



UC HR/BENEFITS - INFORMATION SYSTEMS SUPPORT
 SERVICE REQUEST
 UIRC 160ISS (R 01/00)

SR82711

DATE 08/19/09	DATE/CYCLE DUE	ESTIMATE REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO
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PERSON AUTHORIZING REQUEST: Mike O'Neill	SYSTEMS CONTACT:
DEPARTMENT: No Recharge	RECHARGE NO.: NR
REQUESTOR: Shaun Ruiz	SYSTEMS/FILES/PROGRAMS: PAYROLL

RETRIEVAL/SYSTEM MODIFICATION: (Description of Request)
 Add CTO to the ERS Extract File

PRODUCTION RUN			
SYSTEM	EFFECTIVE DATE OF INFORMATION	TYPE OF RUN <input type="checkbox"/> RERUN <input type="checkbox"/> ADD'L	TYPE OF OUTPUT <input type="checkbox"/> REPORT <input type="checkbox"/> EXTRACT FILE <input type="checkbox"/> LABELS

RETRIEVAL/PRODUCTION RUN
 DISTRIBUTION OF OUTPUT INSTRUCTIONS (FOR RETRIEVAL REQUESTS, INCLUDE LONG TERM FILE RETENTION INSTRUCTIONS IF APPROPRIATE)

IR&C USE ONLY

<input type="checkbox"/> R	<input type="checkbox"/> NR	<input type="checkbox"/> IM STAFF	TO:	<input type="checkbox"/> RET	<input type="checkbox"/> CORP SYS	<input type="checkbox"/> M&O	<input type="checkbox"/> PAYROLL	<input type="checkbox"/> PRODUCTION CONTROL
DATE RECEIVED	REVISED DUE DATE	DATE COMPLETED	COMPLETED BY	COMPUTING TIME/CHARGES	STAFF TIME/CHARGES	BILLING NO	JOB NAME	PRODUCTION CONTROL
COMMENTS:								
ESTIMATE INFORMATION	COMPLETION DATE	STAFF HOURS	ESTIMATED COSTS	COMPUTING COSTS	ESTIMATED TOTAL COSTS			
		\$	\$	\$				

APPROVAL TO PROCEED BASED ON ESTIMATE: *[Signature]* 9/9/09 (NAME, TITLE, ADDRESS)

Attachment A: Layout of the PPS to ERS Extract File.

Effort Reporting System (PPI441) SR82711				
Copy member (CPWSXERS)				
Position	Length/ Format	Field Description	Data Element #	Comments
1 – 10	10 mm/dd/yyyy	Pay Cycle End Date	PAR0140	
11 – 12	2	Pay Cycle Code	PAR0190	
13 – 21	9	Employee ID	PAR0120	
22 – 23	2	Record Type	PAR0280	
24 – 26	3	PRI Gross Control	PAR0130	
27 – 30	4	Entry Sequence Number		Part of PAR0110, not defined as an individual element
31 – 56	26	Employee Name	PAR0571	
57 – 62	6	Home Department	PAR0720	
63 – 92	30	Home Department Name	HME1000	From Home Department Table
93 – 122	30	Earnings FAU	PAR3070 PAR3080 PAR3085 PAR3090 PAR3095 PAR3100	
123 – 124	2	Earnings Transaction Code	PAR3590	
125	1	Pay Schedule Code	PAR3140	"M" for Monthly "B" for Biweekly "S" for Semi-monthly
126	1	Rate Type Code	PAR3300	"H" or "A"
127 – 136	10 mm/dd/yyyy	Pay Period End Date	PAR3750	
137 – 143	7 999.99 or -999.99	Paid Hours	PAR3980	
144 – 152	9 99999.99 or -99999.99	Paid Amount	PAR3990	
153 – 159	7 9.9999 or -9.9999	Paid Percent	PAR4000	
160 – 170	11 99999.9999 or -99999.9999	Pay Rate	PAR3260	
171 – 174	4	Title Code	PAR3846	
175 – 204	30	Title Name (Abbreviation)	TCT1040	From Title Code Table

**Effort Reporting System (PPI441)
SR82711**

Copy member (CPWSXERS)

Position	Length/ Format	Field Description	Data Element #	Comments
205	1	Title Code Personnel Program Code	TCT1050	From Title Code Table
206	1	Overtime Exemption Code in TCT	TCT3360	From Title Code Table
207	1	Title Code Academic Appointment Basis Code	TCT2180	From Title Code Table
208	1	Title Code Academic Pay Period	TCT2190	From Title Code Table
209 – 211	3	Distribution DOS	PAR3870	
212	1	DOS Time Code	DOS8500	From Description of Service Table
213	1	DOS Pay Category	DOS1600	From Description of Service Table
214 – 220	7	Earnings Derived Percent	PAR0343	
221-223	3	CTO Class-Ttl-Outline	PAR4003	