



University of California Business and Finance Bulletin

Office of the Executive Vice President
Business Operations
April 15, 2008

**Number
BUS-74**

Business Travel Accident Insurance

<http://www.ucop.edu/ucophome/policies/bfb/bus74.pdf>

Refer all general questions to:
Cynthia.Low@ucop.edu

Refer all campus questions to:

Business and Finance Bulletins Home Page: <http://www.ucop.edu/ucophome/policies/bfb/>

As a University employee, when you travel on official University business, you are covered 24 hours a day, worldwide, for a wide variety of accidents and incidents while away from the campus. Effective October 1, 2007, ACE USA became the University’s Business Accident insurance provider.

This broad coverage is provided at no cost to you, but **you will need to register all out-of-state and foreign country travel at www.uctrips-insurance.org to ensure coverage for each such business trip.** Upon registration, you will receive confirmation of coverage and information to use in an emergency while traveling both domestically and abroad. Coverage is also provided for in-state business travel, but registration is not needed for those trips.

The following travel assistance services and benefits are available to a traveler on official University business who is 100+ miles from his or her home or workplace:

➤ Security extraction (not subject to the mileage limitation)	➤ Loss of personal effects
➤ Emergency medical evacuation	➤ Trip cancellation/interruption
➤ Repatriation of remains	➤ Other travel assistance services
➤ Out-of-country medical care	

➤ Benefits for accidental death, accidental dismemberment, paralysis & permanent total disability

Coverage is also provided to your traveling companion, defined as a person or persons with whom you have coordinated travel arrangements and who intends to travel with you during the business trip. Traveling companions may include a spouse/domestic partner, children or other person(s).

Business travel registration helps the University maintain the best possible and most cost-effective coverage for the entire University community, ensures that emergency resources are available in travel destinations, and helps protect the health, safety, and security of all faculty and staff.

Additional information is available at: www.uctrips-insurance.org.