

**Corporate Personnel System (CPS) PPP712  
As of Release 1688 – 01/31/06**

**Appointment Record Layout**

<b>Position</b>	<b>Length/ Format</b>	<b>Field Description</b>	<b>Data Element #</b>	<b>Comments</b>
1 – 2	2	Location		
3 – 11	9	Employee Identification Number		
12 – 13	2	Appointment Number	EDB2001	
14 – 17	4	Title Code	EDB2006	
18 – 19	2	Appointment Basis Code	EDB2010	
20 – 25	6 mmdyy	Appointment Begin Date	EDB2002	
26 – 31	6 mmdyy	Appointment End Date	EDB2003	
32 – 41	10	Appointment Pay Rate	EDB2014	
42	1	Appointment Rate Code	EDB2015	
43	1	Appointment Type Code	EDB2020	
44	1	Off/Above Scale Indicator	EDB2050	
45 – 46	2	Paid Over Code	EDB2011	
47 – 48	2	Appointment Pay Schedule Code	EDB2016	
49 – 50	2	Title Unit Code	EDB2029	
51 – 52	2	Salary Grade	EDB2008	
53 – 57	5	Time Appointment (Anticipated)	EDB2012	
58	1	Leave Accrual Code (Sick Leave)		<sup>1</sup> See footnote
59	1	Leave Accrual Code (Vacation)		<sup>2</sup> See footnote
60	1	Appointment Without Salary Indicator	EDB2028	
61	1	Title Special Handling Code	EDB2030	
62	1	Appointment Representation Code	EDB2031	
63	1	Special Benefits Contribution Code	EDB2021	
64	1	Time Reporting Code	EDB2017	
65	1	Appointment FLSA Status	EDB2005	

<sup>1</sup> Derive from EDB2018  
SKL A – 12 days per year  
B - None

<sup>2</sup> Derived from EDB2018  
VAC A, G – 15 days per year  
B, H – 18 days  
C, J – 21 days  
D, E, K – 24 days  
F, N - None

**Corporate Personnel System (CPS) PPP712  
As of Release 1688 – 01/31/06**

**Appointment Record Layout**

<b>Position</b>	<b>Length/ Format</b>	<b>Field Description</b>	<b>Data Element #</b>	<b>Comments</b>
		Indicator		
66 – 67	2	Sub-Location	EDB2009	
68 – 71	4	Salary Step	EDB2049	
72 – 73	2	Grade Type		From the TCT
74 – 80	7	Filler		