



University of California  
Office of the President

Senior Vice President—Academic Affairs

Research Administration Office

# Memo Operating Guidance

No. 01-06, Sup. 2  
December 6, 2006

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## CONTRACT AND GRANT OFFICERS

**Subject:** California State Department of Transportation – University of California Interagency Transportation Research Master Agreement No. 65A0108, Amendment No. A02

The subject Amendment to the Transportation Research Master Agreement 6A0108 (CalTrans IMA) extends this IMA from December 31, 2006 to September 30, 2007. All other terms and conditions in CalTrans IMA 65A0108 remain unchanged. This IMA and Operating Guidance on its implementation is published in *Contract and Grant Operating Guidance Memo 01-06*, dated August 2, 2001, [<http://www.ucop.edu/raohome/cgmemos/01-06.html>] and 01-06, Supplement 1, dated February 16, 2006. [<http://www.ucop.edu/raohome/cgmemos/01-06S1.pdf>]

The enclosure to this Memo includes a copy of the fully executed Amendment as well as the cover letter which accompanied the Amendment. The cover letter is included as a reminder that CalTrans does not approve payment “for any work or services performed prior to contract **approval nor is the contract manager** authorized to change the terms of the contract without an approved additional amendment.” As applied to this Master Agreement, this means that no work or expenses should be incurred under any Research Technical Agreement (RTA) or Task Order prior to the date that a fully executed RTA is received by the campus.

Our office is continuing to work with CalTrans to negotiate a new master agreement to replace this one when it ends. We will keep you informed of the progress of these negotiations.

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David F. Mears  
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[Enclosure](#)