

RPAC Research Policy Analysis & Coordination

Office of Research & Graduate Studies
University of California, Office of the President

Memo

Operating Guidance

No. 11-08

September 27, 2011

To: Contract and Grant Officers

Subject: New Process for Certificates of Self-Insurance Coverage

In order to streamline the process of issuing certificates of self-insurance evidencing the University's self-insurance coverages, the Office of the President (OP) [Risk Services Office](#) has posted an all-encompassing Certificate of Self-Insurance Coverage that it anticipates will satisfy the majority of agreements with external entities. It also includes additional covered party wording, if required in the contract.

The Certificate of Self-Insurance Coverage is attached and is available at:
<http://www.ucop.edu/riskmgmt/faq/documents/generic-certificate-self-ins.pdf>

The new "web" certificate has sufficient limits to meet most contract requirements. It also provides that a sponsor may be an "additional covered party" if required by the sponsor's agreement terms. If the other party will not accept this certificate or additional insurance or limits are required, please contact OP Risk Services Office to obtain any additional required documentation.

Contact:

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Attachment: Certificate of Self-Insurance Coverage