

UC Systemwide Notification Protocol for Critical Incidents

Revised 11/25/08

For any University-related situations or incidents that warrant immediate attention of UCOP Executive Management, directly contact *both* the Senior Vice President and Emergency Manager (or the designated alternates).

Notification of “routine” emergencies (not requiring any executive action) should be made *only* to the UCOP Emergency Manager. Notification should include a brief situation status report and preliminary requests for any UCOP assistance or support that can be anticipated.

For all threats and security incidents related to the University or its faculty/staff either on or off campus including personal residences:

1. UC Police Department immediately notifies all other UCPD dispatch centers.
2. UC Police Department notifies the *Chief Risk Officer* (CRO) via e-mail and phone.
3. CRO will coordinate with UCPD to deploy additional security forces (if needed).
4. CRO will immediately transmit information via e-mail to all Campus Vice Chancellors, Police Chiefs, and key UCOP personnel.
5. CRO will coordinate and communicate with UC executive management to ensure that everyone is aware of significant events.

I. UCOP Senior Executive Management Contacts:

Dan Dooley, Interim Senior Vice President – External Relations

#1 alternate – Katherine Lapp, Executive Vice President – Business Operations

#2 alternate – Sheryl Vacca, Senior Vice President – Compliance & Audit

II. UCOP Emergency Management Contacts:

Bob Charbonneau, Emergency Manager

#1 alternate – Ed Baylosis, EH&S Director

#2 alternate – Grace Crickette, Chief Risk Officer*

#3 alternate – Larry Wong, EH&S Coordinator

* Primary contact for threats and security incidents