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BUSINESS OPERATIONS

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**CHANCELLORS  
DIRECTOR – LAWRENCE BERKELEY NATIONAL LABORATORY**

**Re: Update to the Electronic Information Security Policy – IS-3**

I am issuing an update to Business and Finance Bulletin IS-3, “[Electronic Information Security](#),” to reflect a new requirement for a common “best practices” breach/incident response plan systemwide. This update amends the version of IS-3 issued May 20, 2009.

This new requirement is in section III.D.5.c (Incident Response Process) and requires campuses to utilize the [UC Privacy and Data Security Incident Response Plan](#) and contribute to the continuous improvement of the Plan.

The UC Privacy and Data Security Incident Response Plan was developed by the Systemwide Privacy Officer, Systemwide Information Technology Management and Policy Director and campus Information Security Officers.

For further information, please contact Systemwide Information Technology Management and Policy Director Stephen Lau, Information Resources and Communications, at [Stephen.Lau@ucop.edu](mailto:Stephen.Lau@ucop.edu) or (510) 987-0409.

Associate Vice President & University CIO  
David Ernst

cc: President Yudof  
Members, President’s Cabinet  
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