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SR82496 Requirements

Add Leave DOS codes to CPS Distribution File and modify BCS Deduction File.

Objective:

To include the Leave DOS codes (FCP-DOS - "LV") in the CPS Distribution File and to include GTN value "T" to capture required OASDI and Medicare tax on the BCS Deduction file in order to assist with GASB reporting.

Project Type:

This is a modification to the CPS Distribution file and BCS Deduction Record Layout.

Requested by:

Financial Management

Analyst:

Business analyst: Shaun Ruiz, Payroll Coordination

Requirements analyst: Mary Ann Gohl, IR&C

Urgency:

Urgent – Location must install modifications in time to include requested data element fields to the data passed for July 2009.

Statement of Business Need:

In order to help facilitate the reporting and analysis of payroll data, it is requested that the leave DOS codes and the tax GTN types be available in the Corporate Personnel System.

Current Process:

The FCP-DOS - "LV" types of distributions are currently excluded on the CPS distribution file.

Only 'R' and 'M' GTN types are selected for the BCS Deduction file.

Proposed Process:

- Modify the Corporate Personnel System (CPS) 713 to include all leave (FCP-DOS - "LV") types of distributions on the CPS distribution file.
- Modify BCS Deduction Record Layout to include 3 new data element fields:

GTN description – 15 bytes

GTN group code – 1 byte

Pay Cycle end date – 6 bytes – yymmdd

Additionally, add GTN type 'T' to the deduction selection. This will allow extraction of the required OASDI and Medicare tax.

System Requirements:

1.0 Overview of Modifications

SR requests modification to the CPS Distribution Record and the BCS Deduction Record.

2.0 Corporate Personnel System (BCS) Extract File Layout

As there is currently not enough existing filler space to use for this purpose, it is necessary to expand the BCS Deduction record layout from 35 to 80 bytes to accommodate the additional data elements and to provide for future expansion.

The revised layout for the BCS Deduction Record Layout is displayed as Attachment A.

2.1 BCS Deduction Record

The three data fields to be added to the Employee Record are:

GTN Description

GTN Group Code

Pay Cycle End Date

Position	Length	Data Element	Data Element Name
26-40	15	GTN1400	Gross-to-net Description
41	1	PAR4190	Gross-to-net Group Code
42-47	6 yymmdd	PAR0140	Pay Cycle End Date

2.2 Corporate Personnel System (CPS) Distribution File

Modify the Corporate Personnel System (CPS) to include all leave (FCP-DOS - "LV") types of distributions on the CPS distribution file.

Attachment A

Corporate Personnel System (BCS) PPP713 SR82496				
BCS Deduction Record Layout				
Position	Length/ Format	Field Description	Data Element #	Comments
1 – 2	2	Location		
3 – 11	9	Employee Identification Number	PAR0120	
12 – 13	2	Pay Cycle	PAR0190	
14 – 16	3	Gross-to-net Deduction Number	PAR4130	
17	1	Transaction Code	PAR4260	See footnote ¹
18	1	Deduction Source Code	PAR4320	
19 – 25	7 S9(05)V99	Deduction Amount	PAR4610	
26 – 40	15	Gross-to-net Description	GTN1400	From GTN table
41	1	Gross-to-net Group Code	PAR4190	
42 – 47	6 yymmdd	Pay Cycle End Date	PAR0140	
48 – 80	33	Filler		
