



OFFICE OF THE SENIOR VICE PRESIDENT –  
BUSINESS AND FINANCE

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Re:	Release:	1877
	Service Requests:	82601
	Error Reports:	None
	Programs:	PPCPAPAY, PPCTDOSE, PPEDTPAY, PPGRSAUP, PPGRSERN, PPGRSPAR, PPGRSTIM, PPP420, PPP520, PPP640, PPP641 (new), PPRCGRSS, PPWRC11
	Copy Members:	None
	Include Members:	None
	DDL Members:	None
	Bind Members:	PPP641 (new)
	CICS Maps:	None
	CICS Help:	None
	Forms:	UPAY931 (new)
	Table Updates:	System Messages Table, Description of Service Table
	Urgency:	Date Mandated (see Timing of Installation below)

This release addresses the following Service Request:

### **Service Request 82601**

Service Request 82601 asks that a modification be made to the Payroll/Personnel System (PPS) to accommodate a temporary salary reduction program.

A tiered approach will be used to administer this program. This approach will segregate employees by annual salaries and, depending on the annual salaries, provide furlough days and reduce the employees' salaries by specific percentages. These annual salaries will be determined by the Medical Contribution Base – Next Year (MCB).

The PPS modifications needed to meet the requirements identified by this SR will be released in three phases.

Release 1876 addressed Phase I of this service request (salary reduction distributions, MCB calculations, clearing of PTO-related data elements). This release addresses Phase II (furlough time accrual and time taken, and changes for the Effort Reporting System (ERS)).

### **Error Report 2224**

Error Report 2224 notes that naturally-negative DOS codes can't be entered on the Overpayments screen (function OVPY).

### **Programs**

#### **PPCPAPAY**

PPCPAPAY builds the Consolidated Payroll Activity file for TX, TE, LX, RX, and AP pay transactions. It was modified to mark the hours associated with FUA and FUT that are included on transactions with DOS code SDF as rate adjustment items (earnings adjustment indicator will be A).

#### PPCTDOSE

PPCTDOSE edits the transactions that will update the PPPDOS (Description of Service) control table. It was modified to include FUA in the set of DOS codes for which certain fields can be blank.

#### PPEDTPAY

PPEDTPAY performs common edits for pay transactions (TE, TX, RX, AP, LX). It was modified to include the furlough DOS codes in the following edits:

- FUA cannot be reported in the regular time (first DOS code) area (M36106 - reject)
- FUA can be reported as a leave DOS code (M36114)
- FUT shouldn't be greater than the PTO balance (M36125 - warning)

#### PPGRSAUP

PPGRSAUP is called by gross pay calculation programs to process EDB appointments that get automatic pay. It was modified to exclude salary reduction DOS codes from the premium overtime calculation.

#### PPGRSERN

PPGRSERN is called by gross pay calculation programs to calculate earnings. It was modified to include FUA and FUT in pre-processing routine 08.

#### PPGRSPAR

PPGRSPAR is called by gross pay calculation programs to build the Payroll Audit Record. It was modified to set the Derived Percent to zero for all salary reduction DOS codes.

#### PPGRSTIM

PPGRSTIM is called by gross pay calculation programs to process the time input on transactions. It was modified to include FUA in the total of leave hours reported, and to exclude salary reduction DOS codes from the premium overtime calculation.

#### PPRCGRSS

PPRCGRSS calculates gross pay for online Rush Check processing. It was modified to exclude salary reduction DOS codes from the premium overtime earnings base.

#### PPP420

PPP420 produces checks, direct deposit advice forms, the reconciliation interface file and reports from the compute process. It was modified to recognize FUA as PTO hours accrued and FUT as PTO hours taken. It was also modified to replace the PTO label on advice formats 3 and 4 with 'PTO/FURLOUGH'.

#### PPP520

PPP520 creates the Expense Distribution Work file (EDW) as an intermediate step of expense distribution. It was modified to treat FUA and FUT the same as PLA and PTO.

#### PPP640

PPP640 produces various leave liability reports from a combination of monthly PAR and current EDB data. It was modified to recognize PLA instead of PTA as PTO hours accrued (to keep it consistent with PPP520), and FUA and FUT as affecting the PTO balance.

#### PPP641 (new)

PPP641 generates pay transaction files and an accrual reporting file for the furlough hours accrual. The accrual is based on the PAR file earnings distributions. SRS earnings distributions are excluded because there are no hours associated with SRS. Every SRB earnings distribution is assumed to be valid, and should have furlough hours accrued for it.

#### PPWOVPY

PPWOVPY is the screen processor for the OVPY function (ORCA Overpayment Transaction). It was modified to include the DOS Tot Gross Ind in the check of the entered original time.

#### PPWRC11

PPWRC11 is the screen processor for the RC11 function (Rush Check Opt1 Earns & Deds). It was modified to recognize FUA as leave hours accrued.

#### **Bind Members**

##### PPP641 (new)

This bind member contains bind statements for plan PPP641.

#### **Forms**

##### UPAY931 – PPP641 Program Run Specification (new)

This form is used to input the run specifications for program PPP641.

#### **Table Updates**

##### Description of Service Table

Two new DOS codes have been added for furlough usage and manual accrual.

##### System Messages Table

Two existing messages referring to PTO BONUS hours have been changed to refer to PTO/FURLOUGH hours, and messages have been added for new program PPP641.

#### **Installation Instructions**

A separate Installation Instructions document is provided for this release.

#### **Test Plan**

A separate Test Plan document is provided for this release.

Beatrice Cardona, et al  
September 3, 2009

**Timing of Installation**

The timing of this release is **date mandated**. PPCTDOSE must be installed prior to the update of the DOS table, and the pay edit and compute programs must be installed prior to the pay edits and computes affected by the salary reduction/ furlough plan (SM ending 09/15/09, BW ending 09/19/09, MO ending 09/30/09).

As usual, campuses are encouraged to install this release in as timely a fashion as possible and in the normal numeric sequence.

If there are any questions, please send electronic mail to [Caroline.Rider@ucop.edu](mailto:Caroline.Rider@ucop.edu), or call 949-837-1784.

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