



University of California
Office of the President

Vice President—
Research & Graduate Studies

Research Administration Office

Memo

Operating Guidance

No. 08 - 01
January 28, 2008

CONTRACT AND GRANT OFFICERS

Subject: State Department of Health Care Services – UC HIPAA Business Associate Addendum

The State Department of Health Care Services (DHCS – formerly the State Department of Health Services DHS) and the University have agreed a new HIPAA Business Associate Agreement (BAA) which includes a new attachment which sets forth Data Security Requirements. The attached DHCS – UC HIPAA BAA will be included in on DHCS agreements with the University where Protected Health Information (PHI) as defined by HIPAA and HIPAA regulations “is created, maintained, or received” by the University on behalf of DHCS.

Campus Principal Investigators under DHCS agreements should be made aware of the requirements of this BAA and its Data Security Requirements. They must also consult with their departmental information technology staff to confirm that these specific requirements are implemented on applicable DHCS projects.

The entire UC – DHCS boilerplate agreement is available on the OP Technology Transfer webpage under “Resources for Staff -- Operational Tools -- Non-Profit and State Agency Guidance, Terms and Conditions.”

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[Attachment](#)