



DEPARTMENT OF STUDENT AFFAIRS

OFFICE OF THE PRESIDENT  
1111 Franklin Street, 9th Floor  
Oakland, California 94607-5200

District Superintendent

Dear Colleague:

Each summer the University of California identifies the top 4 percent of students in the upcoming senior class of California high schools through the Eligibility in the Local Context (ELC) program. Student transcripts from comprehensive high schools with current UC-approved course lists on file are evaluated based on academic work completed in a specific pattern of UC-approved courses. We have recently sent a submission packet to each of your eligible high schools. To keep you fully informed of our communications with the schools in your jurisdiction, I am enclosing a sample of the ELC submission packet.

In preparation for the upcoming cycle, the ELC program updates its school information database annually based on data collected from the California State Department of Education. I would appreciate it if you would check the accuracy and completeness of the information we currently have about the schools in your jurisdiction (attached). If any of the information is incorrect, incomplete or missing, please contact us immediately at [elc@ucop.edu](mailto:elc@ucop.edu) or (800) 839-8507, or fax corrections to (510) 587-6251, so we can assure that each qualified school obtains a submission packet for the ELC program this year.

The University appreciates the partnership between UC and California high schools in the implementation of the ELC program. Please don't hesitate to contact us if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Susan A. Wilbur".

Susan A. Wilbur, Ph.D.  
Director of Undergraduate Admissions

Enclosures

cc: State Superintendent of Schools O'Connell  
California Secretary of Education Long  
Vice President Sakaki

**University of California  
Eligibility in the Local Context (ELC)  
Graduating Class of 2009**

<b>District Information Sheet</b>
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Public and private California high schools are eligible to participate in the ELC program if they are comprehensive schools with a current UC-approved course list on file. The information below is the most recent information UC has in its records regarding the schools in your jurisdiction. Only comprehensive high schools that are WASC accredited with UC-approved course lists are included.

If any of the information is incorrect, incomplete or missing, please contact us immediately at [elc@ucop.edu](mailto:elc@ucop.edu) or (800) 839-8507, or fax corrections to (510) 587-6251 so we can assure that each qualified school obtains the information necessary to participate in the ELC program this year.

Thank you for helping ensure that your qualified schools are given every opportunity to participate in the ELC program.

**District: {District name}**

High School Name	School Mailing Address (Street or P.O. Box, City, State, ZIP)	School Street Address (for overnight packages) (Street, City, State, ZIP)	School Phone Number
{school name}			