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SR82470

Add Medical Plan to VSP Files

Objective:

This service request addresses PPS requirements to integrate VSP and the medical plans for wellness purposes.

Project Type:

Add Medical plan information to the VSP file.

Requested by:

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Analyst:

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Due Date(s):

Changes should be released in time for campuses to test and install prior to the May month end carrier file process (release to campuses the first week of May).

System Requirements:

1.0 Overview of Modifications

To facilitate the flow of information between all plans, VSP has requested that the University add the participant health plan to the carrier files.

2.0 Other Processes

PPP560 Carrier Enrollment File Record Layout

The medical plan information for all employees and dependents enrolled in the VSP plan must be added to the monthly carrier enrollment file. The health care plan information is not needed in the weekly or Open Enrollment VSP files created at UCOP.

2.1 Health Care Plans Data

The Medical Plan Code (EDB0292) should be added to the VSP file in position 213-238 in PPP560 for employees and position 79 – 104 for dependents (see [Attachment A](#) for file layout). This position is currently the Provider PCP/PMG which is not required for this plan, but should be modified to indicate the Medical Plan Code for the VSP file only.

The Medical Plan Code should be indicated for all employees and dependents enrolled in a medical plan. If the employee or dependent is not enrolled, the value of the field should be blank.

The possible values of the 'Medical Plan Code' are:

- BC – Blue Cross Plus
- BP – Blue Cross PPO
- CG – Cigna
- CM – Core medical
- HN – Health Net HMO
- HE – Health Net EPO
- KN – Kaiser North
- KS – Kaiser South
- KW – Kaiser Mid-Atlantic
- KU – Kaiser Umbrella
- WH – Western Health Advantage

2.2 Special Plan Codes

There is a special group of medical plan codes that are used for other processes and should not be included in the VSP file. Whenever these plan codes are encountered during processing, the value in the VSP file should be set to blank for the particular plan.

The following is a list of the special medical plan codes:

- P1
- P2
- DM
- XX
- XC
- XD

2.3 When Data is not available on EDB

In the event that the health care plan is blank on the EDB, the value in the VSP file should be set to blank.

3.0 Vendor testing

A test file will be required by the vendor prior to implementation.

Attachment A – Modified PPP560 Carrier Enrollment File Record Layout

PPS Carrier Enrollment File Record Layout (PPP560)				
SR82470				
Employee Data Record				
Position	Length/ Format	Field Description	Data Element #	Comments
1 – 2	2	Record Type		Value: 01
3 – 4	2	Plan Code		2 character code indicating the carrier
5 – 13	9	Employee ID		
14 – 22	9	Employee SSN	EDB0111	
23 – 52	30	Employee Name	EDB0105	
53 – 56	4	Employee Name Suffix		
57 - 64	8 ccymmdd	Employee Date of Birth	EDB0107	
65	1	Employee Sex Code	EDB0108	
66	1	Employment Status Code	EDB0144	
67 – 68	2	Separation Reason Code	EDB0141	
69 - 98	30	Address Permanent Line One	EDB0204	
99 – 128	30	Address Permanent Line Two	EDB0205	
129-149	21	Address Permanent City	EDB0206	
150-151	2	Address Permanent State	EDB0207	(EDB0207) or "XX" when Foreign Address Indicator (EDB 0291) = "F" ¹
152-160	9	Address Permanent ZIP	EDB0208	Blank when FAD is 'F'
161-163	3	Coverage Code	EDB0293 EDB0273 EDB0348 EDB0354	Medical Dental Vision Legal
164-170	7 9(5)V99	Premium Amount Due		Calculated, based on coverage level
171-172	2	Deduction Pay Schedule Code	EDB0152	
173	1	Medical Insurance Deenrollment Indicator	EDB0158	
174-181	8 ccymmdd	Most Recent Hire Date	EDB0113	
182-189	8 ccymmdd	Separation Date	EDB0140	
190	1	Academic Status Indicator		See footnote ²
191	1	Employee Relations Code	EDB0160	
192-193	2	Employee Unit Code	EDB0255	
194	1	Employee Special Handling Code	EDB0256	
195	1	Employee Distribution	EDB0257	

¹ See Type '04' Foreign Address Record Layout.

² '0' – Not an Academic title

'1' – Non-Senate Academic title

'2' – Academic Senate title

PPS Carrier Enrollment File Record Layout (PPP560)
SR 82470

Employee Data Record

Position	Length/ Format	Field Description	Data Element #	Comments
196	1	Employee Representation Code	EDB0295	
197-204	8 ccymmdd	Plan Coverage Effective Date	EDB0294 EDB0274 EDB0349 EDB0355	Medical Dental Vision Legal
205-212	8 ccymmdd	Employee Coverage Effective Date	EDB0454 EDB0455 EDB0456 EDB0457	Medical Dental Vision Legal
213-214	2	Employee Medical Plan	EDB0292	Medical Plan information for VSP
215-238	24	Provider PCP/PMG provided through Web/YBO		* Two bytes removed from PCP/PMG to allow for the addition of Medical Plan Code Information
239-248	10	Employee phone number provided through Web/YBO		
249	1	Employee Current Patient Flag provided through Web/YBO		
250-257	8 ccymmdd	Plan Coverage End Date	EDB0300 EDB0271 EDB0346 EDB0380	Medical Dental Vision Legal
258	1	Location Indicator		From the Home Department Table
259	1	Filler		Value is spaces
260-269	10	Reserved for Membership (Control Fields, Retirement Eligibility Indicator, Source Code)		
270-271	2	Location Code		2-digit numeric code identifying the location of the campus/lab
272-273	2	Sort Key		

PPS Carrier Enrollment File Record layout (PPP560) SR82470				
Dependent Data Record				
Position	Length/ Format	Field Description	Data Element #	Comments
1 – 2	2	Record type		Value: 02
3 – 4	2	Plan Code		(Same as employee record)
5 – 13	9	Employee ID		(Same as employee record)
14 – 22	9	Employee SSN	EDB0111	
23 – 24	2	Dependent Number	EDB0632	
25 – 50	26	Dependent Name	EDB0633	
51 – 58	8 ccyyymmdd	Dependent Date of Birth	EDB0634	
59	1	Dependent Sex Code	EDB0637	
60 – 68	9	Dependent SSN	EDB0636	
69	1	Dependent Relationship to Employee	EDB0635	
70	1	Dependent De-enrollment Control Indicator	EDB0638	
71-78	8 ccyyymmdd	Dependent Coverage Effective Date	EDB0639 EDB0640 EDB0641 EDB0642	Medical Dental Vision Legal
79-80	2	Employee Medical Plan	EDB0292	Medical Plan information for VSP
81 – 104	24	Dependent PCP/PMG provided through Web/YBO		* Two bytes removed from PCP/PMG to allow for the addition of Medical Plan Code Information
105	1	Dependent Current Patient Flag provided through Web/YBO		
106-113	8 ccyyymmdd	Dependent Coverage End Date	EDB0659 EDB0656 EDB0657 EDB0658	Medical Dental Vision Legal
114-260	147	Filler		Value is spaces
261-269	9	Reserved for Membership (Source Code, Control Fields)		Value is spaces
270-271	2	Location Code		2-digit numeric code identifying the location of the campus/lab
272-273	2	Sort Key		