the additional steps. The revised policy adds Steps VI through IX to APM - 330-20, as well as the normative years at each step in accordance with the published Specialist Series salary scales.

The policy may be found online at: <https://www.ucop.edu/academic-personnel-programs/academic-personnel-policy/policy-issuances-and-guidelines/index.html>.

I wish to thank all members of the University community for their efforts to revise this policy. Your contributions are deeply appreciated.

Sincerely,

A handwritten signature in blue ink that reads "Michael T. Brown".

Michael T. Brown, Ph.D.
Provost and
Executive Vice President for Academic Affairs

Enclosure: APM - 330, Specialist Series

cc: President Napolitano
Executive Vice Chancellors/Provosts
Executive Vice President and Chief of Staff Nava
Senior Vice President Bustamante
Vice President Duckett
Vice President Ellis
Vice Provost Carlson
Vice Provosts/Vice Chancellors of Academic Affairs/Personnel
Academic Personnel Directors
Deputy General Counsel Woodall
Executive Director Baxter
Executive Director Chester
Executive Director Peterson
Chief of Staff and Director Henderson
Chief of Staff Levintov
Director Grant
Director Lee
Manager Donnelly
Manager Smith
HR Manager Crosson
Policy Analyst Ha