

**University of California  
Eligibility in the Local Context (ELC)  
Graduating Class of 2010**

**School Submission Form—Page 1 of 3**  
**All three pages of this form must be submitted with your transcripts for processing.**

**School Information**

(Please indicate here any corrections or changes.)

School Name:   { school name }    
School ID Number:   { school id }    
School Address:   { school address }    
School City:   { school city }    
Number of transcripts requested:   { T }  

**Magnet Information**

Are you submitting transcripts for students in both regular and magnet programs?  
YES/NO (circle one)

If yes, please refer to the enclosed Magnet Submission packet.

**Calendar Type**

Please indicate the number of Carnegie units (credits) required at your school to complete one academic year of coursework: \_\_\_\_\_

Please indicate the calendar type for each of these academic years (circle one type for each year):

<b>2008-09</b>	Semester	Quarter	Trimester*	Block	Mixed term types
<b>2007-08</b>	Semester	Quarter	Trimester*	Block	Mixed term types
<b>2006-07</b>	Semester	Quarter	Trimester*	Block	Mixed term types

\* If your school has three terms and requires 10 credits to complete an academic year of coursework, and students complete that academic year in two terms (5 credits each term), please select "Semester" rather than "Trimester."

**College Coursework**

Please indicate the college(s) and associated college courses your students typically attend for high school credit. Please include the course name and course number:

College	Course Name	Course Number

**Certification of Transcripts**

The undersigned school official hereby certifies that the transcripts submitted to the University of California for ELC consideration are true records of students' coursework.

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Certification of Parental Authorization**

The undersigned school official hereby certifies that the release of enclosed student records to the University of California has been authorized by each student's parent or guardian in accordance with federal, state, and local privacy laws. This authorization was obtained with the understanding that only University of California personnel and their authorized agents will have access to these student records, and that the University will safeguard these records in accordance with federal, state, and local privacy laws.

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Summer Contact**

Please identify a **school official that UC can reach** over the summer in **July and August**. In case of any problems with your school's submission, UC will contact this person, if the Primary ELC Contact is not available to resolve any issues impeding the processing of your school. UC will send a postcard to this individual when the school's submission has been received.

Name: \_\_\_\_\_

**School Submission Form—Page 3 of 3**  
**All three pages of this form must be submitted with your transcripts for processing.**

Summer Phone Number(s): \_\_\_\_\_  
Summer Email(s): \_\_\_\_\_  
Summer Address: \_\_\_\_\_  
City, State, ZIP: \_\_\_\_\_

Dates available at this location over the summer: \_\_\_\_\_

Additional information to help UC contact this person in July and early August: \_\_\_\_\_

### **Student Ranking Method**

The method of ranking your students is a local decision. **Schools may use any method**, based on their local policies, for ranking students and identifying which students to submit for ELC evaluation. For the purposes of ELC evaluation, UC uses an uncapped GPA based on UC-approved coursework taken in the 10th and 11th grades. However, there is no “wrong” way for your school to rank students for submission to the ELC program, as long as your ranking identifies your top students. For research purposes, we ask that you tell us how you ranked your students.

School years used for GPA in ranking:

- 10th and 11th grades
- 9th, 10th, and 11th grades
- Other. Please specify: \_\_\_\_\_

GPA used in ranking was calculated using:

- UC-approved courses only
- All school-defined academic courses only
- All courses
- Other. Please specify: \_\_\_\_\_

Honors courses were treated in the following manner:

- Only UC-approved honors courses received an additional grade point.
- All school-recognized honors courses received an additional grade point.
- No additional points for honors courses were given (i.e., an “unweighted” GPA was used).
- Other. Please specify: \_\_\_\_\_

Thank you very much. Your responses will help us improve the ELC program.