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April 7, 2011

CHANCELLORS

Electronic Communications Policy Technical Revision – Implementation Guidelines

I am pleased to issue a technical revision to Attachment 2, Implementation Guidelines, of the University of California Electronic Communications Policy (ECP). The policy and attachments are available on the Web at <http://www.ucop.edu/ucophome/policies/ec/>. Effective immediately, this revision to Attachment 2, Implementation Guidelines, replaces the version issued on August 18, 2005.

The technical revision adds a new paragraph 6 to Attachment 2, Section III.B., to clarify that institutional collections of patient and student information records are collected, stored, and accessed for business purposes only, and therefore the examination of transactional logs of access to these records is exempt from the ECP nonconsensual access process.

Responsibility for implementation of the ECP is delegated to David J. Ernst, Associate Vice President – Information Resources and Communications and Chief Information Officer. Questions about the technical revision may be directed to Stephen Lau, Director of Information Technology Management and Policy. He may be reached by telephone at (510) 987-0409 or by electronic mail at Stephen.Lau@ucop.edu.

With best wishes, I am,

Sincerely yours,

A handwritten signature in black ink, appearing to read "Mark G. Yudof".

Mark G. Yudof
President

Enclosure: Electronic Communications Policy Attachment 2 – Implementation Guidelines

cc: Members, President's Cabinet
Lawrence Berkeley National Laboratory Director
Academic Council Chair Simmons
Associate Vice President Ernst
Campus Electronic Communications Policy Coordinators
University Policy Office