

**UCRS Transaction File Record Layout (PPI730)  
As of release 1872- 07/16/09**

**Note: To correct the NSETC code on the service credit record (07/25/08)**

<b>Position</b>	<b>Length/ Format</b>	<b>Field Description</b>	<b>Data Element #</b>	<b>Comments</b>
1	1	Record Code		'1'
2 – 10	9	Employee SSN	EDB0111	
11 – 12	2	Location Code		2-digit numeric code identifying the location
13 – 20	8 ccyyymmdd	Payroll Processing Date		
21 – 46	26	Employee Name	EDB0105	
47 – 50	4	Name Suffix	EDB0106	
51 – 59	9	Employee ID		
60	1	Retirement Code	EDB0122	See mapping structure on the next page
61 – 66	6	APUC (Academic Programmatic Unit Code)	EDB0660	
67 – 75	9 9(07)V99	403(b) Total YTD Amount	EDB6008Y	
76 – 79	4 ccyy	Pay Year		
80 – 81	2			Value is Spaces
82-90	9 9(07)V99	457(b) Total YTD Amount	EDB6398Y	
91 – 142	52	Filler		Value is Spaces
143-148	6	Detail Segment Count		The total number of detail segments. This includes the total of all service segments, contribution segments and tax segments.
149-152	4	Service Segment Count		The total number of 'S' segments.
153-156	4	Contribution Segment Count		The total number of 'C' segments.
157-160	4	Tax Segment Count		The total number of 'T' segments.
161 -	Variable	Service Segment, Contribution Segment, and Tax Segment		Variable depending on data <b>*See layouts for each segment type.</b>

Mapping of PPS Retirement/FICA codes to UCRS interface codes			
PPS Retirement Code	PPS FICA Eligibility Code	Other PPS data	UCRS interface file code
U	E		F
U	M, N		D
1	E		K
1	M,N		J
B	E	GTN 283 not = 0 (contributing to DCP)	N
B	M,N	GTN 283 not = 0 (contributing to DCP)	M
B	E	GTN 283 = 0 (not contributing to DCP)	G
B	M,N	GTN 283 = 0 (not contributing to DCP)	B
H	any		H
N or blank	any		V
any other (C,F,O,P,S,2,3,4, 5)	any		L

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**Service Credit Segment**

Relative Position	Length/Format	Field Description	Data Element #	Comments
1	1	Segment Type Code		'S' for Service Credit
2 – 6	5	Title Code		From PAR
7 – 14	8 ccyymmdd	Pay Period End Date		From PAR
15	1	Safety Code		'N' – Non-safety 'S' – Safety
16	1	Pay Cycle		'B' – Biweekly 'S' – Semi monthly 'M' – Monthly
17	1	Coverage Indicator		<sup>1</sup> See footnote below for valid codes
18	1	Retroactive code		'0' – Normal current activity distribution '1' – Hours not to be included in service credit for retroactive distribution '2' – Hours should be included in service credit for retroactive distribution
19 – 23	5 S999V99 Hours S9V9999 Percent	Hours or Percent Time Worked		
24	1	Rate Code		'S' – Salaried amount 'H' – Hourly amount 'B' – By agreement amount
25 – 31	7 S9(5)V99	Covered Gross		
32-38	7 S9(5)V99 Salary S9(3)V9999 Hourly	Salary or Hourly Rate		
39	1	Med Comp Indicator		
40	1	Partial Year Indicator		Valid values are: 'blank', A, , B, C, D, E, and F <sup>2</sup>
41-42	2	Title Unit Code		Collective Bargaining Unit to which the Title Code belongs

<sup>1</sup> '0' – Not subject to any contributions (NSETC = 'E')  
'S' – Exec Ben Contributions and Searles Contributions (Appt-Retr-Elig = 4)  
'C' – Subject to medical faculty/summer salary contributions (NSETC = 'C')  
'T' – Faculty Benefit Cost Offset (Appt-Retr-Elig = 3)  
'N' – All other cases, subject to retirement but no additional benefits

<sup>2</sup> 'A' – 9 month appt(s) only  
'B' – 10 month appt(s) only  
'C' – 11 month appt(s) only  
'D' – 9 month appt(s) and one or more 10, 11, or 12 month appt  
'E' – 10 month appt(s) and one or more 11, or 12 month appt  
'F' – 11 month appt(s) and one or more 12 month appt

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**Service Credit Segment**

<b>Relative Position</b>	<b>Length/ Format</b>	<b>Field Description</b>	<b>Data Element #</b>	<b>Comments</b>
43	1	Appointment Representation Code		'C' – Covered 'S' – Supervisor (uncovered) 'U' – Uncovered
44 – 45	2	Budget Initiative Flag		Valid values are: 'TR' (Time reduction), 'SR' (Salary Reduction) or blank
46 – 63	18	Filler		Spaces

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**Contribution Segment**

<b>Relative Position</b>	<b>Length/ Format</b>	<b>Field Description</b>	<b>Data Element #</b>	<b>Comments</b>
1	1	Segment Type Code		"C" for Contribution
2 – 3	2	C – Plan Code		See Plan Code/GTN list on the next page
4 – 10	7 S9(5)V99	Contribution Amount		
11 – 14	4 ccyy	Contribution Tax Year		
15 – 23	9 S9(5)V99	Year-to-Date Contribution		
24 – 26	3	Buyback #/GTN number if plan 19 or 20 OR Leave Blank		029, 351, 352, 353, 354, 355, 361, 362, 363, 364, 365
27 – 63	37	Filler		Spaces

UCRS Plan Codes and PPS GTNs		
UCRS Plan Code	GTN Number	GTN Description
03	028	UCRS-Basic
	029	UCRS Buyback
	032	UCRS Under 30
	361	Non-Tax Deferred Buyback1
	362	Non-Tax Deferred Buyback2
	363	Non-Tax Deferred Buyback3
	364	Non-Tax Deferred Buyback4
	365	Non-Tax Deferred Buyback5
	006 (subtracted)	UCRS-Retroactive
04	023 <b>(Inactive – R1635)</b>	UCRS Savings
05	005	UCRS Basic-R
	006	UCRS Retroactive
	351	Tax Deferred Buyback#1
	352	Tax Deferred Buyback#2
	353	Tax Deferred Buyback#3
	354	Tax Deferred Buyback#4
	355	Tax Deferred Buyback#5
08	344 <b>(Inactive – R1635)</b>	TIPS-Non-Tax Deferred
09	343 <b>(Inactive – R1635)</b>	Balanced Growth-Non-Tax Deferred
10	001 <b>(Inactive – R1635)</b>	Tax Deferred Savings
	232 <b>(Inactive – R1635)</b>	Tax Deferred Savings-Percent
12	031 <b>(Inactive – R1635)</b>	UCRS-Equity
14	003 <b>(Inactive – R1635)</b>	Tax Deferred Equity
	234 <b>(Inactive – R1635)</b>	Tax Deferred Equity-Percent
15	030 <b>(Inactive – R1635)</b>	UCRS-Bond
16	002 <b>(Inactive – R1635)</b>	Tax Deferred Bond
	233 <b>(Inactive – R1635)</b>	Tax Deferred Bond-Percent
18	745	SMS Contribution DCP Supplemental
19 (memo plan)	351	Tax Deferred Buyback#1
	352	Tax Deferred Buyback#2
	353	Tax Deferred Buyback#3
	354	Tax Deferred Buyback#4
	355	Tax Deferred Buyback#5
20 (memo plan)	361	Non-Tax Deferred Buyback#1
	362	Non-Tax Deferred Buyback#2
	363	Non-Tax Deferred Buyback#3
	364	Non-Tax Deferred Buyback#4
	365	Non-Tax Deferred Buyback#5
21	N/A	UCRP Employer Contribution <sup>1</sup>
28	742	SMS Contribution DCP
29	743	SMS Contribution 403(b)
	746	SMS Contribution 403(b) Supplemental
30	744	SMS Contribution 457(b)
	747	SMS Contribution 457 (b) Supplemental
31	202 <b>(Inactive – R1635)</b>	Insurance Company Contract-Non-Tax Deferred

<sup>1</sup> The UCRP employer contribution associated with Plan Code 21 is calculated from rates stored in the Benefits Rates Table (BRT).

UCRS Plan Codes and PPS GTNs		
UCRS Plan Code	GTN Number	GTN Description
33	292 <b>(Inactive – R1635)</b>	Insurance Company Contract - TD
	235 <b>(Inactive – R1635)</b>	Insurance Company Contract-Percent - TD
34	203 <b>(Inactive – R1635)</b>	Money Market-Non-Tax Deferred
36	293 <b>(Inactive – R1635)</b>	Tax Deferred Money Market
	236 <b>(Inactive – R1635)</b>	Tax Deferred Money Market-Percent
37	339 <b>(Inactive – R1635)</b>	Tax Deferred Balanced Growth
	357 <b>(Inactive – R1635)</b>	Tax Deferred Balanced Growth -Percent
38	356 <b>(Inactive – R1635)</b>	Tax Deferred TIPS
	342 <b>(Inactive – R1635)</b>	Tax Deferred TIPS- Percent
39	294 <b>(Inactive – R1635)</b>	Tax Deferred Calvert
	237 <b>(Inactive – R1635)</b>	Tax Deferred Calvert-Percent
40	243	UCRS-Short Term Loan
41	253	UCRS-Long Term Loan
42	246 <b>(Inactive – R1635)</b>	Fidelity PCT
	247 <b>(Inactive – R1635)</b>	Fidelity PLT
43	279 <b>(Inactive – R1635)</b>	Fidelity-Non-Tax Deferred
44	217, 380, 387 <b>(Inactive – R1635)</b>	DCP Fidelity
45	278 <b>(Inactive – R1635)</b>	DCP SH Fidelity
46 (memo plan)	387 <b>(Inactive – R1635)</b>	SSDCP Fidelity
47 (memo plan)	380 <b>(Inactive – R1635)</b>	SSDCP Fidelity-employer contribution
48 (memo plan)	350 <b>(Inactive – R1635)</b>	SSDCP TIPS
49 (memo plan)	349 <b>(Inactive – R1635)</b>	SSDCP Balanced Growth
50	225	Dep Care (2002 and prior)
51	226	Health Flexible Spending Account (FSA)
52 (memo plan)	388 <b>(Inactive – R1635)</b>	SSDCP Savings
53	252 <b>(Inactive – R1635)</b>	Multi-Asset-Non-Tax Deferred
54	228 <b>(Inactive – R1635)</b>	Multi-Asset Tax Deferred
	229 <b>(Inactive – R1635)</b>	Multi-Asset-Percent
55 (memo plan)	389 <b>(Inactive – R1635)</b>	SSDCP Equity
56 (memo plan)	390 <b>(Inactive – R1635)</b>	SSDCP Bond
57 (memo plan)	391 <b>(Inactive – R1635)</b>	SSDCP Insurance Company Contract
58 (memo plan)	392 <b>(Inactive – R1635)</b>	SSDCP Money Market
59 (memo plan)	393 <b>(Inactive – R1635)</b>	SSDCP Multi Asset
60	227	DepCare Flexible Spending Account (FSA) (2003 and later)
61 (memo plan)	381 <b>(Inactive – R1635)</b>	SSDCP Savings-employer contribution
62 (memo plan)	382 <b>(Inactive – R1635)</b>	SSDCP Equity-employer contribution
63 (memo plan)	383 <b>(Inactive – R1635)</b>	SSDCP Bond-employer contribution
64 (memo plan)	384 <b>(Inactive – R1635)</b>	SSDCP Insurance Company Contract-employer contribution
65 (memo plan)	385 <b>(Inactive – R1635)</b>	SSDCP Money Market-employer contribution
66 (memo plan)	386 <b>(Inactive – R1635)</b>	SSDCP Multi Asset-employer contribution
67 (memo plan)	395 <b>(Inactive – R1635)</b>	SSDCP Balanced Growth-employer contribution
68 (memo plan)	394 <b>(Inactive – R1635)</b>	SSDCP TIPS-employer contribution
71	211, 381, 388 <b>(Inactive – R1635)</b>	DCP Savings
72	212, 382, 389 <b>(Inactive – R1635)</b>	DCP Equity
73	213, 383, 390 <b>(Inactive – R1635)</b>	DCP Bond

<b>UCRS Plan Codes and PPS GTNs</b>		
<b>UCRS Plan Code</b>	<b>GTN Number</b>	<b>GTN Description</b>
74	214, 384, 391 <b>(Inactive – R1635)</b>	DCP Insurance Company Contract
75	215, 385, 392 <b>(Inactive – R1635)</b>	DCP Money Market
76	216, 386, 393 <b>(Inactive – R1635)</b>	DCP Multi-Asset
77	345, 349, 395 <b>(Inactive – R1635)</b>	DCP Balanced Growth
78	346, 350, 394 <b>(Inactive – R1635)</b>	DCP TIPS
80	348 <b>(Inactive – R1635)</b>	DCP Casual TIPS
81	036 <b>(Inactive – R1635)</b>	DCP Casual Savings
82	037 <b>(Inactive – R1635)</b>	DCP Casual Equity
83	038 <b>(Inactive – R1635)</b>	DCP Casual Bond
84	039 <b>(Inactive – R1635)</b>	DCP Casual Insurance Company Contract
85	155 <b>(Inactive – R1635)</b>	DCP Casual Money Market
86	156 <b>(Inactive – R1635)</b>	DCP Casual Multi-Asset
87	347 <b>(Inactive – R1635)</b>	DCP Casual Balanced Growth
93	730	DCP Tax Deferred – 403(b) Flat Dollar
93	731	DCP Tax Deferred – 403(b) Percentage
94	732	DCP After Tax Deferred
95	733	DCP - Career
96	734	DCP – Casual
97	735	DCP – SS Employee
98	736	DCP – SS Employer
99 (memo plan)	396	Tax Deferred 457(b)
99 (memo plan)	397	Tax Deferred 457(b) %

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**Tax Segment**

<b>Relative Position</b>	<b>Length/ Format</b>	<b>Field Description</b>	<b>Data Element #</b>	<b>Comments</b>
1	1	Segment Type Code		"T" for Tax
2 – 3	2	T – Plan Code		('00', '01', etc.) <sup>1</sup>
4 – 10	7 S9 (5)V99	Monthly Amount		Always zero for "T" segment codes "00" and "01"
11 – 14	4 ccyy	Tax Year		
15 – 23	9 S9(7)V99	Year-to-Date Amount		Always zero for "T" segment code "04"
24 – 63	40	Filler		Spaces

<sup>1</sup> The valid values are:

- 00 – year to date total gross (EDB 5501) and prior year to date total gross (EDB 0767)
- 01 – year to date fwt gross (EDB 5502) and prior year to date fwt gross (EDB 0481)
- 02 – pretax parking
- 03 – pretax transit/vanpool
- 04 – monthly TIP amount

**UCRS Transaction File Layout (PPI730)  
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**Trailer Record for 'C' segments**

<b>Position</b>	<b>Length/ Format</b>	<b>Field Description</b>	<b>Data Element #</b>	<b>Comments</b>
1	1	Record Code		'9'
2 – 10	9	Trailer Type		'999999999' for "C" segments
11 – 12	2	Location Code		2-digit numeric code identifying the location
13 – 18	6 ccyymm	Cycle Date		
19 – 24	6 S9(6)	Record Count		
25 – 35	11 S9(9)V99	Covered Gross		
36 – 41	6	Contribution or Tax Count		Total number of "C" segments on the file
42 – 50	9	Filler		Value is spaces
51 – 54	4 S9(4)	Contribution Plan or Tax Plan Count		Total number of "C" plans reported
55- variable		Total array for plan amounts Occurs 0 to 99 times depending on the number of C – Plans		Plan Code and total amount for "C"plan
55 – 56	2	Plan Code		"C" – Plan Code
57 – 67	11 S9(9)V99	Total Plan Amount		

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**Trailer Record for 'T' segments**

<b>Position</b>	<b>Length/ Format</b>	<b>Field Description</b>	<b>Data Element #</b>	<b>Comments</b>
1	1	Record Code		'9'
2 – 10	9	Trailer Type		'999999998' for "T" segments
11 – 12	2	Location Code		2-digit numeric code identifying the location
13 – 18	6 ccyymm	Cycle Date		
19 – 24	6 S9(6)	Record Count		Always zero on "T" record
25 – 35	11 S9(9)V99	Covered Gross		Always zero on "T" record
36 – 41	6	Contribution or Tax Count		Total number of "T" segments on the file
42 – 50	9	Filler		Value is spaces
51 – 54	4 S9(4)	Contribution Plan or Tax Plan Count		Total number of "T" plans reported, excluding "T" Plan Codes "00" and "01"
55- variable		Total array for plan amounts Occurs 0 to 99 times depending on the number of T – Plans.		Plan Code and total amount for "T" plan, excluding "T" Plan Codes "00" and "01"
55 – 56	2	Plan Code		"T" – Plan.
57 – 67	11 S9(9)V99	Total Plan Amount		