



EXECUTIVE VICE PRESIDENT—
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October 1, 2010

VICE CHANCELLORS – ADMINISTRATION
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RE: Revisions to *BUS-43* Documents


In our on-going effort to update our policies and procedures, I want to inform you of the joint decision of the Office of the President, both Strategic Sourcing and the Office of Research Administration and Materiel Managers to make the following revisions to *BUS-43, Materiel Management, Exhibits C – Supplement 5.0/Special Terms and Conditions for Subcontracts under Federal Government Contracts, Supplement 5.1/Special Terms and Conditions for Purchase of Commercial Items, and Supplement 5.2/Special Terms and Conditions for Cost-Reimbursement Purchases of Services of Non-Commercial Items under Federal Government Contracts* and *Exhibit E/ Subaward Agreements for Research, Training or Public Service: An Informal Guide*

- *BUS-43/Supplements 5.0 and 5.2* have been updated by adding the FAR clauses that apply for all contracts funded in whole or in part by the American Recovery and Reinvestment Act (ARRA) of 2009. These documents will now maintain the titles, *Supplement 5.0/Special Terms and Conditions for Subcontracts under Federal Government Contracts* and *Supplement, 5.2/Special Terms and Conditions for Cost-Reimbursement Purchases of Services or Non-Commercial Items under Federal Government Contracts*, removing the label of “*Exhibit C.*”
- *BUS-43/Supplement 5.0/Special Terms and Conditions for Subcontracts under Federal Government Contracts, Supplement 5.1/Special Terms and Conditions for Purchase of Commercial Items, and Supplement 5.2/ Special Terms and Conditions for Cost-Reimbursement Purchases of Services or Non-Commercial Items under Federal Government Contracts* all have two versions of the documents now, one with e-Verify requirements (the box checked on the form) and one version when e-Verify provisions do not apply. These documents are labeled in their titles, either “with e-Verify” or “without e-Verify.”
- *BUS-43/Supplement 5.0/Special Terms and Conditions for Subcontracts under Federal Government Contracts, Supplement 5.1/Special Terms and Conditions for Purchase of Commercial Items, and Supplement 5.2/Special Terms and Conditions for Cost-Reimbursement Purchases of Services or Non-Commercial Items under Federal Government Contracts* – The dollar thresholds at which certain clauses apply have been updated as applicable.
- *BUS-43/Subaward Agreements for Research, Training or Public Service: An Informal Guide* has been updated to add reference to the Federal Demonstration Partnership (FDP) approved subaward templates, a revised Affirmative Action clause, and optional versions of various other subaward clauses. This document will now be titled, “*Subaward Agreements for Research, Training, or Public Service: An Informal Guide,*” removing the label of “*Exhibit E.*”

These revised documents are now posted with *BUS-43* on-line. In addition, the previous versions of all these exhibits are retained for your reference on the UCOP Strategic Sourcing website at: <http://www.ucop.edu/purchserv/policiesfrms.html> .

Please contact Lesley Clark at Lesley.Clark@ucop.edu or (510) 987-0472 if you have any questions regarding these changes to *BUS-43, Material Management*.

Sincerely,



Peter Taylor, Chief Finance Officer
Finance Division, Office of the President
University of California

cc: Senior Vice President Vacca, Associate Vice President Arrivas, Executive Director Auriti, Executive Director Hisgilov, Director Moloney, Associate Director Baird, Coordinator Capell, Research Policy Manager DeMattos, Research Policy Manager Evans, Research Policy Manager Boulter, Commodity Manager Clark