



OFFICE OF THE VICE PROVOST --
ACADEMIC PERSONNEL AND PROGRAMS

OFFICE OF THE PRESIDENT
1111 Franklin Street, 11th Floor
Oakland, California 94607-5200

November 16, 2016

EXECUTIVE VICE CHANCELLORS/PROVOSTS

Dear Colleagues:

In order to comply with the new Department of Labor (DOL) rule updating overtime regulations, for those campuses with Continuing Educators who do not have a primary duty of teaching and are paid below the minimum salary threshold of \$913 per week, enclosed is Table 31N Continuing Educator – Non-Exempt – Fiscal Year, the non-exempt salary scale with hourly rates.

Table 31N is effective November 20, 2016. For those Continuing Educators who are reclassified as non-exempt, campuses should manually override the Fair Labor Standards Act (FLSA) status on title codes 3520, 3521, and 3522. New non-exempt title codes will be available for use after January 1, 2017.

The salary scale will be available online at: <http://www.ucop.edu/academic-personnel-programs/compensation/index.html>

If you have questions, please email Interim Executive Director Amy Lee in my office at AmyK.Lee@ucop.edu or call the Academic Personnel and Programs main phone line at (510) 987-9479.

Sincerely,

Susan L. Carlson
Vice Provost
Academic Personnel and Programs

Enclosure: Continuing Educator – Non-Exempt – Fiscal Year – Table 31N

cc: President Napolitano
Provost and Executive Vice President for Academic Affairs Dorr
Academic Council Chair Chalfant
Executive Vice President and Chief Operating Officer Nava
Vice President Duckett
Chief of Staff Grossman
Vice Provosts/Vice Chancellors Academic Personnel/Academic Affairs
Interim Associate Vice President Alcocer
Academic Personnel Directors
Executive Director Baxter
Interim Executive Director Lee
Director Lockwood
Data Coordinator Sykes
Analyst Huang
Principal Analyst Espinoza
HR/AP Lead Park